

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on June 20<sup>th</sup>, 2016, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Ryan Olson, Ryan Wolbrink, and Ryan Berg. Absent was Allison Sanderson. Also present from the city were Mary McClung, Andrew Pietrus, Michael McMahon and Alysia Simunek. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Wolbrink to approve the consent agenda consisting of the following items with the addition of Heartland Disposal Garbage License Renewal for July 2016-June 2017: 1) June 20, 2016 agenda; 2) June 6 City Council Meeting Minutes; 3) June 20, 2016 claims; 4) Lincoln County Rural Water request to serve 27316 SD Hwy 115 – Approval to not provide water service to the applicant at this time and consents in writing that Lincoln County Rural Water System Inc. may service the applicant until such time as City service is available; 5) Garbage License Renewals for July 2016-June 2017 for A-OK Sanitary, Bolte's Sunrise, Novak Sanitary, RBS Sanitation, Sioux Falls Sanitation, Waste Management and Heartland Disposal, seconded Olson. Motion carried.

Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; AFLAC – Aflac Insurance Withholdings \$192.46; Agora X Inc. – Supplies/Materials (Streets, Water, Sewer, Parks, Street Cleaning) \$1,403.31; All Seasons Inc. – Professional Services/Fees (Weed Control) \$4,137.50; Bierschbach Equipment & Supplies – Supplies/Materials (Streets) \$172.00; Bumblebee Gibson – Repairs/Maintenance (Streets) \$1,974.00; BX Civil & Construction Inc. – Repairs/Maintenance (Streets) \$3,423.42; Code Works Inc. – Professional Services/Fees (Planner) \$1,368.05; Follett School Solutions, Inc. – Computer Software (Library) \$550.00; GFP Licensing – Other Materials for Resale (Rec) \$56.00; Hach Company – Repairs/Maintenance \$134.79; Home Definition, Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; Huyser, Kayla – Reimbursement of overpayment (Water) \$8,379.36; Marco, Inc. – Professional Services/Fees (Govt Bldgs) \$417.74; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$13.49; McClung, Mary – Travel/Conference (Fin Admin) \$482.96; Meyer Repair – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$60.00; Menards – Supplies/Materials (Parks) \$109.90; MidAmerican Energy – (Sewer, Govt Bldgs) \$312.00; Midwest Alarm Company, Inc. – Machinery/Equipment (Govt Bldgs) \$1,115.66; Optilegra, Inc. – Group Insurance (City Admin, Fin Admin, Planner, Streets, Water, Sewer, Parks) \$98.30; Pheasantland Industries – Supplies/Materials (Streets) \$30.24; Pietrus, Andrew – Travel/Conference (City Admin) \$471.96; Prairie Wind Trailers, LLC – Machinery/Equipment (Streets, Water, Sewer, Parks) \$4,800.00; Respec Consulting & Services – Professional Services/Fees (Storm Water Drainage Fund) \$10,769.37; Sanitation Products – Repairs/Maintenance (Streets Cleaning) \$49.45; SD Supplemental Retirement Plan – SDRS Withholdings \$350.00; Stockwell Engineers Inc. – Professional Services/Fees (Engineering) \$30,418.77; Traffic Solutions Inc. – Supplies/Materials (Parks) \$852.20; Utility Service Company, Inc. (Repairs/Maintenance – (Water) \$432.00; Vantek Communications, Inc. – Repairs/Maintenance, Rentals (Water, Sewer) \$345.00; Wellmark Blue Cross Blue Shield – Group Insurance (Fin Admin, City Admin, Planner, Streets, Water, Sewer, Parks) \$7,662.33

Appreciation of Service was given to Deputy Travis Johns of the Lincoln County Sheriff's Office. The Mayor thanked Johns on behalf of the community for his dedicated service and declared October 24<sup>th</sup>, 2016, as Travis Johns Day in Harrisburg. Dr. Kevin Lein with the Harrisburg High School was also present to thank Johns for his service as School Resource Officer.

Public comment was received from We Care in regards to the installation of Commercial Wind Farms throughout the Harrisburg area.

Nichole Grasma with Utility Services presented with information regarding a maintenance plan for the city's water towers. Motion Wolbrink, to table the signing of a maintenance plan contract with Utility Services for both of the city's water towers, seconded Olson.

Motion Wolbrink to approve Resolution 2016-07 Community Access Grant Application for the Intersection of Cliff Avenue and Industrial, seconded Berg.

**Resolution: 2016-07**

CITY OF HARRISBURG, SOUTH DAKOTA

RESOLUTION OF COMMITMENT  
FOR THE SDDOT COMMUNITY ACCESS GRANT APPLICATION

WHEREAS, the City of Harrisburg is desirous of requesting assistance from the South Dakota Department of Transportation Community Access Grant Program for the purpose of completing a proposed street reconstruction and improvement project at the intersection of Cliff Avenue and Industrial Road; and

WHEREAS, the City of Harrisburg does hereby commit to the continued maintenance of the project and,

WHEREAS, the City of Harrisburg makes a firm financial commitment to cover the costs of the engineering and the local match for the project, currently estimated at approximately \$537,539.97; and

WHEREAS, the City of Harrisburg acknowledges its responsibility to secure any needed right-of-way or easements for construction.

NOW, THEREFORE, BE IT RESOLVED that the City of Harrisburg does hereby adopt this resolution authorizing the filing of the grant application, including all understandings and assurances contained therein, for the South Dakota Department of Transportation Community Access Grant Program, and does hereby authorize the Mayor to act in connection with the application and to provide such additional information as may be required.

Dated this 20<sup>th</sup> day of June, 2016.

Julie Burke-VanLuvanee, Mayor

ATTEST:

Mary McClung, Finance Officer

Published: June 30<sup>th</sup>, 2016

Billy Nelson was in attendance to present to council the wish to create a skateboard park in Heartland Park. Motion Berg to proceed with the creation of a skateboard park within the city limits of Harrisburg, seconded Olson.

Motion Wolbrink to approve Resolution 2016-09 to have the Mayor execute and file on behalf of the City of Harrisburg a grant application with the Land and Water Conservation Fund for a Lions Park Picnic Shelter with other amenities as outlined, seconded Olson.

RESOLUTION NO. 2016-09

Land and Water Conservation Fund (LWCF) Grant Application  
Lions Park Picnic Shelter and other amenities

WHEREAS, the United States of America and the State of South Dakota have authorized the making of grants from the Land and Water Conservation Fund (LWCF) to public bodies to aid in the financing the acquisition and/or construction of specific public outdoor recreation projects;

NOW, THEREFORE, BE IT RESOLVED:

1. That Mayor Julie Burke-Van Luvanee is hereby authorized to execute and file an application on behalf of the City with the National Park Service, U.S. Department of the Interior, through the State of South Dakota, Department of Game, Fish and Parks, Division of Parks and Recreation, for an LWCF grant to aid in financing Lions Park picnic shelter and amenities for the City of Harrisburg South Dakota and its Environs.
2. That Michael McMahon, Planning and Zoning Official, is hereby authorized and directed to furnish such information as the above mentioned federal and or state agencies may

reasonably  
request in connection with the application which is hereby authorized to be filed.

3. That the City of Harrisburg, South Dakota shall provide a minimum of 50% of the total cost of the project, and will assume all responsibility in the operation and maintenance of the project upon completion of construction, for the reasonable life expectancy of the facility.

Adopted this 20<sup>th</sup> day of June, 2016.

Julie Burke-Van Luvanee  
Mayor

ATTEST:

Mary McClung  
Finance Officer

Certification of Recording Officer

The undersigned duly qualified and acting Finance Officer of the City of Harrisburg does hereby certify: That the attached Resolution is a true and correct copy of the Resolution, authorizing the filing of application with the National Park Service as regularly adopted at a legally convened meeting of the City of Harrisburg duly held on the 20<sup>th</sup> day of June, 2016, and further that such Resolution has been fully recorded in the journal of proceedings and records in my officer.

IN WITNESS WHEREOF, I have hereunto set my hand the 20<sup>th</sup> day of June, 2016.

Record Officer Signature: Mary McClung

Title: Finance Officer

Seal (Notary or city)

Published: June 30, 2016

Motion Olson to approve that up to \$2,000.00 be authorized from the Park Budget for the National Night Out event to be held August 2<sup>nd</sup>, 2016, seconded Wolbrink.

Motion Berg to approve the temporary street closure for August 2<sup>nd</sup>, 2016, for the Harrisburg Park Board to hold a National Night Out event, closure on Main Street from Railroad Avenue to Columbia Street from 6:00pm to 9:00pm, seconded Wolbrink.

Motion Wolbrink to approve the adoption of by-laws for the Park Board, seconded Berg.

Motion Olson to enter into Executive Session pursuant to SDCL 1-25-2(3) at 6:58pm, seconded Wolbrink.

Mayor declared Executive Session over at 7:27pm.

The next meeting of the City Council will be held on Tuesday, July 5, 2016 at 6:00 pm at the Liberty School Community Room. The next meeting of the Planning Commission will be held on Monday, July 11, 2016, at 6:00 p.m. at the Harrisburg City Hall Conference Room.

With no further business, a motion was made by Wolbrink to adjourn the meeting at 7:28 p.m., seconded Olson. Motion carried.

Alysia Simunek, Deputy Finance Officer

Please publish once at the approximate cost of \_\_\_\_\_.