

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on December 21, 2021 at 6:00 pm, with Mayor Wenck presiding. Council members present were Tom Anez, Chris Kindt, Kevin Maxwell, and Danny Tank. Also present from the city were Toby Huizenga, Michael McMahon, Brandi Savage, Jill Johnke, Larry Klipfel, Andrew Pietrus, and Mary McClung. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

Public comment: Larry Klipfel provided the list of the winners of the Parks Christmas Lighting Contest and thanked participants.

Consent Agenda: Motion Tank, seconded Maxwell to approve the consent agenda as presented.

1. Approved of December 21, 2021 Agenda
2. Approved December 6, 2021 City Council Meeting Minutes
3. Approved December 21, 2021 Claims
4. Approved to Order and Purchase from Pfeifer's a 72" Fast Back Rear Discharge Commercial Deck for 1500 Terrain Mower (\$4,873) and Bobcat Stump Grinder with Control Harness for CAT Loader (\$10,026) from Pfeifer's – 2022 Budgeted Items (Purchase and Possession in 2022)
5. Approved and Authorized Mayor Signature Harrisburg Water Reclamation Facility Change Order #31 – Air Compressor - \$6,491
6. Approved and Authorized Mayor Signature Water Reclamation Facility Pay Application #17 - Henry Calrson Construction LLC - \$981,151
7. Approved and Authorized Mayor Signature SRF Application #22 Harrisburg WRF - \$1,036,966
8. Approved and Authorize dMayor Signature on Plat of Tract 1 Bramstedt Addition in the NE¼ of the NW¼ of Section 33, T100N, R49W, 5th PM Lincoln County
9. Approved and Authorized Mayor Signature on 2022 Animal Control Services and Impoundment Facility Operations Agreement
10. Approved Pay Adjustment – David Rennich Wastewater Collection Class I Certification – Effective December 27, 2021 - \$19.90 per hour
11. Approved Pay Adjustment – Nolan Meyer Wastewater Collection Class II Certification – Effective December 27, 2021 - \$21.90 per hour

Upon roll call, all members present in favor.

A & B Business Inc. – Rentals (Fin Admin) \$124.15; A & B Business Inc. – Rentals (Engineer) \$115.50; American Engineering Testing – Professional Services/Fees (Sewer) \$2,136.00; Automatic Security Company Inc. – Repairs/Maintenance (Govt Bldgs) \$125.00; Banner Associations Inc. – Professional Services/Fees (Engineering – General) \$1,779.00; Banner Associations – Professional Services/Fees (Sewer) \$4,908.35; Bumblebee Gibson – Repairs/Maintenance (Streets) \$2,734.26; Cell Phone Allowance – Utilities (Govt Bldgs) \$525.00; Cooperative Energy Company – Energy (Snow Removal) \$1,840.23; Core & Main – Professional Services/Fees (Water) \$11,975.55; Dakota Pump – Repairs/Maintenance (Sewer) \$5,347.38; Dakota Pump – Professional Services/Fees (Water, Sewer) \$4,798.80; Department of Treasury – Federal Withholdings \$9,554.58; Department of Treasury – Federal Withholdings \$1,813.15; Grainger – Supplies/Materials (Streets, Water, Sewer, Parks) \$249.09; Hauge Associates, Inc. – Garnishment Withholdings \$256.00; Health Equity – H.S.A. Withholdings \$504.50; Home Definition, Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; I & S Group, Inc. – Professional Services/Fees (Engineering- General) \$5,485.75; Johnson Feed, Inc. – Supplies/Materials (Snow Removal) \$12,025.80; Kullander, Chris – Supplies/Materials (Streets, Water, Sewer, Parks) \$200.00; Kullander, Chris – Insurance Withholdings \$479.64; Light & Siren – Supplies/Materials

(Streets, Water, Sewer, Parks) \$2,140.00; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$31.85; Maxwell, Kevin – Travel/Conference (Board) \$446.88; McMahon, Michael – Travel/Conference (Planner) \$78.40; Meyer, Nolan – Travel/Conference (Water) \$232.03; MidAmerican Energy – Energy (Sewer, Govt Bldgs) \$5,016.24; Novak Sanitary Sewer – Utilities, Professional Services/Fees (Parks, Sewer, Govt Bldgs) \$744.92; Nalco Company LLC – Supplies/Materials (Sewer) \$1,651.22; One Call Systems Inc. – Professional Services/Fees (Water, Sewer) \$261.45; Payroll – December 2021 (All Departments) \$68,782.57; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$196.02; Sioux Falls Networks – Supplies/Materials (Sewer) \$1,750.00; Sioux Falls Networks – Professional Services/Fees (Planner, Fin Admin, Dir of Comm/Events, Sewer) \$1,300.00; Sisson Printing – Supplies/Materials (Mechanical Inspection) \$141.35; 605 Dirtworks – Improv other than Bldgs, Repairs/Maintenance (Streets) \$15,041.81; Soukup Construction, Inc. – Improv other than Bldgs (Parks) \$100,844.25; SDPAA – Insurance (Streets) \$269.80; South Dak Retirement System – SDRS Withholdings \$8,056.80; SD Supplemental Retirement Plan – SDRS Withholdings \$225.00; SE Electric Cooperative, Inc. – Energy (Sewer) \$6,235.93; Stockwell Engineers Inc. – Professional Services/Fees (Engineering – General, Storm Drainage, Sewer) \$66,873.64; Thurston, Jason – Supplies/Materials (Streets, Water, Sewer, Parks) \$55.03; Truist Governmental Finance – Principal/Interest (Water) \$47,109.99; USA Blue Book – Supplies/Materials (Sewer) \$877.48; Verizon Wireless – Utilities (Water, Sewer) \$240.06; White Glove Cleaning Service, LLC – Utilities (Govt Bldgs) \$81.25

Business Item 5. Consider Work Order from Stockwell Engineers for GIS Mapping Services. No action taken.

6:05 pm Public Hearing Proposed Financing for Drinking Water and Sanitary Sewer System Improvement Projects – Mayor Wenck provided an overview of the improvements and financing. Jon Brown with Stockwell Engineers as well as Tanya Miller with Banner were present and provided additional information and maps regarding the projects included in the proposed financing. No other public comment was offered.

6:10 pm Public Hearing for Redistricting Map – Southeastern Council of Governments drafted and provided map with recommendation of the ward dividing lines not to change as they fall within the population deviation percentage as they currently are, map includes new annexed properties. No other public comment was offered.

Business Item 6. 1st Reading Ordinance 2021-24 Supplemental Ordinance. Motion Tank, seconded Maxwell to set the 2nd Reading of Ordinance 2021-24 Supplemental Ordinance for December 30, 2021. Upon roll call, all members present in favor.

6:15 pm Public Hearing for Rezone of part of Tract 1 of Green Meadows Addition – McMahon provided information regarding the rezone, planning and zoning recommend approval. No other public comment was offered.

Business Item 1. Resolution 2021- 47 Approve and Authorize the Mayor to Sign the Application for Financial Assistance, Authorizing the Execution and Submittal of the Application and Designating Authorized Representatives to Certify and Sign Payment Requests with Improvements to its Sanitary Sewer System, Including but not Limited to the Trunk Sewer System Project. Motion Tank, seconded Maxwell to approve and authorize the mayor to sign Resolution 2021-47 the Application for Financial Assistance, Authorizing the Execution and Submittal of the Application and Designating Authorized Representatives to Certify and Sign Payment Requests with Improvements to its Sanitary Sewer System, Including but not Limited to the Trunk Sewer System Project. Upon roll call, all members present in favor.

RESOLUTION NO. 2021-47

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AUTHORIZED REPRESENTATIVES TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the City of Harrisburg (the “City”) has determined it is necessary to proceed with improvements to its Clean Water System, including but not limited to the Trunk Sewer System (the “Project”); and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the “Board”) will be prepared; and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed \$ 17,749,000 to the Board for the Project.
2. The Mayor and Council President are hereby authorized to execute the Application and submit it to the Board, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.
3. The Mayor and Council President are hereby designated as authorized representatives of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at Harrisburg, South Dakota, this 21st day of December, 2021.

APPROVED:
Derick Wenck
Mayor
City of Harrisburg

(Seal)

Attest: Mary McClung
City Finance Officer

Business Item 2. Resolution 2021- 49 Approve and Authorize the Mayor to Sign the Application for Financial Assistance, Authorizing the Execution and Submittal of the Application and Designating Authorized Representatives to Certify and Sign Payment Requests to Proceed with Improvements to its Drinking Water System, Including but not Limited to the South Eastern Water Improvements. Motion Anez, seconded Maxwell to approve and authorize the mayor to Sign the Application for Financial Assistance, Authorizing the Execution and Submittal of the Application and Designating Authorized Representatives to Certify and Sign Payment Requests to Proceed with Improvements to its Drinking Water System, Including but not Limited to the South Eastern Water Improvements. Upon roll call, all members present in favor.

RESOLUTION NO. 2021-49

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AUTHORIZED REPRESENTATIVES TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the City of Harrisburg (the “City”) has determined it is necessary to proceed with improvements to its Drinking Water System, including but not limited to the South Eastern Water Improvements (the “Project”); and

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the “Board”) will be prepared; and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed \$ 6,305,000 to the Board for the Project.
2. The Mayor and Council President are hereby authorized to execute the Application and submit it to the Board, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.
3. The Mayor and Council President are hereby designated as authorized representatives of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at Harrisburg, South Dakota, this 21st day of December 21, 2021.

APPROVED:
Derick Wenck
Mayor
City of Harrisburg

(Seal)

Attest: Mary McClung
City Finance Officer

Business Item 3. Approve Updated Official Boundaries Map. For the purposes of Chapter 2.01 of the Harrisburg Municipal Ordinance Maxwell motioned and Anez seconded to adopt the updated official boundaries map. Upon roll call, all members present in favor.

Business Item 4. 1st Reading Ordinance 2021-23 Rezoning Part of Tract 1 of Greem Meadows Addition. Motion Kindt, seconded Maxwell to set the second reading of Ordinance 2021-23 Rezoning Part of Tract 1 of Green Meadows Addition for January 4, 2022. Upon roll call, all members present in favor.

Business Item 7. Resolution 2021-45 Annexation of Tiger Meadows Subdivision (Approx 45.54 acres). Motion Anez, seconded Maxwell to approve Resolution 2021-45 Annexation of Tiger Meadows Subdivision. Upon roll call, all members present in favor.

RESOLUTION 2021-45

A RESOLUTION TO APPROVE A PETITION FOR ANNEXATION OF CERTAIN PROPERTY CONTIGUOUS TO THE CITY OF HARRISBURG, LINCOLN COUNTY, SOUTH DAKOTA.

WHEREAS, the City of Harrisburg has received a written petition for voluntary annexation signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the territory sought to be annexed to the municipality;

WHEREAS, certain territory, hereinafter more particularly described, is contiguous to the City of Harrisburg, South Dakota; and

WHEREAS, the Planning Commission of the City of Harrisburg recommends that said area be annexed thereto;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Harrisburg, South Dakota, that the boundaries of said City of Harrisburg, South Dakota, be and they hereby are extended to include the area contiguous to the City of Harrisburg described as follows:

Tiger Meadows Subdivision, legally described as the W½SE¼ (except Lots 1-4 of Reining Addition) of Section 2, T99N, R50W, 5th P.M., Lincoln County, South Dakota. (Approximately 48.54 acres.)

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the within-described territory is hereby designated Urban Service District, thus amending Ordinance #2006-016;

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the zoning for the within described territory be designated as R-1 Single Family Residential District, R-2 Low Density Residential District, and NR Natural Resource District as shown in the attached exhibit.

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that this resolution shall become effective according to law.

Dated at Harrisburg, South Dakota, this 21st day of December, 2021.

COMMON COUNCIL OF THE CITY OF HARRISBURG

Seal:

Attest:

Derick Wenck
Mayor

Mary McClung
Finance Officer

Published: December 30, 2021

Effective: January 19, 2022

Business Item 8. Resolution 2021-48 Supporting Regional Economic Development in the City of Harrisburg's Capacity as a Participant in the Sioux Metro Growth Alliance and Appointing A Representative to Its Membership Advisory Board for the 2022 Calendar Year. Motion Tank, seconded Maxwell to approve Resolution 2021-48 Supporting Regional Economic Development in the City of Harrisburg's Capacity as a Participant in the Sioux Metro Growth Alliance and Appointing A Representative to Its Membership Advisory Board for the 2022 Calendar Year. Upon roll call, all members present in favor.

RESOLUTION NO. 2021-48

A RESOLUTION SUPPORTING REGIONAL ECONOMIC DEVELOPMENT IN THE CITY OF HARRISBURG'S CAPACITY AS A PARTICIPANT IN THE SIOUX METRO GROWTH ALLIANCE AND APPOINTING A REPRESENTATIVE TO ITS MEMBERSHIP ADVISORY BOARD FOR THE 2022 CALENDAR YEAR

WHEREAS, the City of Harrisburg (the "City") has been an investor in the Sioux Metro Growth Alliance, a South Dakota nonprofit corporation (the "Alliance"), since its formation on June 6, 2021;

WHEREAS, the City, through its partnership with the Alliance, works to develop new economic opportunities and improve access to those opportunities for all residents of the Sioux Metro, including those of the City;

WHEREAS, the City, through its investment in the Alliance, supports and welcomes the Alliance's economic development programming, designed to create more investment, jobs, and opportunities, both within and without the geographic bounds of the City;

WHEREAS, the Alliance has created a Membership Advisory Board (the "Board") where its member investors may appoint representatives to help guide the programming of the Alliance;

WHEREAS, the City would like to exercise its option to appoint a representative and an alternate to the Board to provide guidance to the Alliance's programs throughout 2022.

NOW, THEREFORE:

BE IT RESOLVED BY THE CITY OF HARRISBURG, SOUTH DAKOTA, that Brandon Lane is appointed to represent the City as its representative on the Board through December 31, 2022.

FURTHER RESOLVED, that Brandon Lane is expected to attend each regularly scheduled Board meeting to represent the City's economic development interests.

FURTHER RESOLVED, that if Brandon Lane is unable to attend a Board meeting, the City appoints Kevin Maxwell as its alternate.

Derick Wenck
Mayor

ATTEST:

Mary McClung
Finance Officer

Business Item 9. Consider Adoption of Program of Work/Service Level Agreement with Harrisburg Economic Development Corporation. Doeve provided a recap of the program of work that is being requested to be adopted by the city. The Service Level Agreement is still in the draft form and will be brought to council at a later date. Motion Kindt, seconded Tank to adopt the Program of Work/Service Level Agreement with the Harrisburg Economic Development Corporation. Kindt amended the motion, seconded by Tank to adopt the Program of Work with the Harrisburg Economic Development Corporation. Upon roll call, all members present in favor.

Business Item 10. Executive Session – Pursuant to SDCL 1-25-2 (1) Personnel
Motion Tank, seconded Maxwell to enter executive session at 6:46pm. Upon roll call, all members present in favor.

Mayor declared executive session out at 7:26pm.

Business Item 11. Approve New Hire Finance Officer. Motion Kindt, seconded Maxwell to hire Deb Harris at a starting yearly wage of \$74,000.00 plus a cell phone allowance of \$35.00 a month, starting January 10, 2022. Upon roll call, all members present in favor.

With no further business, a motion was made by Tank, seconded Anez to adjourn the city council meeting at 7:26pm. Upon roll call, all members present in favor.

Reminder of Special City Council Meeting on Thursday, December 30, 2021 at 8:00 am, to be held at Harrisburg City Hall Conference Room.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Tuesday, January 4, 2021.

Submitted by Jill Johnke, Deputy Finance Officer

Published once in the Sioux Valley News at the approximate cost of _____.