

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on November 3, 2020 at 6:00 pm, with Mayor Wenck presiding. Council members present were Kevin Maxwell, Ryan Berg, Danny Tank and Ryan Olson. Also present from the city were Joe Stonesifer, Andrew Pietrus, and joining by phone Mary McClung. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

Consent Agenda: Motion Maxwell, seconded Tank to approve the consent agenda as presented except for Item 7.k - Yak Shack LLC – Retail (On Sale) Liquor License (Inactive).

1. Approved November 3, 2020 Agenda
2. Approved October 20, 2020 City Council Meeting Minutes
3. Approved November 3, 2020 Claims
4. Approved Ordering from Beck Motors a 2021 Chevy Silverado Pickup off the State of South Dakota BOA Awarded Contract #17340 at \$32,305.00 (2021 Budgeted Item - Purchase and Possession in 2021)
5. Approved Ordering from Peterbilt of Sioux Falls and Northern Trunk Equipment a 2021 Peterbilt Model 348 Truck off Sourcewell Contract #018-716-PMC at \$206,856.00 (2021 Budgeted Item - Purchase and possession in 2021)
6. Approved Ordering from Interstate Power Systems a 60kW Generator \$28,780.00 (2021 Budgeted Item - Purchase and possession in 2021)
7. Approved and Authorized Mayor to sign the following 2021 Liquor License Renewals:
 - a) CC & F Retail – Package (Off Sale) Liquor License
 - b) Big J's Roadhouse 2 – Retail Restaurant Liquor License
 - c) Casey's General Store – Package (Off Sale) Liquor License
 - d) Fareway Stores, Inc. – Package (Off Sale) Liquor License
 - e) Fresh Horses – Retail (On Sale) Liquor License and Package (Off Sale) Liquor License
 - f) Grains & Grapes Liquor House, LLC – Package (Off Sale) Liquor License
 - g) The Academy (Perfect Practice) – Retail (On Sale) Liquor License
 - h) Phoenix Café Inc. – Retail (On Sale) Liquor License
 - i) With A Twist (The Meadow Barn) Retail (On Sale) Liquor License
 - j) Harrisburg Events Center LLC – Retail (On Sale) Liquor License
 - k) ~~Yak Shack LLC – Retail (On Sale) Liquor License~~
 - l) On The Rocks – Retail (On Sale) Liquor License
8. Mayor Proclamation – Terry Anderson Day November 6, 2020
9. Mayor Proclamation – Small Business Saturday November 28, 2020
10. Set Date of December 7, 2020 for the 1st City Council Meeting in December 2020

Upon roll call vote; all in favor.

Ace Hardware – Supplies/Materials, Repairs/Maintenance (Streets, Water, Sewer, Parks, Govt Bldgs, Snow Removal, Public Safety) \$1,999.13; Adrian, Jayme – Repairs/Maintenance (Sewer) \$2,873.75; Aflac – Aflac Withholdings \$479.60; American Planning Association – Professional Services/Fees (Planning Board, Planner) \$597.00; Backhaus Excavation and Underground – Repairs/Maintenance (Water) \$35,714.35; Banyon Data Systems, Inc. – Professional Services/Fees (Water, Sewer) \$1,385.00; Blackburn Mfging Co. – Supplies/Materials (Water, Sewer) \$279.95; Bosch, Michael – Customer Deposit Refund (Water) \$150.00; Cardmember Services – Supplies/Materials, Computer Software, Professional Services/Fees, Books, Travel/Conference, Community Education/Event, Repairs/Maintenance, Machinery/Equipment (Govt Bldgs, Communications Director, Solid Waste Disposal, Fin Admin, Library, Parks, Streets, Water, Sewer, Engineering) \$6,956.95; Coats, Andrew – Customer Deposit Refund (Water) \$131.31; Concrete Materials – Repairs/Maintenance (Streets) \$209.55; Core & Main –

Supplies/Materials (Water, Sewer) \$701.95; Dakota Fluid Power, Inc. – Supplies/Materials (Sewer) \$49.66; Dakota Pump – Repair/Maintenance (Water) \$223.21; Darling, Levi & Alisa – Customer Deposit Refund (Water) \$115.45; Department of Treasury – Federal and FICA Withholdings \$8,047.37; Elan City – Machinery/Equipment (Streets) \$3,250.00; Equipment Blades Inc. – Supplies/Materials (Snow Removal) \$3,290.60; Fastenal Company – Supplies/Materials (Streets) \$242.93; First National Bank – Professional Services/Fees (Fin Admin) \$66.80; First Rate Excavate, Inc. – Improve other than Bldgs (Streets, Storm Drainage, Water, Sewer) \$40,069.04; Grainger – Supplies/Materials (Streets, Water, Sewer, Parks) \$216.28; Harris, Pamela – Customer Deposit Refund (Water) \$67.87; Harrisburg Economic Development – Subsidies (Economic Development) \$5,536.51; Health Equity – Group Insurance (Streets, Water, Sewer, Parks) \$667.00; Health Equity – H.S.A. Contributions \$404.00; Henry Carlson Construction, LLC – Improve other than Bldgs (Sewer) \$1,127,042.00; Hertel, Bev – Customer Deposit Refund (Water) \$58.78; Hoksbergen, Sharon & Jonathan – Customer Deposit Refund (Water) \$41.05; Home Definition, Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; H & W Contracting LLC – Improve other than Bldg (Sewer) \$458,032.94; Johnson, Jason & Sarah – Customer Deposit Refund (Water) \$84.00; Johnson Feed, Inc. – Supplies/Materials (Snow Removal) \$2,801.52; King, Casey & Schelhaas, Jenna – Customer Deposit Refund (Water) \$150.00; Krump Concrete Construction – Improve Other than Bldgs (Parks) \$25,841.89; LG Everist, Inc. – Repairs/Maintenance (Streets) \$611.59; Linc. Co. Register of Deeds – Supplies/Materials, Professional Services/Fees (Planner) \$436.00; Linc. Co. Rural Water System – Resale of Water (Water) \$1,951.66; Marco, Inc. – Rentals (Fin Admin) \$382.84; Pheasantland Industries – Supplies/Materials (Parks) \$1,013.04; Public Health Laboratory – Professional Services/Fees (Water) \$600.00; Reinhardt, James – Customer Deposit Refund (Water) \$67.37; Rushmore Service Center – Garnishment Withholdings \$224.87; Schoeneman Bros Co. – Supplies/Materials (Govt Bldgs) \$40.90; Searle, Jason & Rachel – Customer Deposit Refund (Water) \$68.43; Sioux Falls Networks – Supplies/Materials (Chef Executive) \$254.95; Sioux Falls Networks – Machinery/Equipment (Communication Director) \$1,550.00; Sioux Falls Utilities – Utilities (Sewer) \$151,941.60; Sioux International – Repairs/Maintenance (Parks) \$319.35; Sioux Valley News – Publishing (Ord, Res, Proceedings) \$610.27; 605 Companies, Inc. – Improve Other than Bldgs (Streets) \$600.00; 605 Companies, Inc. – Repairs/Maintenance (Storm Drainage) \$3,389.75; 605 Companies, Inc. – Improve Other than Bldgs (Storm Drainage) \$8,607.00; 605 Companies, Inc. – Improve Other than Bldgs (Storm Drainage) \$4,041.09; Somsen, Brett – Customer Deposit Refund (Water) \$50.03; SDPAA – Insurance (Govt Bldgs) \$151.37; SD State Treasurer UCP – Customer Deposit Refund and Metered and Flat Rate Water (Water) \$438.38; SD Supplemental Retirement Plan – Retirement Withholdings \$275.00; SD Water & Wastewater Assoc. – Professional Services (Water, Sewer, Engineering) \$50.00; Stan Houston – Supplies/Materials, Rentals (Streets, Water, Sewer, Parks) \$635.85 ; State of South Dakota – Liquor Licenses \$75.00; Stockwell Engineering Inc. – Professional Services/Fees (Water, Sewer, General Fund, Storm Drainage) \$78,680.69; Traffic Solutions Inc. – Supplies/Materials (Streets, Parks, Sewer) \$4,799.89; Two Way Solutions, Inc. - Supplies/Materials (Streets, Water, Sewer, Parks) \$179.94; VanVoorst, Aric - Customer Deposit Refund (Water) \$101.85; Waldner, Daniel - Customer Deposit Refund (Water) \$150.00; Web Concentrate - Professional Services/Fees (Fin Admin) \$125.00; White Glove Cleaning Services – Utilities (Govt Bldgs) \$81.25; Xcel - Energy (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$14,265.43

Pietrus clarified the Stone Group proposal that was approved at the October 20th, 2020 city council meeting. The proposal includes 2 scopes of work including a FEMA emergency community storm shelter and a city facility needs assessment. The \$4.5 million dollar referenced in the proposal refers to the maximum possible federal matching funds and guidelines for the FEMA emergency community storm shelter which would be eligible for a 75/25 grant for the project. A possible application could happen in late 2021 with budgeting in 2022. The proposal was not intended to include city hall or administrative needs in the FEMA storm shelter. The space needs study is a separate scope of work within the proposal.

No other public comment was offered.

Board of Appeals

Motion Olson, seconded Berg to adjourn regular session and convene as the Board of Appeals at 6:07 pm. Upon roll call vote; all in favor.

Motion Maxwell, seconded Olson to remove 401 and 403 Adrianna Avenue Fences from the table. Upon roll call vote; all in favor.

Acknowledgement that the appeals have been withdrawn and settlement has been accepted.

Motion Olson, seconded Tank to adjourn as the Board of Appeals at 6:08pm and reconvene city council meeting. Upon roll call vote; all in favor.

Business Item 1. Reimbursement for Fence Removal from Permanent Drainage Easement

- a) 401 Adrianna Avenue – Motion Olson, seconded Maxwell to approve the \$1,000.00 reimbursement to the homeowners of 401 Adrianna Avenue upon the removal of their fence from the major drainage easement by July 1, 2021 and providing receipts to the city upon completion. Upon roll call vote; all in favor.
- b) 403 Adrianna Avenue – Motion Olson, seconded Maxwell to approve the \$1,000.00 reimbursement to the homeowners of 403 Adrianna Avenue upon the removal of their fence from the major drainage easement by July 1, 2021 and providing receipts to the city upon completion. Upon roll call vote; all in favor.
- c) 417 Adrianna Avenue – Motion Olson, seconded Maxwell to approve the \$1,000 immediate reimbursement to the homeowners of 417 Adrianna Avenue for the previous removal of their fence from the major drainage easement. Upon roll call vote; all in favor.

Business Item 2. Resolution 2020-26 To Transfer Lands from Rural Service District to Urban Service District. Motion Olson, seconded Maxwell to approve Resolution 2020-26 To Transfer Lands from Rural Service District to Urban Service District. Upon roll call vote; all in favor.

RESOLUTION 2020-26

A RESOLUTION TO TRANSFER LANDS FROM
RURAL SERVICE DISTRICT TO URBAN SERVICE DISTRICT

WHEREAS, the City Of Harrisburg has adopted Chapter 12.02 to establish Urban and Rural Service Districts as provided in SDCL 9-21A; and

WHEREAS, the Slack Family property in the SW¼ of Section 35, T100N, R50W, 5th P.M. was designated Rural Service District by Resolution 2015-002; and

WHEREAS, the Signature Companies property (less Phase 1) in the SE¼ of Section 35, T100N, R50W, 5th P.M. was designated Rural Service District by Resolution 2017-008; and

WHEREAS, all of the Slack Family property and Phases 2-5 of the Signature Companies property have been platted for transfer and/or development; and

WHEREAS, Chapter 12.02.06 directs that Rural Service District lands that are platted are to be transferred to the Urban Service District;

NOW, THEREFORE, BE IT RESOLVED by the City of Harrisburg that the City Council hereby orders the transfer of the 34.86 acres of the Slack Family Property and the 18.78 acres of the Signature Companies property to be transferred from Rural Service District to Urban Service District.

Dated this 3rd day of November, 2020.

HARRISBURG CITY COUNCIL

Seal:
Attest:

Derick Wenck
Mayor

Mary McClung
Finance Officer

Published: November 12, 2020
Effective: December 2, 2020

Published once at the approximate cost of _____.

Business Item 3. Proposal for Preliminary Design of Cliff Avenue (from Willow Street to 1.5 Miles North) and Willow Street (from Minnesota Avenue to Columbia Street) – Infrastructure Design Group, Inc.. Proposal is for the preliminary design of these portions of streets to 30% and will be completed by June 30, 2021 in an amount not to exceed \$120,217.00. Motion Berg, seconded Maxwell to approve the proposal from Infrastructure Design Group, Inc. for the preliminary design of Cliff Avenue (From Willow Street to 1.5 Miles North) and Willow street (From Minnesota Avenue to Columbia Street) in an amount not to exceed \$120,217.00. Upon roll call vote; all in favor.

With no further business, a motion was made by Olson, seconded Tank, to adjourn the city council meeting at 6:18 pm. Upon roll call vote; all in favor.

October Building Permit Reports and Finance Report were provided and are available on the city website.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Tuesday, November 17, 2020.

Submitted by Mary McClung, Finance Officer

Published once in the Sioux Valley News at the approximate cost of _____.