

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on Monday, April 6th, 2015, at 6:00 p.m., with Alderman Ryan Olson presiding. Council members present were Ryan Berg and Allison Sanderson. Absent was Mayor Julie Burke-Bowen and Rob Handshumaker. Also present from the city were Andrew Pietrus, Michael McMahon, Toby Huizenga, Alysia Simunek and Mary McClung. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Council reviewed the agenda.

Motion Sanderson to approve the March 16th, 2015, Local Review Board Minutes as presented with no changes, seconded Berg.

Motion Berg to approve the March 16th, 2015, Harrisburg City Council Meeting minutes as presented with no changes, seconded Sanderson.

Motion Berg to approve all claims as presented, seconded Sanderson. Above Standard Cleaning – Utilities (Govt Bldgs) \$160.00; Aflac – Aflac Withholdings \$192.46; Agora X Inc. – Supplies & Materials (Streets, Water, Sewer, Parks, Street Cleaning) \$1,682.62; Albers Electric LLC – Professional Services & Fees (Govt Bldgs) \$1,481.64; Banyon Data Systems – Professional Services & Fees (Planner, Fin Adm) \$1,024.00; Barnes, John & Peters, Ashley – Customer Deposit Refund (Water) \$97.15; Benders Sewer & Drain – Repairs & Maintenance (Sewer) \$15,240.00; Best Western Ramkota Inn – Travel & Conference (Streets) \$193.98; Bierschbach Equipment & Supply – Supplies & Materials (Streets, Sewer) \$174.38; Brown & Saenger – Supplies & Materials (Planner, Fin Adm) \$451.24; Campbell Supply – Supplies & Materials (Streets, Water, Sewer, Parks) \$69.58; Cardmember Services – Supplies & Materials (Mayor, Board, City Adm, Fin Adm, Streets, Planner), Books (Library) Travel & Conference (Police) Professional Services & Fees (City Adm) \$1,593.44; Concrete Materials – Repairs & Maintenance (Streets) \$326.40; Dakota Riggers & Tool Supply – Supplies & Materials (Streets, Water, Sewer, Parks) \$131.07; Daly, Megan – Customer Deposit Refund (Water) \$109.80; Dataware LLC – Professional Services & Fees (Fin Admin, Govt Bldgs) \$1,205.00; Department of Treasury – Federal and FICA Withholdings \$11,924.34; Fastenal Company – Supplies & Materials (Streets, Water, Sewer, Parks) \$171.05; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – March 2015 Payroll \$34,521.45; First National Bank – Principal & Interest (Water, Sewer) \$127,992.82; Fodness, Amanda – Customer Deposit Refund (Water) \$97.15; Grainger – Supplies & Materials (Streets, Water, Sewer, Parks) \$113.00; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; Harrisburg Water – Utilities (Govt Bldgs) \$176.64; HD Supply Waterworks – Supplies & Materials (Water) \$2,672.10; HR Green – Professional Services & Fees (Sewer) \$2,849.95; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00 Travel & Conference (Sewer) \$110.60; International Industries – Repairs & Maintenance (Sewer) \$2,178.99; Kennedy, Kathleen – Customer Deposit Refund (Water) \$109.80; Lachnit, Jacob & Marty, Amy – Customer Deposit Refund (Water) \$109.80; Lewis & Clark Regional Water – Water For Resale \$10,598.16; Lincoln County Register of Deeds - Professional Services & Fees, Supplies & Materials (Planner) \$564.00; Marco, Inc. – Rentals, Supplies & Materials (Fin Adm) \$296.65; Matheson Tri-Gas Inc. – Supplies & Materials (Streets, Water, Sewer, Parks) \$10.70; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McMahon, Michael – Travel & conference (Planner) \$154.00; Menards – Supplies & Materials (Govt Bldgs) \$79.40; Mouw, Matt & Kristy – Customer Deposit Refund (Water) \$97.15; Myrl & Roys Paving, Inc. – Repairs & Maintenance (Streets) \$176.16; Nedved, Alan & Jillian – Customer Deposit Refund (Water) \$109.80; Nielson Development LLC – Improvements other than Bldgs (Water) \$48,989.18; Novak Sanitary Service – Utilites (Govt Bldgs) \$54.00; Office of Child Support – Withholdings \$554.10; Pfeifers – Repairs and Maintenance (Streets, Water, Sewer, Parks) \$44.17; Pheasantland Industries – Supplies & Materials (Streets, Fin Admin) \$420.58; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; R & L Supply – Supplies & Materials (Sewer) \$243.99; Sams Club GEMB – Books (Library), Supplies & Materials (Govt Bldgs, Library) \$1,560.13; Schoeneman Bros Co – Supplies & Materials (Streets, Water, Sewer, Parks, Govt Bldgs) \$1,014.98; Sioux Falls Utilities – Treatment Costs(Sewer) \$70,460.97; Sioux Valley News – Publishing (Ords, Res, Proceedings, Election) \$184.19; SD Department of Labor – Unemployment Insurance (Unemployment) \$626.89; SD Retirement System – Retirement Withholdings March 2015 - \$4,203.48; SD Supplemental Retirement – Supplemental Retirement Withholdings - \$350.00; SD Water & Wastewater Assoc – Travel & Conference (Water, Sewer) \$150.00; SE Electric Cooperative Inc. – Utilities (Sewer, Street Lighting, Streets, Water) \$3,228.55; Stan Houston – Supplies & Materials (Streets, Sewer) Repairs & Matinenance (Storm Drainage) \$499.58; Starts with a Shirt – Supplies & Materials (Board,

Mayor) \$25.00; Stockwell Engineers Inc. – Professional Services (Engineers) \$155.08; Sturdevant’s Auto Supply – Supplies & Materials (Streets, Water, Sewer, Parks) \$489.35; Summit Supply Corp of Colorado – Supplies & Materials (Parks) \$341.00; Tapco Traffic & Parking Control – Supplies & Materials (Parks) \$55.40; The Gage Team – Computer Software – (Fin Adm) \$115.96; Thurston, Jason – Utilities (Govt Bldg) \$35.00; Tiger Times – Publishing (Economic Development) \$3,000.00; Traffic Solutions Inc. – Supplies & Materials (Streets) \$1,102.04; United States Port Office – Supplies & Materials (Water, Sewer) \$481.81; Vantek Communications, Inc. – Repairs & Maintenance, Rentals (Water, Sewer) \$345.00; Xcel Energy – utilities (Park Lighting, Govt Bldgs, Public Safety, Water, Street Lighting, Sewer) \$10,934.78; Zee Medical Service – Supplies & Materials (Streets, Water, Sewer, Parks) \$237.86.

Motion Sanderson to approve Ordinance 2015-01 Subdivision Regulations be referred back to the Planning & Zoning Commission, seconded Berg.

Motion Berg, to approve Resolution 2015-04 No Parking Industrial, seconded Sanderson.

RESOLUTION 2015-04

**A RESOLUTION TO PROHIBIT PARKING
ON A PORTION OF INDUSTRIAL DRIVE
IN THE CITY OF HARRISBURG, SOUTH DAKOTA**

WHEREAS, the recent expansion of the Showplace workforce has caused an increase in traffic conflicts of Industrial Drive in this area; and

WHEREAS, City of Harrisburg staff has received numerous traffic safety complaints caused by the increase in parking on Industrial Drive due to increased visitation of the Perfect Practice facility on Industrial Drive; and

WHEREAS, investigation of said traffic safety complaints has confirmed that the increase in parking on Industrial Drive is causing unsafe driving conditions in this area;

NOW, THEREFORE, BE IT RESOLVED by the City of Harrisburg that the City hereby prohibits parking on the south side of Industrial Drive as a means of reducing unsafe driving conditions along Industrial Drive.

Dated this 6th day of April, 2015.

Ryan Olson
Alderman, Council Vice President

ATTEST:

Mary McClung
Finance Officer

Council presented a Certificate of Appreciation to HR Green for their years of service as the City Engineer of Harrisburg.

Council referred the El Riad Shrine Circus donation to the Harrisburg Chamber of Commerce.

Amber Gibson from SECOG was in attendance to formally invite the city to the MPO Open House to be held on April 16th, 2015, from 5-7pm at the downtown Holiday Inn.

Motion Sanderson to accept the Public Library Survey (Annual report) of the Harrisburg Community Library, seconded Berg.

Motion Berg to approve the consumption of alcoholic beverages at the Harrisburg Community Legion Hall on May 15th, 2015, for John Scheiber, seconded Sanderson.

Motion Sanderson to approve the Dakota Pump quotes for the transducer/with still pipe installation in the amount of \$5,685.00 not including shipping or any excise taxes applicable, seconded Berg.

Motion Berg to approve the Wallace Caswell Inc. quote for the city wastewater lift station piping additions in the amount of \$10,950.00, seconded Sanderson. Motion Berg to approve the HG Supply quote for the city wastewater lift station piping additions in the amount of \$10,924.35, seconded Sanderson.

Motion Sanderson to approve the purchase of a spool gun for the city welder from Matheson in the amount of \$1,348.89, seconded Berg.

Council will revisit the purchase of porta potties after the Park Board reviews the amount needed.

Jon Brown from Stockwell Engineers went through the Engineering Project Proposals.

Motion Berg to approve the agreement for engineering services from Stockwell for the Central Park Concept Plan including the topographic survey, concept plan, final design and bidding for the lump sum of \$39,584.00, seconded Sanderson.

Motion Sanderson to approve the agreement for engineering services from Stockwell to prepare a Capital Improvement Plan for a lump sum of \$25,000.00, seconded Berg.

Motion Berg to approve the agreement for engineering services from Stockwell for the Harvest Acres Addition Street Improvements for a lump sum of \$70,290.00, seconded Sanderson.

Motion Sanderson to approve the agreement for engineering services from Stockwell for the Design Standards Update for the lump sum of \$4,500.00, seconded Berg.

Motion Sanderson to approve the agreement for engineering services from Stockwell for the Water Tower Painting for a lump sum of \$11,350.00, seconded Berg.

Motion Berg to approve the agreement for engineering services from Stockwell for the West Harrisburg Drainage Analysis for a lump sum of \$76,000.00, seconded Sanderson.

Motion Sanderson to approve the agreement for engineering services from Stockwell for the Wastewater Treatment Facility Land Acquisition for a lump sum of \$42,500.00, seconded Berg.

Jon Brown with Stockwell provided the city engineer report, on file at city hall.

Huizenga provided the Public Utilities Department report and the items that they have been working on this past month.

McMahon provided the Planning and Zoning Department report including the March Building Permit Report.

McClung provided the March 2015 Finance report and also reminded the council that Clean-Up Day is scheduled for May 2, 2015 from 8:00 a.m. - 11:00 a.m. for Harrisburg Residents only.

Pietrus provided the City Administrator report.

The next meeting of the Planning & Zoning Commission will be held on Monday, April 13th, 2015, at 6:00 p.m. at the Harrisburg City Hall Conference Room. The next regular meeting of the City Council will be held on Monday, April 20th, 2015, at the Liberty School Board Room at 6:00 p.m.

With no further business, a motion was made by Berg to adjourn the meeting at 7:23 p.m., seconded Sanderson.

Alysia Simunek, Deputy Finance Officer

Please publish once at the approximate cost of _____.