

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on February 17th, 2015, at 6:00 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Ryan Berg, Allison Sanderson, Rob Handshumaker and Ryan Olson. Also present from the city were Andrew Pietrus, Michael McMahon, Toby Huizenga, Alysia Simunek and Mary McClung. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Council reviewed the agenda.

Motion Olson to approve the February 2nd, 2015, Harrisburg City Council Meeting minutes as presented with no changes, seconded Sanderson.

Motion Berg to approve all claims as presented, seconded Sanderson. Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Aflac – Group Insurance-Employee Paid \$192.46; Agora-X Inc. – Supplies & Materials (Streets, Snow Removal, Water, Sewer, Parks, City Admin) \$1,824.07; American Stamp & Marking Products – Supplies & Materials (Elections) \$141.62; Brown & Saenger – Supplies & Materials (Fin Admin, Planner) \$130.03; Campbell Supply – Supplies & Materials (Streets, Water, Sewer, Parks) \$137.31; Certified Laboratories – Supplies & Materials (Streets, Water, Sewer, Parks) \$158.03; City of Sioux Falls – Pretreatment Fees for 2014 – Professional Services & Fees (Sewer) \$1,000.00; Dakota Garage Doors, Inc. – Supplies & Materials (Govt Bldgs) \$50.00; Dataware, LLC – Professional Services & Fees (Fin Admin) \$380.00; Department of Treasury – Federal and FICA Withholdings \$4,929.78; HD Supply Waterworks – Supplies & Materials (Sewer) \$183.54; H & W Contracting, LLC – Improvements other than buildings (Sewer, Storm Sewer) \$8,069.70; International Industries – Repairs and Maintenance (Sewer) \$1,695.46; Lewis & Clark Regional Water System – Resale of Water (Water) \$10,425.00; Light and Siren – Supplies & Materials (Streets, Water, Sewer, Parks) \$453.00; Lincoln County Economic Development Association – Professional Services & Fees (Economic Development Additional Sales Tax Fund) \$3,800.00; Menards – Supplies & Materials (Streets, Water, Sewer, Parks) \$14.03; MidAmerican Energy – Utilities (Govt Bldgs, Sewer) \$1,551.01; Midwest Alarm Company, Inc. – Professional Services & Fees (Govt Bldgs) \$390.00; Northern Truck Equipment Corp – Repairs & Maintenance (Snow Removal) \$173.04; Novak Sanitary Service – Utility (Govt Bldgs) \$54.00; Optilegra Inc. – Group Vision Insurance (Fin Admin, City Admin, Planner, Streets, Water, Sewer, Parks) \$98.30; Payment Service Network – Professional Services & Fees (Water, Sewer, Planner) \$639.97; Pfeifer Implement – Repairs & Maintenance (Streets, Water, Sewer, Parks) \$44.34; Rural Route 1 Services – Utility (Govt Bldgs) \$85.85; Sanitation Products, Inc. – Repairs & Maintenance (Street Cleaning) \$219.50 Sioux Empire Water Festival – Subsidy (Water) \$500.00; Sioux Falls Area Chamber of Commerce – Professional Services & Fees (Economic Development) \$183.00; Sioux Falls Humane Society – Professional Services & Fees (Animal Control) \$169.50; South Dakota Association of Rural Water Systems – Travel & Conference (Water, Sewer) \$350.00; South Dakota One Call Systems – Professional Services & Fees (Water, Sewer) \$49.35; South Dakota Parks & Recreation Association – Professional Services & Fees (Parks) \$40.00; South Dakota Public Assurance Alliance – Insurance (Streets, Water, Sewer, Parks) \$215.76; South Dakota Supplemental Retirement – Retirement Withholdings \$350.00; Southeastern Electric Cooperative Inc. – Utility (Sewer, Street Lighting, Streets, Water) \$1,084.07; Sturdevant's – Supplies & Materials (Streets, Water, Sewer, Parks) \$188.08; Titan Machinery – Repairs & Maintenance (Streets, Water, Sewer, Parks) \$115.00; Traffic Solutions Inc. – Supplies & Materials (Streets) \$36.24; USA Bluebook – Supplies & Materials, Machinery & Equipment (Sewer) \$2,492.25; VanderHaags – Repairs & Maintenance (Streets, Water, Sewer, Parks) \$118.94; Wellmark Blue Cross Blue Shield – Group Insurance (Fin Admin, City Admin, Planner, Streets, Water, Sewer, Parks) \$6,145.47; WOW! – Utility (Library, Govt Bldgs) \$375.48

Motion Berg to approve Lincoln County Deputy and School Resource Officer Travis Johns to attend the ALICE Training Course in Worthington, MN, on March 10th and 11th, 2015, with the registration expenses of \$595.00 covered by the City of Harrisburg, seconded Olson.

Handshumaker joined the meeting at 6:03 pm.

Travis Rhoades from Web Concentrate presented council with a new website demonstration. Council and staff will review and meet during business hours.

Motion Olson to approve and have the Mayor sign the 2016 Harrisburg Community Fire Department Contract in the amount of \$54,489.14, seconded Berg.

Motion Handshumaker to approve Resolution 2014-19 Prohibiting Parking on the North End of Honeysuckle Drive, seconded Berg.

Prepared By:
City of Harrisburg
301 E. Willow St.
Harrisburg, SD 57032
(605) 743-5872

RESOLUTION 2014-19

A RESOLUTION TO PROHIBIT PARKING ON A PORTION OF HONEYSUCKLE DRIVE IN THE CITY OF HARRISBURG, SOUTH DAKOTA

WHEREAS, the recent occupancy of new apartment buildings adjacent to Honeysuckle Drive north of its intersection with Almond Avenue has caused an increase in parking on Honeysuckle Drive in this area; and

WHEREAS, City of Harrisburg staff has received numerous traffic safety complaints caused by the increase in parking on Honeysuckle Drive north of its intersection with Almond Avenue; and

WHEREAS, investigation of said traffic safety complaints has confirmed that the increase in parking on Honeysuckle Drive is causing unsafe driving conditions in this area;

NOW, THEREFORE, BE IT RESOLVED by the City of Harrisburg that the City hereby prohibits parking on both sides of Honeysuckle Drive north of its intersection with Almond Avenue as a means of reducing unsafe driving conditions along Honeysuckle Drive.

Dated this 17th day of February, 2015.

Julie Burke Bowen
Mayor

ATTEST:

Mary McClung
Finance Officer

(SEAL)

Motion Handshumaker to approve Resolution 2015-02, the Voluntary Annexation of the Property described as SW ¼ (less: 5 Acres in the southwest corner; 0.35 Acres of road right-of-way; 16.54 acres in the NW1/4SW ¼ (Haas Addition); Lot H1; and Slack High School Addition) of Section 35, T100N, R50W, 5th P.M., Lincoln County, South Dakota (Approximately 38.05 acres) to be designated Rural Service District and zoned as A1, Agricultural District, seconded Sanderson.

Prepared By:
City of Harrisburg
301 E Willow St, PO Box 26
Harrisburg, SD 57032
(605) 743-5872

RESOLUTION 2015-02

A RESOLUTION TO APPROVE A PETITION FOR ANNEXATION OF CERTAIN PROPERTY CONTIGUOUS TO THE CITY OF HARRISBURG, LINCOLN COUNTY, SOUTH DAKOTA.

WHEREAS, the City of Harrisburg has received a written petition for voluntary annexation signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the territory sought to be annexed to the municipality;

WHEREAS, certain territory, hereinafter more particularly described, is contiguous to the City of Harrisburg, South Dakota; and

WHEREAS, the Planning Commission of the City of Harrisburg informally recommends that said area be annexed thereto;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Harrisburg, South Dakota, that the boundaries of said City of Harrisburg, South Dakota, be and they hereby are extended to include the area contiguous to the City of Harrisburg described as follows:

The SW¼ (less: 5 acres in the southwest corner; 0.35 acres of road right-of-way; 16.54 acres in the NW¼SW¼ (Haas Addition); Lot H1; and Slack High School Addition) of Section 35, T100N, R50W, 5th P.M., Lincoln County, South Dakota. (Approximately 38.05 acres)

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the within-described territory meets the Rural Service District criteria and is hereby designated Rural Service District, thus amending Ordinance #2006-016;

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the zoning for the within described territory be designated as A1, Agricultural District.

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that this resolution shall become effective according to law.

Dated at Harrisburg, South Dakota, this 17th day of February, 2015.
RESOLUTION 2015-02, Page 2 of 2 pages.

COMMON COUNCIL OF THE CITY OF HARRISBURG

Seal:
Attest:

Julie Burke Bowen
Mayor

Mary McClung
Finance Officer

Motion Olson to approve the City of Harrisburg write off utility account 00-00000961-01-5 in the amount of \$282.34 due to bankruptcy notification received, seconded Handshumaker.

Quinten Shultz from Dakota Pump was present to discuss the benefits and uses of a pressure transducer for the lift stations. Shultz will revisit the quote previously submitted.

Motion Sanderson to approve the purchase of an Aaladin 110 Volt Hot Pressure Washer in the amount of \$3,495.00, seconded Handshumaker.

Motion Olson to enter into and have the Mayor sign the agreement to lease CIH Maxxum 125 Tractor from Sioux International at no charge to the city except to provide insurance coverage (hours not to exceed 250 total), seconded Berg.

Motion Handshumaker to approve the quote from Dataware in the amount of \$5,862.23 for a server, rack enclosure and shelf for the city hall, seconded Berg.

Motion Handshumaker to approve the purchase of two desktops with monitors from Green Eggs and Ram per quote, seconded Sanderson.

Motion Handshumaker to approve the installation of panic buttons and an automatic door lock for the City Office, after obtaining quotes, not to exceed \$3,590.00, seconded Berg.

Motion Handshumaker to approve the purchase of 8 holiday banners with hardware in the amount of \$1,450.00 plus shipping and handling, seconded Olson.

Motion Sanderson to approve the request for alcohol consumption at the Community Legion Hall on February 28th, 2015, for Nicolle Samuels, seconded Olson.

Motion Handshumaker to enter into Executive Session pursuant to SDCL 1-25-2 (4) at 7:14 pm, seconded Berg.

Mayor Burke-Bowen declared Executive Session over at 8:03 pm.

Motion Berg to designate Stockwell Engineers as the Harrisburg City Engineering Firm and authorize the Mayor to sign the contract for services, seconded Handshumaker.

The next regular meeting of the City Council will be held on Monday, March 2nd, 2015, at the Liberty School Board Room at 6:00 p.m. The next meeting of the Planning & Zoning Commission will be held on Tuesday, March 10th, 2015, at 6:00 p.m. at the Harrisburg Liberty School Board Room.

With no further business, a motion was made by Handshumaker to adjourn the meeting at 8:04 p.m., seconded Olson.

Alysia Simunek, Deputy Finance Officer

Please publish once at the approximate cost of _____.