

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on September 1, 2020 at 6:00 pm, with Mayor Wenck presiding. Council members present were Kevin Maxwell, Ryan Berg and Danny Tank. Absent Ryan Olson. Also present from the city were Toby Huizenga, Joe Stonesifer, Andrew Pietrus, Jill Johnke and Mary McClung. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

Consent Agenda: Motion Berg, seconded Maxwell to approve the consent agenda as presented.

1. Approved September 1, 2020 Agenda
2. Approved August 18, 2020 City Council Meeting Minutes
3. Approved September 1, 2020 Claims
4. Approve Generator purchase from Ace Hardware - \$1,999
5. Authorize Mayor to sign Stormwater Permit for Southeastern Avenue Ditch Project
6. Authorize Mayor to Sign CapFirst Lease with Option to Purchase Agreement and Required Documents for Vactor Truck
7. Approve and Authorize Mayor to sign engagement letter with Don Finstad for 2020 annual report

Upon roll call vote; all in favor

Aflac – Aflac Withholdings \$719.40; Ambush Apparel – Professional Services/Fees (Streets, Water, Sewer, Parks) \$226.05; Banyon Data Systems – Professional Services/Fees (Fin Admin) \$795.00; Beattie, Shane – Customer Deposit Refund (Water) \$107.27; CapFirst Equipment Finance, Inc. – Principal (Sewer) \$64,926.00; Cardmember Services – Community Event, Supplies/Materials, Books (Parks, Planning & Zoning, Govt Bldgs, Library, Fin Admin, Streets, Water, Sewer, Parks) \$2,836.63; Code Works, Inc. – Professional Services/Fees (Planning & Zoning) \$3,719.40; Cooperative Energy Company – Energy (Streets, Water, Sewer, Parks) \$809.95; Core & Main – Supplies/Materials (Water, Sewer) \$390.12; Crouch Recreational Design Inc. – Machinery/Equipment (Parks) \$2,166.00; Department of Treasury – Federal Withholdings \$8,569.99; Department of Treasury – Federal Withholdings \$7,611.84; Earl F. Andersen – Supplies/Materials (Streets) \$170.00; Elan City – Machinery/Equipment (Streets) \$2,249.00; Finstad, Don – Professional Services/Fees (Fin Admin) \$13,760.00; First National Bank – Payroll \$80,312.81; Garlick, Jennifer – Customer Deposit Refund (Water) \$112.64; H & W Contracting, LLC – Improve other than Buildings (Sewer) \$291,818.45; Hammerstrom, Gene – Utilities (Govt Bldgs) \$70.00; Health Equity – H.S.A. Withholdings \$404.00; Henry Carlson Construction LLC – Improve other than Buildings (Sewer) \$158,015.00; Huisken, Abigail & Zacha – Customer Deposit Refund (Water) \$45.55; Huizenga, Toby – Utilities (Govt Bldgs) \$70.00; Johnke, Jill - -Utilities (Govt Bldgs) \$70.00; K & M Tire – Supplies/Materials (Streets, Water, Sewer, Parks) \$43.50; Kenyon, Chad & Krystle – Customer Deposit Refund (Water) \$18.19; Key Solutions – Group Insurance (City Admin, Planning & Zoning, Engineering, Fin Admin, Streets, Water, Sewer, Parks) \$480.90; Kullander, Christopher – Utilities (Govt Bldgs) \$70.00; LG Everist – Improve other than Bldgs(Storm Drainage) \$724.79; Light & Siren – Supplies/Materials (Streets, Water, Sewer, Parks) \$250.00; Linc. Co. Register of Deeds – Professional Services/Fees, Supplies/Materials (Planning & Zoning) \$250.00; Linc. Co. Rural Water System – Resale of Water (Water) \$2,217.06; Lucht, Elizabeth & Dustin – Customer Deposit Refund (Water) \$150.00; Madison Apartments, LLC – Principal (TIF #2) \$27,420.30; Malou, Abby & Kuol – Customer Deposit Refund (Water) \$128.20; Manthey , Aaron & Stacey – Customer Deposit Refund (Water) \$91.20; Marco, Inc. – Supplies/Materials, Rentals (Fin Admin) \$409.67; Mattson, Rachel & Jarud Neises – Customer Deposit Refund (Water) \$15.59; McClung, Mary – Utilities (Govt Bldgs) \$70.00; Metro Construction Inc. – Improve other than Buildings (Sewer) \$95,882.19; Meyer, Nolan – Utilities (Govt Bldgs) \$70.00; MLC Construction, Inc. – Buildings (Govt Bldgs) \$34,764.80; Pfeifer

Implement – Supplies/Materials (Parks) \$67.29; Pheasantland Industries – Supplies/Materials (Parks) \$100.00; Pietrus, Andrew – Utilities (Govt Bldgs) \$70.00; Plucker, Larry – Utilities (Govt Bldgs) \$70.00; Preheim, Dustin – Utilities (Govt Bldgs) \$70.00; Reiter, Jerry & Lisa – Customer Deposit Refund (Water) \$106.41; Rennich, David – Utilities (Govt Bldgs) \$70.00; Rural Route 1 Services – Utilities (Govt Bldgs) \$126.50; Rushmore Service Center – Garnishment Withholdings \$224.87; Russell, Kera & Anthony Kenyon – Customer Deposit Refund (Water) \$32.51; Sams Club GEMB – Supplies/Materials (Library) \$51.64; Sanitation Products – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$5,250.20; Schoeneman Bros. Co. – Supplies/Materials (Streets, Water, Sewer, Parks) \$90.39; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$123.72; Sioux Falls Utilities – Utilities (Sewer) \$55,463.02; Sioux International – Supplies/Materials (Streets, Water, Sewer, Parks) \$49.00; Sioux Valley News – Publishing (Ord, Res, Proceedings) \$791.57; Siteone Landscape Supply, LLC – Supplies/Materials (Weed Control, Drainage, Water) \$1,224.48; SD DENR – Professional Services/Fees (Storm Drainage) \$100.00; SDPPA – Insurance (Sewer) \$4,938.42; South Dak Retirement System – SDRS Withholdings \$10,027.26; SD Supplemental Retirement System – SDRS Withholdings \$325.00; Stan Houston – Supplies/Materials (Streets, Water, Sewer, Parks) \$645.87; Stockwell Engineers Inc. – Professional Services/Fees (Water, Sewer, General, Storm Drainage) \$75,705.61; Stonesifer, Joe – Utilities (Govt Bldgs) \$70.00; Thurston, Jason – Utilities (Govt Bldgs) \$70.00; Weber, Marcy and Justin Kehrwald – Customer Deposit Refund (Water) \$9.15; Wedel, Cole – Utilities (Govt Bldgs) \$70.00; White Glove Cleaning Services – Utilities (Govt Bldgs) \$75.00

Board of Appeals remained tabled.

Business Item 1. Tabled Business Item: Consider Pilot Project for Main Street One-Way Traffic with Street Markings and Signage. Motion Berg, seconded Maxwell to remove from Table for discussion. Motion Maxwell, seconded Berg to approve the pilot project on Main Street between Prairie Street and Columbia Street to include one-way traffic with diagonal parking with the property street marking and signage. Roll Call; Tank-aye, Maxwell-aye, Berg-aye, Olson-Absent. Motion passes. Directed staff to bring quote for installation of sidewalk for 1 block on Main Street between Prairie Street and Columbia Street.

Business Item 2. Resolution 2020-17 – To Prohibit Parking on a Portion of Spruce Street (East) Motion Tank, seconded Maxwell to approve Resolution 2020-17 to prohibit parking on a portion of Spruce Street (east). Roll call; Tank-aye, Maxwell-aye, Berg-aye, Olson-absent. Motion passes.

RESOLUTION 2020-17
A RESOLUTION TO PROHIBIT PARKING ON A PORTION OF SPRUCE STREET
IN THE CITY OF HARRISBURG, SOUTH DAKOTA

WHEREAS, City of Harrisburg, South Dakota has investigated the traffic on Spruce Street and determined that parking on Spruce Street from Shebal Avenue to 130 feet west will cause unsafe driving conditions.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harrisburg, hereby prohibits parking on Spruce Street from Shebal Avenue to 130 feet west as a means of reducing unsafe driving conditions along Spruce Street.

Dated this 1st day of September 2020.

Derick Wenck
Mayor

ATTEST:

Mary McClung
Finance Officer

(SEAL)

Published: September 10, 2020
Effective: September 30, 2020

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Business Item 3. Resolution 2020-18 – To prohibit parking on a portion of Spruce Street (west) Motion Tank, seconded Maxwell to approve Resolution 2020-18 to prohibit parking on a portion of Spruce Street (west) Roll call; Tank-aye, Maxwell-aye, Berg-aye, Olson-absent. Motion passes.

RESOLUTION 2020-18

A RESOLUTION TO PROHIBIT PARKING ON A PORTION OF SPRUCE STREET
IN THE CITY OF HARRISBURG, SOUTH DAKOTA

WHEREAS, City of Harrisburg, South Dakota has investigated the traffic on Spruce Street and determined that parking on Spruce Street from Honeysuckle Drive to 100 feet east will cause unsafe driving conditions.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harrisburg, hereby prohibits parking on Spruce Street from Honeysuckle Drive to 100 feet east as a means of reducing unsafe driving conditions along Spruce Street.

Dated this 1st day of September 2020.

Derick Wenck
Mayor

ATTEST:

Mary McClung
Finance Officer

(SEAL)

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Business Item 4. Approve and Authorize the Mayor to Sign Work Order #LGA-07-20- Willow Street Path (P TAPU(23), PCN 06Y5). Motion Berg, seconded Maxwell to approve and authorize the Mayor to sign work order #LGA-07-20-Willow Street Path (P TAPU (23), PCN 06Y5 in the amount of \$11,389.60. Roll call; Tank-aye, Maxwell-aye, Berg-aye, Olson-absent. Motion passes.

Business Item 5. Approve and Authorize Mayor to Sign Change Order #1 for Westside Trunk Sewer Extension. Motion Tank, seconded Maxwell to approve and authorize the Mayor to sign Change Order #1

for the Westside Trunk Sewer Extension in the amount of \$1,971.00. Roll call; Tank-aye, Maxwell-aye, Berg-aye, Olson-absent. Motion passes.

Business Item 6. Approve and authorize Mayor to sign asphalt repair quote from Asphalt Seal Coating and Repairs. Motion Tank, seconded Maxwell to approve and authorize the mayor to sign the asphalt repair quote from Asphalt Seal Coating and Repairs in the amount of \$2,570.40. Roll call; Tank-aye, Maxwell-aye, Berg-aye, Olson-absent. Motion passes.

Business Item 7. Approve and authorize Mayor to sign quote for Traffic Control for Willow Street East Railroad Crossing removal. Motion Tank, seconded Maxwell to approve and authorize the mayor to sign the quote for traffic control from Traffic Solutions in the amount of \$1,971.00 for the Willow Street East Railroad Crossing removal. Roll call; Tank-aye, Maxwell-aye, Berg-aye, Olson-absent. Motion passes.

Business Item 8. Consider quote for Traffic Painting – Package #4. Motion Berg, seconded Maxwell to approve the quote for Traffic Solutions in the amount of \$2172.00 for Traffic Painting. Roll call; Tank-aye, Maxwell-aye, Berg-aye, Olson-absent. Motion passes.

Business Item 9. Approve and authorize Mayor to sign quotes for purchase of equipment.

- a) Rhino PD 55 Pneumatic Post Driver from Bierschbach Equipment. Motion Maxwell, seconded Berg to approve the quote from Bierschbach Equipment for a post driver in the amount of \$2,685.00. Roll call; Tank-aye, Maxwell-aye, Berg-aye, Olson-absent. Motion passes.
- b) Husqvarna 14” walk behind push saw from Stan Houston Equipment Co. - Motion Maxwell, seconded Tank to approve the quote from Stan Houston Equipment Co. for a walk behind push saw in the amount of \$1,599.99. Roll call; Tank-aye, Maxwell-aye, Berg-aye, Olson-absent. Motion passes.

Business Item 10. Consider quote to purchase CAT 140 Motor Grader (Sourcewell Contract) (7 year lease) Motion Berg, seconded Maxwell to approve the purchase of a CAT 140 Motor Grader from Butler CAT in the amount of \$257,011.58 off of the Sourcewell Contract and finance the purchase for 7 years. Roll call; Tank-aye, Maxwell-aye, Berg-aye, Olson-absent. Motion passes.

Business Item 11. Consider Lincoln County Joint Powers Agreement- Cliff Avenue and Willow Street. Motion Berg, seconded Maxwell to approve and authorize the mayor to sign the Joint Powers Agreement with Lincoln County for Cliff Avenue and Willow street as amended by removing section 3.a regarding annexation. Roll call; Tank-aye, Maxwell-aye, Berg-aye, Olson-absent. Motion passes.

Business Item 12. Consider Engineering Proposal for Central Park-Phase 2 Master Plan & Grading Package Update. Motion Berg, seconded Maxwell to approve engineering proposal for Central Park-Phase 2 Master Plan & Grading Package Update from Stockwell Engineers in an amount not to exceed \$29,103.00. Roll call; Tank-aye, Maxwell-aye, Berg-aye, Olson-absent. Motion passes.

Business Item 13. Approve New Hire Community Development Director. Motion Maxwell, seconded Tank to hire Kevin Fitzgibbons at a rate of \$23.08 per hour plus \$35.00 per month for cell phone allowance contingent on background check and pre employment physical results. Roll call; Tank-aye, Maxwell-aye, Berg-aye, Olson-absent. Motion passes.

Business Item 14. 1st Reading Ordinance 2020-17 2021 Appropriations Ordinance. Motion Maxwell, seconded Tank to set the 2nd reading of Ordinance 2020-07 2021 Appropriations Ordinance for September 15, 2020. Roll call; Tank-aye, Maxwell-aye, Berg-aye, Olson-absent. Motion passes.

No Public Comment.

Late fee and Disconnect Waiver will expire after September.

Stonesifer discussed speed limit changes on arterial streets.

August 2020 Building Permit Reports and Finance Report was distributed for review.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Tuesday, September 15, 2020.

With no further business, a motion was made by Tank, seconded Maxwell, to adjourn the city council meeting at 7:09pm. Upon roll call vote; all in favor.

Submitted by Jill Johnke, Deputy Finance Officer

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