

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on November 6, 2017, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Ryan Berg, Ryan Wolbrink, and Ryan Olson. Also present from the city were Mary McClung, Jill Johnke, Andrew Pietrus, Dan Fink, and Toby Huizenga. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Wolbrink, seconded Berg, to approve the consent agenda consisting of the following items:

1. Approval of November 6, 2017 Agenda.
2. Approval of Minutes – Approval of October 16, 2017 City Council Meeting Minutes
3. Approval of November 6, 2017 - Approval of Claims
4. 2016 Audit

Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Aflac - Aflac Withholdings - \$703.05; Agora X Inc. – Supplies/Materials (Streets, Water, Sewer, Parks, Street Cleaning) \$896.62; Allen, Ashley & Kruse, Joshua – Customer Deposit Refund (Water) \$117.40; American Planning Association – Professional Services/Fees (Planning) \$570.00; Anderson, Suzanne – Customer Deposit Refund (Water) \$117.40; ; Banyon Data Systems – Professional Services/Fees (Water, Sewer) \$1,090.00; Barnes & Noble Booksellers – Books (Library) \$261.41; Brandt, April – Customer Deposit Refund (Water) \$102.56; Boyer Trucks Sioux Falls – Supplies/Materials (Streets, Water, Sewer, Parks) \$62.45; Campbell Supply – Supplies/Materials (Streets, Water, Sewer, Parks) \$244.26; Cardmember Services – Supplies/Materials (Planner, Library, Streets, Water, Sewer, Parks, Govt Bldgs), Community Education (Library), Books (Library), Professional Services/Fees (West Nile Prevention) \$877.11; Champion Fitness – Customer Deposit Refund (Water) \$102.56; Code Works Inc. – Professional Services/Fees (Planner) \$1,589.60; Core & Main – Machinery/Equipment (Water), Supplies/Maintenance (Water, Sewer) \$27,587.22; Cutler Law Firm, LLP – Professional Services/Fees (Attorney) \$7,562.50; Dakota Constructors – Improvements other than Bldgs (Storm Drainage Fund) \$9,810.06; Department of Treasury – Federal Withholdings \$6,074.37; Enebo, Jay – Customer Deposit Refund (Water) \$102.56; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – NSF Check (Water, Sewer) \$77.12; First National Bank – October 2017 Payroll \$52,331.80; Fritz, Scott & Barb – Customer Deposit Refund (Water) \$117.40; Grainger – Supplies/Materials (Govt Bldgs) \$193.37; Hammerstrom, Gene – Utilities (Govt Bldg) \$35.00; Harrisburg Fire Dept – Professional Services/Fees (Fire) \$31,746.04; Harrisburg Water – Utilities (Govt Bldgs, Parks) \$708.87; Hendrix, Travis - Customer Deposit Refund (Water) \$117.40; Home Definition, Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Interstate Power Systems Inc. – Repairs/Maintenance (Sewer) \$556.50; Lewis & Clark Regional Water – Water for Resale (Water) \$11,658.28; Linc. Co. Register of Deeds – Professional Services/Fees, Supplies (Planner) \$190.00; Lockhart, Harry – Repairs/Maintenance (Streets) \$2,103.75; Maguire Iron, Inc. – Improvements other than Bldgs (Water) \$25,000.00; Marco, Inc. – Rentals, Supplies/Materials (Fin Admin) \$350.56; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$17.36; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McClung, Mark – Travel/Conference (Streets) \$443.20; McClung, Mark – Supplies/Materials (Streets, Water, Sewer, Parks) \$56.95; McClung, Mary – Utilities (Govt Bldgs) \$35.00; McMahan, Michael – Travel/Conference (Govt Bldgs) \$160.50; Menards – Supplies/Materials (Sewer) \$42.75; MidAmerican Energy – Utilities (Sewer, Govt Bldgs) \$305.01; Midwest Oil Co – Supplies/Materials (Streets) \$26.66; Miller, T.J. & Chelsie – Customer Deposit Refund (Water) \$102.56; Mydland, Betty – Other Current Expense (Streets) \$150.00; Nordstrom, Dayton – Customer Deposit Refund (Water) \$117.40; Novak Sanitary – Utilities (Govt Bldgs) \$78.69; Ostwald, Kristina – Customer Deposit Refund (Water) \$117.40; Payment Service Network – Professional Services/Fees (Water, Sewer, Planner) \$1,682.14; Payment Service Network – NSF Payment (Water, Sewer) \$91.96; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Plucker, Larry – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Travel/Conference (Sewer, Water) \$129.00;

Qualified Presort Service LLC – Supplies/Materials (Water, Sewer) \$1,041.38; Ramkota Hotel – Travel/Conference (West Nile) \$186.00; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Sanderson, Aaron & Allison – Customer Deposit Refund (Water) \$117.40; Schoeneman Bros. Co. (Supplies/Materials (Streets, Water, Sewer, Parks, Govt Bldgs) \$581.96; Simunek, Alysia – Utilities (Govt Bldgs) \$35.00; Sioux Falls Utilities – Pumping Charges (Sewer) \$14,497.66; Sioux International – Repairs/Maintenance (Street, Water, Sewer, Parks) \$1,137.66; South Dak Retirement System – Retirement Withholdings \$7,431.34; SD Supplemental Retirement Plan – SDRS Withholdings \$425.00; SD Supplemental Plan – SDRS Withholdings \$425.00; SE Electric Cooperative, Inc. – Utilities (Sewer, Street Lighting, water) \$3,850.53; Stockwell Engineers Inc. – Professional Services/Fees (General, Water, Sewer) \$26,219.05; Sturdevant’s Auto Supply – Supplies/Materials (Streets, Water, Sewer, Parks) \$152.27; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; Thurston, Jason – Travel/Conference (Parks) \$32.05; Titan Access Account – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$290.00; Utility Service Co., Inc. – Machinery/Equipment (Water) \$14,506.00; Van Diest Supply Company – Supplies/Materials (Weed Control) \$736.40; Vantek Communications, Inc. – Repairs/Maintenance (Water), Rentals (Water, Sewer) \$345.00; Vast Broadband – Utilities (Govt Bldgs, Library) \$612.35; Xcel – Utilities (Parks, Govt Bldgs, Public Safety, Park Lighting, Sewer, Water, Street, Lighting) \$10,620.71

Business Item 1. 2nd Reading – Ordinance 2017-12 Rezone a Portion of Tract 2 Harvest Acres Addition. Motion Berg, seconded Olson, to approve the Ordinance of 2017-12 Rezone a portion of Tract 2 Harvest Acres Addition. Published separately.

Business Item 2. 1st Reading – Ordinance 2017-15 Supplement to Budget. Motion Olson, seconded Berg to set the 2nd Reading of Ordinance 2017-13 Supplement to Budget for Monday, November 20, 2017.

Business Item 3. Preliminary Plan Application for Dynamic Addition, located in the S1/2SW1/4 & S1/2N1/2SW1/4 of Section 25 T100N, R50W, 5th P.M., Lincoln County SD. Preliminary plan has been reviewed by Planning & Zoning and City Engineer with recommendation that it be approved with conditions set forth. Motion Berg, seconded Olson to move to approve the preliminary plan application for Dynamic Development Addition, located in the S1/2SW1/4 & S1/2N1/2SW1/4 of Section 25, T100N, R50W, 5th P.M. Lincoln County SD with the following conditions: 1. That the subdivision layout and phasing plan is accepted and the zoning approved by the City as shown on the Zoning Exhibit. 2. That the City accepts the park and trail lot and the developer’s commitment to pay the trail costs as fulfilling the public space requirement of the Subdivision Regulations. 3. That the City agrees to extend the pavement of Prospect Street eastward to at least the intersection of “Railway Avenue” subject to a Development Agreement with the developer that addresses the allocation and payment of the development’s portion of the street project cost. 4. That the City agrees to accept the dedication of the park, trails, and street rights-of-way. 5. That the City agrees to reimburse the developer for the costs of oversizing the proposed lift station to accommodate development beyond this subdivision. 6. That the City agrees to reimburse the developer for the costs of oversizing the water main along Cliff Avenue to accommodate development beyond this subdivision. 7. That the City agrees to extend its sanitary sewer main from Industrial Drive to Prospect Street (272nd Street) in 2018.

Business Item 4. Resolution 2017-22 Petition for Voluntary Annexation for the S1/2SW1/4 & S1/2N1/2SW1/4 of Section 25, T100N, R50W, 5th P.M., Lincoln County, SD. Motion Wolbrink, seconded Berg, to approve the Resolution 2017-22 Petition for voluntary annexation for the S1/2SW1/4 & S1/2N1/2SW1/4 of Section 25, T100N, R50W, 5th P.M., Lincoln County, SD.

RESOLUTION 2017-22

A RESOLUTION TO APPROVE A PETITION FOR ANNEXATION OF CERTAIN PROPERTY CONTIGUOUS TO THE CITY OF HARRISBURG, LINCOLN COUNTY, SOUTH DAKOTA.

WHEREAS, the City of Harrisburg has received a written petition for voluntary annexation signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the territory sought to be annexed to the municipality;

WHEREAS, certain territory, hereinafter more particularly described, is contiguous to the City of Harrisburg, South Dakota; and

WHEREAS, the Planning Commission of the City of Harrisburg recommends that said area be annexed thereto;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Harrisburg, South Dakota, that the boundaries of said City of Harrisburg, South Dakota, be and they hereby are extended to include the area contiguous to the City of Harrisburg described as follows:

The S½SW¼ & S½N½SW¼ of Section 25, T100N, R50W, 5th P.M., Lincoln County, South Dakota. (Approximately 120 acres)

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the west half of the within-described territory (60 acres) is hereby designated Urban Service District while the east half of the within-described territory (60 acres), meets the Rural Service District criteria and is hereby designated Rural Service District, thus amending Ordinance #2006-016;

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the zoning for the within described territory be designated as: NR, Natural Resource District; R-1, Single Family Detached Residential District; R-3, Multi-Family Residential District; GB, General Business District; and LI, Light Industrial District as shown on attached Land Use Plan Exhibit.

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that this resolution shall become effective according to law.

Dated at Harrisburg, South Dakota, this 6th day of November, 2017.

COMMON COUNCIL OF THE CITY OF HARRISBURG

Seal:
Attest:

JULIE BURKE – VAN LUVANEE
Mayor

MARY MCCLUNG
Finance Officer

Published: November 16, 2017
Effective: December 6, 2017

Business Item 5. Stockwell Engineering Proposal for 2018 Street Repairs. Motion Wolbrink, seconded Olson to approve the engineering proposal from Stockwell Engineers for the 2018 Street Repairs in the amount of \$52,533.00

Business Item 6. Purchase of Equipment for 2018.

a.) Motion Wolbrink, seconded Berg to approve the order of a Bobcat SB200-66 snowblower for the toolcat in the amount of \$4656.00 from Pfeiffer Implement, with the purchase and acquirement of equipment in 2018.

b.) Motion Wolbrink, seconded Olson to approve the order of a Bobcat V-Blade 96" in the amount of \$3677.00 from Pfeifer Implement, with the purchase and acquirement of equipment in 2018.

c.) Motion Olson, seconded Berg to approve the order of a Case 621G Payloader of the Minnesota Cooperative Purchasing Venture (CPV) contract in the amount of \$140,442.00 from Titan Machinery, with the purchase and acquirement of equipment in 2018.

d.) Motion Olson, seconded Wolbrink to approve the order of a 12' Twist and Shoot Plow in the amount of \$17,505.00 from Sanitation Products, with the purchase and acquirement of equipment in 2018.

e.) Motion Berg, seconded Wolbrink to approve the order of a 12' Falls TER Plow in the amount of \$9756.00 from Sanitation Products, with the purchase and acquirement of equipment in 2018.

Jon Brown talked about the 2018 Street Repairs, Regional Detention Facility being done, Willow Rec Trail, Columbia Street Project, Wastewater Treatment, Arterial Street funding, Capital Improvement plans, SD HWY 115 water main, and Private Developments.

Fink reported that they are ready for winter and discussed the Compost Site hours. It was decided that the compost site will be open Nov. 8th from 5pm – 6pm, Nov 13th from 5pm – 6pm and Nov 18th from 9am - noon.

McClung gave the October 2017 Building Permit report, October 2017 Finance Report and Sales Tax Reports.

Pietrus' report included being asked to be a part of a Park Steering Committee that has recently been formed; attending meetings for access planning around the high school, 9 Mile Creek drainage, and a 90% Review on the value engineering study being conducted by Banner.

Wolbrink asked that Pietrus look at getting quotes for an electronic sign for the city.

Mayor Burke–Van Luvanee asked the council to set aside some additional time on December 4th to discuss a Vision and Mission Statement and Core of Beliefs for the City.

The next meeting of the Harrisburg Planning and Zoning will be Tuesday, November 14, 2017 at the Harrisburg City Hall Conference Room. The next meeting of the Harrisburg City Council will be held on Monday, November 20, at 6:00 pm at the Liberty School Community Room.

With no further business, a motion was made by Olson, seconded by Wolbrink to adjourn the meeting at 7:03 pm.

Jill Johnke, Administrative Assistant

Please publish once at the approximate cost of _____.