

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on July 20, 2021 at 6:00 pm, with Mayor Wenck presiding. Council members present were, Tom Anez, Kevin Maxwell, and Danny Tank. Absent, Chris Kindt. Also present from the city were Jill Johnke, Toby Huizenga, Larry Klipfel, Joe Stonesifer, Andrew Pietrus and Mary McClung. A list of all others in attendance is on file at the city office.

Public Comment. Joel Arends, Lincoln County Commissioner shared that the commission passed an opt out of \$.30/1000 valuation for 3 years for road and bridge improvements of which some of the funds will be used to install a roundabout at 273rd and 472 intersection and one at Cliff Avenue and 271st.

No other public comment was offered.

Consent Agenda: Motion Tank, seconded Maxwell to approve the consent agenda.

1. Approved of July 20, 2021 Agenda
2. Approved July 6, 2021 City Council Meeting Minutes
3. Approved July 20, 2021 Claims
4. Approved Mayor to Appoint Committee for Firework Ordinance Review
5. Approved Amending the Position Description for the Community Development Director to Director of Community and Community Programming
6. Approved to Advertise for the Director of Communications and Community Programming Position
7. Approved Water Reclamation Facility Change Order #21 - Additional Structural Engineering Fees - \$3,115
8. Approved of Water Reclamation Facility Change Order #22 –Additional Site Concrete as Requested in PR #12 - \$15,801
9. Approved of Water Reclamation Facility Pay Application #12 for Henry Carlson Construction – \$983,788
10. Approved SRF Application Water Reclamation Facility #17 - \$1,178,339
11. Approved and Authorized Mayor to Sign Agreement for Land and Water Construction Fund Assistance – Total eligible costs shall not exceed \$74,000
12. Approved Quote for Footings and Walls for Public Works Office Addition – J.J. Concrete Inc. - \$6,581.58

Upon roll call, all members present in favor.

AE2S – Professional Services/Fees (Water, Sewer) \$13,923.25; Ambush Apparel – Professional Services/Fees (Streets, Water, Sewer, Parks) \$214.36; Back Municipal Consulting – Professional Services/Fees (Sewer – Engineering) \$1,195.00; Banner Associates Inc. – Professional Services/Fees (Engineering – General, Sewer, Storm Drainage) \$26,581.85; CapFirst Equipment Finance, Inc. – Principal, Interest (General) \$35,997.41; CC & F Retail – Energy (Streets, Water, Sewer, Parks, Engineering) \$1,387.36; Cell Phone Allowances – Utilities (Govt Bldgs) \$490.00; City of Sioux Falls – Professional Services/Fees (Water) \$304.50; Core & Main – Supplies/Materials, Repairs/Maintenance (Water) \$10,453.39; Core & Main – Supplies/Materials (Water) \$3,240.00; Dakota Hardscape Supply – Repairs/Maintenance (Parks) \$2,452.00; Dakota Pump – Repairs/Maintenance (Sewer) \$2,318.83; Dept of Revenue & Regulation – Community Education/Event, Other Current Expense (Finance Admin, Econ. Dev Promo) \$2,688.59; Department of Treasury – Federal Withholdings \$10,620.36; Fiegen Construction Co. – Improve Other Than Bldgs (Water) \$33,911.00; Grainger – Supplies/Materials (Streets, Water, Sewer, Parks) \$316.04; Health Equity – Professional Services/Fees (City Admin, Community Dev Dir, Fin Admin, Engineering, Streets, Water, Sewer, Parks) \$22.50; Health Equity – H.S.A. Withholdings \$454.62; Hierholzer, Noah – Travel/Conference (Sewer) \$204.92; Home Definition, Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; IIMC – Professional Services/Fees (Fin Admin) \$175.00; I & S Group, Inc. – Professional Services/Fees (Engineering – General) \$628.00; Infrastructure Design Group –

Professional Services/Fees (Engineering- General) \$805.00; K & M Tire – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$428.00; Krump Concrete Construction LLC – Repairs/Maintenance, Improv Other Than Bldgs) \$62,257.26; Lacey’s – Rentals (Parks) \$725.00; Marco, Inc. – Rentals, Supplies/Materials (Streets, Water, Sewer, Parks) \$162.77; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Sewer, Water, Parks) \$31.85; McMahon, Michael – Travel/Conference (Planner) \$151.20; Michaels Fence & Supply – Improve other than Bldgs (Streets) \$911.41; MidAmerican Energy – Energy (Sewer, Govt Bldgs) \$144.55; Novak Sanitary Service – Utilities, Community Education/Event (Govt Bldgs, Community Event) \$585.46; Optilegra, Inc. – Group Insurance, Insurance Withholdings (City Admin, Fin Admin, Planner, Engineering, Street, Water, Sewer, Parks) \$141.24; Payroll – July 2021 (All Departments) \$68,220.92; Pfeifer Implement – Supplies/Materials (Streets, Water, Sewer, Parks) \$202.67; Pryor, Alan & Kelley – Metered, Water, Water Surcharge 02, 03 (Water) \$655.61; Running Supply, Inc. – Supplies/Materials (Sewer) \$39.99; Savage, Brandi – Travel/Conference (Planner) \$207.66; Sioux International – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$246.12; Siteone Landscape Supply, LLC – Supplies/Materials (Weed Control) \$485.96; SD One Call Systems – Professional Services/Fees (Water, Sewer) \$292.95; South Dak Retirement System – SDRS Withholdings \$7,589.02; SD Supplemental Retirement Plan – SDRA Withholdings \$325.00; Southeastern Electric Coop Inc. – Improve other than Bldgs (Sewer) \$306.15; Stockwell Engineers Inc. – Professional Services (Sewer) \$80,207.35; Two Way Solutions, Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$208.95; United States Post Office – Rentals (Library) \$122.00; Verizon Wireless – Utilities (Water, Sewer, Engineering) \$240.14; Wellmark Blue Cross Blue Shield – Group Insurance (Planner) \$197.70; Wellmark Blue Cross Blue Shield – Group Insurance, Insurance Withholdings (City Admin, Fin Admin, Engineering, Streets, Water, Sewer, Parks) \$218.68; White Glove Cleaning Services – Utilities (Govt Bldgs) \$81.25

Business Item 1. Consider Water Bill Adjustment – 211 Almond Avenue. No one present for request of adjustment. No action taken.

Business Item 2. Consider Harrisburg Baseball Association 2021 Subsidy Request. Mr. Sutton gave an update on the Harrisburg Baseball Association. Council requested that he take the subsidy request to the Park Board for their recommendation to City Council. No action taken.

Business Item 3. Resolution 2021-24 Annexation of Tract 1 of Kolb Addition. Motion Maxwell, seconded Anez to approve Resolution 2021-24 Annexation of Tract 1 of Kolb Addition. Upon roll call, all members present in favor.

RESOLUTION 2021-24

A RESOLUTION TO APPROVE A PETITION FOR ANNEXATION OF CERTAIN PROPERTY CONTIGUOUS TO THE CITY OF HARRISBURG, LINCOLN COUNTY, SOUTH DAKOTA.

WHEREAS, the City of Harrisburg has received a written petition for voluntary annexation signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the territory sought to be annexed to the municipality;

WHEREAS, certain territory, hereinafter more particularly described, is contiguous to the City of Harrisburg, South Dakota; and

WHEREAS, the Planning Commission of the City of Harrisburg recommends that said area be annexed thereto;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Harrisburg, South Dakota, that the boundaries of said City of Harrisburg, South Dakota, be and they hereby are extended to include the area contiguous to the City of Harrisburg described as follows:

Kolb Addition – Tract 1 – SE1/4SE1/4 of Section 28, T100N, R50W, 5th P.M., Lincoln County, South Dakota

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the within-described territory is hereby designated Rural Service District, thus amending Ordinance #2006-016;

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the zoning for the within described territory be designated as A-2 Agricultural Zoning District.

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that this resolution shall become effective according to law.

Dated at Harrisburg, South Dakota, this 20th day of July, 2021.

COMMON COUNCIL OF THE CITY OF HARRISBURG

Derick Wenck
Mayor

Seal:
Attest:
Mary McClung
Finance Officer

Published: July 29, 2021
Effective: August 18, 2021

Business Item 4. Consider Proposal from Stockwell Engineers for Surveying Southeast Area. Discussion held on the need for the surveying to be completed before the winter months to keep the timeline moving for this future project. Motion Anez, seconded Maxwell to approve the Stockwell Engineers proposal for surveying the Southeast Area in the amount of \$56,017. Upon roll call, all members present in favor.

Business Item 5. Consider Amendment from Stockwell Engineers for the Design, Construction Admin and Staking for Central Park Project. Amendment is due to the request to include sidewalk in this phase. Motion Anez, seconded Maxwell to approve the amendment from Stockwell Engineers for the design, construction administration and staking for the Central Park Phase 2 project in the amount of \$10,478. Upon roll call, all members present in favor.

Business Item 6. Consider AE2S Water System Analysis Contract. This analysis will assist the city in determining fair rates and negotiations with LCRWS for areas outside the City's supply zone. Motion Maxwell, seconded Tank to approve the agreement with AE2S for a Water System Analysis in the amount not to exceed \$20,000. Upon roll call, all members present in favor.

Business Item 7. Consider Proposal from Clark/IMEG for Structure Condition Assessment. Developer for Whiskey Creek has agreed to pave the road from where it left off to his development however there is a drainage way with an existing box culvert that the city feels the condition should assessed prior to the improvement. Motion Tank, seconded Maxwell to approve the proposal from Clark/IMEG for the Structure Condition Assessment of the 272nd Street Box Culvert in the amount of \$2,000. Upon roll call, all members present in favor.

Business Item 8. Consider Proposal for Harrisburg Master Transportation Plan. Proposals were received from SRF and HDR, both planning and traffic consultants for conducting a master plan study. The study advisory team selected HDR as the consultant to conduct the study and recommend city council approval of the proposal. MPO will cover 81% of the cost this plan. Motion Maxwell, seconded Tank to approve the proposal from HDR in the amount of \$149,982.51 for the Harrisburg Master Transportation Plan study. Upon roll call, all members present in favor.

Business Item 9. Approval of Surety and Subdivision Construction Agreement for Dynamic Development Addition Phase 2. Questions concerning drainage were discussed. No action taken.

Motion made by Maxwell, seconded by Tank to set the next City Council meeting to be on August 3rd at 5pm.

With no further business, a motion was made by Tank, seconded Maxwell to adjourn the city council meeting at 6:45pm. Upon roll call, all members present in favor.

The next regular meeting of the Harrisburg City Council will be held at 5:00 pm on Tuesday, August 3, 2021.

Submitted by Jill Johnke, Deputy Finance Officer

Published once in the Sioux Valley News at the approximate cost of _____.