

**HARRISBURG PLANNING COMMISSION
MINUTES OF THE REGULAR MEETING OF MAY 10, 2022
HELD AT 6:00 P.M. IN THE CITY HALL CONFERENCE ROOM**

CALL TO ORDER

Chairman Bicknase called the meeting to order at 6:00 p.m.

Members present: Bicknase, Hiles, Hogan, Larson, McKenzie, and Schipper.

Others present: McMahon, Brown, and one guest.

APPROVAL OF AGENDA

1. To approve the agenda for the May 10, 2022 regular meeting.

Schipper moved, with McKenzie seconding, to approve the agenda as presented. The motion was approved by a unanimous vote.

OLD BUSINESS

2. To approve the minutes of the regular Commission meeting of April 12, 2022.

Schipper moved, with Larson seconding, to approve the minutes of the April 12, 2022 meeting as presented. The motion was approved by a unanimous vote.

PUBLIC COMMENT ON NON-AGENDA ITEMS

The owner of the Orange Food Truck was present for the annual review of her CUP. The consensus of the Commission was that no action was needed for this annual review and thanked her for attending this meeting.

NEW BUSINESS

3. Discussion of joint Council/Commission meeting on June 14 to review the City's Master Transportation Plan.

McMahon and Brown discussed the expected contents of the Master Transportation Plan with the Commission. It is expected that the final Plan report will be sent to Commission and Council members before the joint meeting so they can have questions ready for the consultant. Both Bicknase and McKenzie thought that they might not be able to attend this meeting.

4. Review of a Petition for Voluntary Annexation of Harris Tract 2, located in the SE¼ of Section 25, T100N, R50W, 5th P.M., Lincoln County, SD, and recommendation to City Council.

After review and discussion, Hogan moved, with Hiles seconding, to recommend to the City Council to approve this annexation request. The motion was approved by a unanimous vote.

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5. Review of the Plat of Tract 1 of Bramstedt Addition, located in the SE¼ of Section 29, T100N, R49W, 5th P.M., Lincoln County, SD and recommendation to City Council.

After review and discussion, McKenzie moved, with Schipper seconding, to approve this plat (subject to these conditions) and to recommend to the City Council that this plat be approved subject to the following conditions:

- A. Show the entire parcel (parent parcel) being subdivided on the plat;
- B. Add a drainage easement on the entire parent parcel that encompasses the full extent of the FEMA-designated floodway;
- C. Add a 50-foot-wide public right-of-way easement abutting 272nd Street along the entire parent parcel;
- D. Add a 50-foot-wide public right-of-way easement abutting the west property line of the parent parcel;
- E. Add a 33-foot-wide public right-of-way easement abutting the north property line of the parent parcel.

The motion was approved by a unanimous vote.

6. Review of the Plat of Tracts 1 and 2 of Vande Stroet Addition, located in the W½NE¼ of Section 29, T100N, R49W, 5th P.M., Lincoln County, SD and recommendation to City Council.

After review and discussion, Schipper moved, with Hiles seconding, to approve this plat and to recommend to the City Council that this plat be approved subject to the following conditions:

- A. Show the entire parcel (parent parcel) being subdivided on the plat;
- B. Remove the 33-foot-wide access easement along the east property line;
- C. Add a 33-foot-wide public right-of-way easement abutting the east property line of the parent parcel;
- D. Add a 50-foot-wide public right-of-way easement abutting 271st Street along the entire parent parcel;
- E. Add a 40-foot-wide public right-of-way easement abutting the west property line of the parent parcel;
- F. Add a 40-foot-wide public right-of-way easement abutting the south property line of the parent parcel.

The motion was approved by a unanimous vote.

7. Review of the Plat of Lots 1-7 in Block 5 of the La Valley Business Park Addition, located in the NW¼ of Section 5, T99N, R50W, 5th P.M., Lincoln County, SD and recommendation to City Council.

After review and discussion, Schipper moved, with Hogan seconding, to table this plat until the next Commission meeting so the applicant can be present to discuss paving of the street and other issues. The motion was approved by a unanimous vote.

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8. Review of an Application to Keep Chickens by Justin Nelson for 906 Hemlock Street.

Schipper moved, with McKenzie seconding, to approve this Application. The motion was approved by a unanimous vote.

9. Review of an Application to Keep Chickens by Abby Hiles for 613 Raven Avenue.

This Application has been withdrawn at the request of the applicant.

10. Review of the Annexation of Tom Sawyer Addition.

McMahon discussed with the Commission.

ADMINISTRATIVE REPORTS AND COMMISSION INPUT

11. Building and development activity reports for April, 2022.

McMahon provided the reports and discussed them with the Commission.

12. Commission Member input.

No Commission input was offered.

ADJOURNMENT

Schipper moved, with McKenzie seconding, to adjourn. The motion was approved by a unanimous vote. The Commission meeting adjourned at 7:34 p.m.

Respectfully submitted,

Michael McMahon
Planning & Zoning Administrator