

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on January 22, 2019, at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Ryan Berg, Kevin Maxwell, Joe Stonesifer and Ryan Olson. Also present from the city were Mary McClung, Alysia Simunek, Andrew Pietrus, Toby Huizenga, Dustin Preheim, Jason Thurston and Michael McMahon. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda:

Alderman Olson will be abstaining from Business Item #4. Alderman Stonesifer will be abstaining from Business Item #10. Motion Berg, seconded Maxwell, to approve the consent agenda consisting of the following items:

1. Approval of January 22, 2019 Agenda
2. Approval of the January 7, 2018 City Council Meeting Minutes
3. Approval of January 22, 2019 – Approval of Claims
4. Authorize Mayor to Sign Agreement and Notice to Proceed for Commerce Avenue Sanitary Sewer Extension.

Upon roll call vote; all in favor.

Blackburn Mfging Co. – Supplies/Materials (Sewer, Streets) \$231.67; City of Sioux Falls – Professional Services/Fees (Water) \$261.00; Core & Main – Supplies/Materials (Water) \$1,822.98; Dakota Pump – Professional Services/Fees (Sewer) \$1,998.00; Department of Treasury – 941 Withholding Taxes \$5,546.66; Department of Treasury – 941 Withholding Taxes \$3,976.19; Design Solutions & Integration – Repairs/Maintenance (Water, Sewer) \$282.50; First National Bank -Payroll (All Dept) \$43,587.76; GIS Workshop – Computer Software (Streets, Sewer, Water, Storm Drainage) \$13,740.00; Grainger – Supplies/Materials (Water, Streets, Sewer, Parks) \$204.22; Graybar Electric Co. – Repairs/Maintenance (Govt Bldgs) \$2,231.25; Harrisburg Economic Development – Subsidies (Econ Dev. Promo) \$2,927.00; Harrisburg School System – Publishing (Econ Dev. Promo) \$3,000.00; Health Equity – H S A Withholdings \$290.00; Home Definition, Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Infra-Track – Professional Services/Fees (Sewer) \$2,782.20; Kullander, Chris – Utilities (Govt Bldgs) \$35.00; Marco, Inc. – Rentals and Supplies/Materials (Streets, Water, Sewer, Parks) \$153.27; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McClung, Mary – Utilities (Govt Bldgs) \$35.00; McClung, Mary – Travel/Conference (Fin Off) \$283.60; MidAmerican Energy – Utilities (Sewer, Govt Bldgs) \$1,741.38; MidAmerican Energy – Utilities (Govt Bldgs) \$304.13; Midwest Alarm Company, Inc. – Repairs/Maintenance (Govt Bldgs) \$90.00; Old Dominion Brush – Repairs/Maintenance (Street Cleaning) \$848.55; Optilegra, Inc. – Group Insurance (Fin Admin, City Admin, Planner, Streets, Water, Sewer, Parks) \$111.12; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Plucker, Larry – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Sanitary Products – Machinery/Equipment (Sewer) \$5,830.00; Simunek, Alysia – Utilities (Govt Bldgs) \$35.00; Sioux Empire Water Festival – Subsidies (Water) \$500.00; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$199.63; Siouxland Trailer Sales – Supplies/Materials (Snow Removal) \$32.65; South Dak Municipal League – Travel/Conference (Board, City Admin) \$60.00; SD One Call Systems Inc. – Professional Services/Fees (Water, Sewer) \$50.40; SD Retirement System – SDRS Withholdings \$5,248.12; SD Supplemental Retirement Plan – SDRS Withholdings \$475.00; Staples Advantage – Supplies/Materials (Fin Admin) \$400.64; Svensson Creek Farm, LLC – Improvements Other Than Buildings (Sewer) \$8,191.44; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; Titan Rentals – Rentals (Snow Removal) \$2,000.00; USA Blue Book – Supplies/Materials (Water) \$37.00; Vantek Communications, Inc. – Repairs/Maintenance, Rentals (Water, Sewer) \$345.00; Verizon Wireless – Utilities (Water) \$40.01; Wellmark Blue Cross Blue Shield – Group Insurance (Planner) \$158.20; Wellmark Blue Cross Blue Shield

– Group Insurance (City Admin, Finance, Streets, Water, Sewer, Parks) \$5,061.03; White Glove Cleaning Services – Utilities (Govt Bldgs) \$81.25; Wolthuizen, Matt and Kara – Repairs/Maintenance (Sewer) \$1,674.23

Mayor Burke-Van Luvanee introduced the new Lincoln County Commissioner, Joel Arends. Arends spoke to council and others in attendance about upcoming projects and goals within Lincoln County.

No Public Comment.

Business Item 1. 2<sup>nd</sup> Reading Ordinance 2019-01 to Amend the City's Zoning Regulations. Motion Maxwell, seconded Stonesifer, to approve Ordinance 2019-01 to Amend the City's Zoning Regulations.

Business Item 2. Consider South Cliff Falls Apartments appeal for reduction of water bill. Council reviewed the monthly bills and documentation received in regards to the leak with the representatives from South Cliff Falls Apartments that were present. Motion Berg, seconded Olson, to approve the South Cliff Falls Apartments account number 07-00009860-00-2 bills for October, November, and December be reduced to the amount of \$3,534.17, giving credit on their sewer portion of the bill due to a leak that they experienced. Upon roll call vote; all in favor.

Business Item 3. Consider Reimbursement to 408 Emmett Trail for incurred expense. Council reviewed costs incurred for the resident and also considered costs associated with insurance deductibles. Motion Maxwell, seconded Berg, to reimburse 418 Emmett Trail for damages incurred from the sewer backup that occurred on 11/6/2018 in the amount of \$6,141.62. Upon roll call vote; all in favor.

Business Item 4. Public Works Office Improvements. Olson abstains. Huizenga presented quotes from BHI and Showplace for additional office equipment including desk space and storage at the maintenance facility building. Motion Berg, seconded Maxwell, to approve the purchase of office equipment for the public works department in the amount of \$8,345.00 quoted by BHI using money from cash on hand or money within the current budget for govt buildings improvements other than buildings. Upon roll call vote, Olson abstains, Berg, Maxwell, and Stonesifer in favor.

Business Item 5. Approval to purchase John Deere 4WD Sidewalk Machine with attachments. Thurston presented quote received from Pfeifer's Implement for the budgeted item. Motion Berg, seconded Maxwell, to approve the purchase of a John Deere 4WD Sidewalk Machine for \$29,993.00, mower deck attachment for \$3,918.00, snow blower attachment for \$3,945.00, and tires for \$350.00 from Pfeifer's Implement for a total purchase amount of \$38,206.00. Upon roll call vote; all in favor.

Business Item 6. Approval to purchase Case/IH Farmall 110 Tractor through the National Joint Powers Alliance. Huizenga presented quote received from Sioux International for the budgeted item. Motion Olson, seconded Berg, to approve the purchase of a 2019 Case/IH Farmall 110 Tractor from Sioux International in the amount of \$63,000.00 through National Joint Powers Alliance contract. Upon roll call vote; all in favor.

Business Item 7. Approval to purchase Bush Hog 15' Rotary Mower. Huizenga presented quote received from Sioux International for the budgeted item. Motion Berg, seconded Stonesifer, to approve the purchase of a 2019 Bush Hog 15' Rotary Mower from Sioux International in the amount of \$14,500.00. Upon roll call vote; all in favor.

Business Item 8. Employee Job Title and Compensation Change. Huizenga recommended to add Assistant Public Works Director to Preheim's title to provide for assistance and backup in Huizenga's absence. Motion Maxwell, seconded Berg, to approve that Assistant Public Works Director be added to Dustin Preheim's current job title and set his pay per hour to \$23.64. Upon roll call vote; all in favor.

Business Item 9. Strategic Planning – Next Steps. Motion Berg, seconded Olson, to set the strategic planning work session meeting for January 31<sup>st</sup>, at 8am.

Simunek provided council with the Harrisburg Days 2018 report and update.

The Arbor Day celebration is set for Saturday, April 27, from 10:30am-1pm, at Liberty Elementary.

A round table of the mayor, council, and public, will be held on Saturday, January 26, from 9-11am at Lava's Javas.

Motion Berg, seconded Olson, to enter into Executive Session pursuant to SDCL 1-25-2(1) Personnel at 7:10pm. Motion Maxwell, seconded Berg to close executive session at 7:19 pm.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Monday, February 4, 2019, at the Liberty School Community Room.

With no further business, a motion was made by Maxwell, seconded by Berg, to adjourn the city council meeting at 7:20 pm.

Submitted by: Alysia Simunek, Deputy Finance Officer