

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on February 2, 2015, at 6:00 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Ryan Berg, Allison Sanderson, Rob Handshumaker and Ryan Olson. Also present from the city were Andrew Pietrus, Michael McMahon, Dan Fink and Mary McClung. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Council reviewed the agenda.

Motion Sanderson to approve the January 20<sup>th</sup>, 2015, Harrisburg City Council Meeting minutes as presented with no changes, seconded Berg.

Motion Berg to approve all claims as presented, seconded Handshumaker. Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; All Seasons Property Maintenance – Professional Services & Fees (Snow Removal) \$370.00; Board of Operator Certification – Professional Services & Fees (Sewer) \$10.00; Cardmember Services – Supplies & Materials (Fin Admin, City Admin, Planner, Snow Removal, Streets, Water, Sewer, Parks) Professional Services & Fees (Weed Control, West Nile Prevention) Travel & Conference (Water, Sewer) \$1,367.87; Dakota Fluid Power, Inc. – Supplies & Materials (Streets, Water, Sewer, Parks) \$255.25; Dakota Supply Group – Supplies & Materials (Sewer) \$44.18; Department of Treasury – Federal and FICA Withholdings \$4,857.16; Earthbend – Repairs & Maintenance (Govt Bldgs) \$195.00; Fink, Dan – Utilities (Govt Bldgs) Supplies & Materials (Streets, Water, Sewer, Parks) \$91.31; First National Bank – January 2015 Payroll \$28,654.65; Gaalswyk, Justin & Velvet – Customer Deposit Refund (Water) \$122.45; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; Harrisburg Water – Utilities (Govt Bldgs) \$163.99; HD Supply Waterworks – Supplies & Materials (Water, Sewer) \$2,578.59; HR Green – Professional Services & Fees (Engineering General, Water, Sewer) \$7,431.95; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; International Industries – Repairs & Maintenance (Sewer) \$2,911.82; Janecek, Matthew & Jessica – Customer Deposit Refund (Water) \$109.80; Jarman, Ashley – Customer Deposit Refund (Water) \$84.50; Kroger, Calvin – Customer Deposit Refund (Water) \$121.08; Light & Siren – Supplies & Materials (Streets, Water, Sewer, Parks) \$138.00; Lincoln County Auditor – Professional Services & Fees (Police) \$60,383.84; Lincoln County Treasures Office – Repairs & Maintenance (Streets, Storm Drainage) \$7,139.68; Marco, Inc. – Rentals, Supplies & Materials (Fin Admin) \$248.89; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McClung, Mary – Travel & Conference (Fin Admin) \$154.56; Menards-East – Supplies & Materials (Sewer) \$82.13; Menards West – Supplies & Materials, Repairs & Maintenance (Govt Bldgs, Sewer) \$36.14; Norberg Paints – Supplies & Materials (Streets) \$94.21; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) Supplies & Materials (Streets, Water, Sewer, Parks) \$129.95; Rogers, Dale – Customer Deposit Refund (Water) \$122.45; Sams Club GEMB – Books (Library) \$107.88; Schoeneman Bros Co – Supplies & Materials (Streets, Water, Sewer, Parks, Govt Bldgs) \$592.23; Sioux Valley News – Publishing (Ords, Res, Proceedings, Elections) \$243.04; SD Municipal League – Travel & Conference (Board) \$20.00; South Dakota Planners Association – Professional Services & Fees, Supplies & Materials (Planner, Planning & Zoning Board) \$290.00; SD Retirement System – Retirement Withholdings January 2015 - \$4,185.46; SD Supplemental Retirement – Supplemental Retirement Withholdings - \$350.00; SDSU – SDLTAP – Travel & Conference (Streets) \$200.00; Starts with a Shirt – Supplies & Materials (Streets, Water, Sewer, Parks, Fin Admin, City Admin, Planner) \$30.00; Stan Houston - Supplies & Materials, Repairs & Maintenance (Streets, Water, Sewer, Parks) \$237.15; Thurston, Jason – Utilities (Govt Bldg) Supplies & Materials (Streets, Water, Sewer, Parks) \$159.95; United States Post Office - Supplies & Materials (Fin Admin, Planner, Water, Sewer) \$494.00; United States Post Office – Supplies & Materials (Water, Sewer) \$477.75; Xcel Energy – Utilities (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$10,866.10; Zabel Steel Company – Supplies & Materials (Sewer) \$156.73

Discussion was held on the nuisance abatement notice for 804 Chokecherry Street. On January 26, 2015 notice to remove vehicle parts, inoperable vehicle, construction material, furniture, animal feces and vehicles on the lawn was hand delivered to the homeowner stating that abatement should be resolved by Friday, February 6<sup>th</sup>, 2015. Steps to home should be painted and shed either removed or properly sided with a latchable door should be completed by May 1, 2015. Grass on the front yard must be reestablished by June 1, 2015. Further noted in the letter that if violations are not resolved by the deadline, they will be abated without any further notice and the homeowner will be financially responsible for the cost of the abatement.

Olson joined the meeting at 6:17 pm.

Motion Berg, to approve pay Request #7 for the Columbia Sanitary Sewer and Storm Sewer Project in the amount of \$8,069.70, seconded Sanderson.

Motion Handshumaker, to approve Credit Collections Bureau to proceed with legal action to collect account 000007424 for \$339.65, seconded Olson.

Motion Handshumaker to approve Michael McMahon, Planning and Zoning Official to sign the USGS Joint Funding Agreement for development of high-resolution hydrographic maps and committing expenditures for the City of Harrisburg's share in the amount of \$8,500.00 matched by \$4,250.00 of USGS cooperative funds, seconded Berg.

Motion Olson to approve a \$500.00 donation to the 2015 Sioux Empire Water Festival, seconded Handshumaker.

Bill Moran, HR Green gave the city engineer report, report is on file at city hall.

Fink gave the 2014 Annual Water Loss Report and an update on the latest snow event stating that the biggest obstacle for clearing the streets are the vehicles and trailers that remain on the street. After discussion the snow alert plan will be revisited this summer, until then whenever there is a prediction of 2+ inches of snow, a snow alert will be declared and all vehicles and trailers should be removed from city streets, those that are not will be ticketed and towing will commence 24 hours after the ticket has been issued.

McMahon gave the January 2015 building activity update.

McClung presented the January 2015 Finance Report and asked that those interested in attending the annual district meeting on April 1, 2015 in Yankton please let her know by March 1, 2015. Council agreed that a remote water meter reading system that uploads information on a daily basis to the city office compared to the current monthly reading would be something worth pursuing and implementing.

Pietrus reported meetings with land owners and that Web Concentrate will be present at the next meeting to give an update on the new website.

Handshumaker requested that the resolution for prohibiting parking on the northern end of Honeysuckle be brought back to the table at the next meeting.

Motion Berg to enter into Executive Session pursuant to SDCL 1-25-2(4) Contract Negotiations at 7:30 pm, seconded Handshumaker.

Mayor Burke-Bowen declared Executive Session over at 8:18 pm.

No action on the city engineering services was taken.

The next meeting of the Planning & Zoning Commission will be held on Monday, February 9<sup>th</sup>, 2015, at 6:00 p.m. at the Harrisburg City Office Conference Room. The next regular meeting of the City Council will be held on Tuesday, February 17<sup>nd</sup>, 2015, at the Liberty School Board Room at 6:00 p.m.

With no further business, a motion was made by Handshumaker to adjourn the meeting at 8:19 p.m., seconded Sanderson.

Mary McClung, Finance Officer

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