

City of Harrisburg Planning Commission
Approved Meeting Minutes for February 11, 2025, Meeting at 6:00 P.M.
Heritage Board Room
200 E. Willow Street, Harrisburg, SD

Call to Order and Roll Call

The regular meeting of the City of Harrisburg Planning Commission was called to order by Vice-Chairperson Schipper at 6:00 p.m. on February 11, 2025. Commissioners Jon Kraft, Rob Doyen, Matthew Irish, Jim Nielsen, and Vice-Chairperson Jason Schipper, were present. In Bruce Bicknase's absence, Vice-Chair Jason Schipper is the acting-Chairperson. Chad Huwe and Jen Cleveland were present on behalf of City Planning & Zoning. Deputy City Administrator Heath VonEye and Nick Gustafson were also present.

Approval of Agenda

Chairperson Schipper asked if there were any changes to the meeting agenda. Jen Cleveland requested to remove Items #2 and #4 from the agenda at the request of the applicant. A motion was made by Commissioner Doyen, seconded by Commissioner Irish, to approve the agenda with Items 2 & 4 removed. A voice vote was taken. Yeas: Kraft, Doyen, Irish, Nielsen, Schipper. Nays: None. Motion carried 5-0.

Approval of the Meeting Minutes

1. Approve the draft minutes of the January 14, 2025 meeting.

Chairperson Schipper asked if there were any changes to the meeting minutes of January 14, 2025. No revisions were presented. A motion was made by Commissioner Nielsen, seconded by Commissioner Doyen, to approve the meeting minutes. A voice vote was taken. Yeas: Kraft, Doyen, Irish, Nielsen, Schipper. Nays: None. Motion carried 5-0.

Old Business

No old business was discussed.

Public Comment on Non-Agenda Items

Deputy City Administrator Heath VonEye introduced himself as the new Harrisburg Deputy City Administrator.

Public Hearings

1. A public hearing has been scheduled for 6:00 p.m. or shortly thereafter to accept public input regarding an application to rezone a portion of the SE1/4 of the SE1/4 of Section 26, Township 100 North, Range 50 West of the 5th Principal Meridian, Parcel # 270.62.66.4011. (Black Dog, LLC)

Chairperson Schipper opened the public hearing at 6:05 p.m. No public comment was received. Chairperson Schipper closed the public hearing at 6:06p.m.

2. A public hearing has been scheduled for 6:00 p.m. or shortly thereafter to accept public input regarding an application for an amendment to a Conditional Use Permit for an off-premises digital sign at 27249 SD Highway 115. (Cyclops Media)
Item was removed from the agenda.

New Business

3. Review and recommendation to the City Council an application to rezone a portion of the SE1/4 of the SE1/4 of Section 26, Township 100 North, Range 50 West of the 5th Principal Meridian, Parcel #

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270.62.66.4011. (Black Dog, LLC)

Chad Huwe presented a summary of the application and staff report. Commissioner Doyen made a motion, seconded by Commissioner Irish, to recommend approval of the application to City Council. A voice vote was taken. Yeas: Kraft, Doyen, Irish, Nielsen, Schipper. Nays: None. Motion carried 5-0.

4. Review an application for an amendment to a Conditional Use Permit for an off-premise digital sign at 27249 SD Highway 115. (Cyclops Media)
Item was removed from the agenda.

Administrative Reports and Commission Input

1. Review proposed revisions to Harrisburg Zoning Regulations regarding billboards and electronic signs.
Jen Cleveland presented the Planning Commission with draft language for a zoning amendment to the Zoning Regulations regarding billboards and electronic message boards. Staff and Planning Commission members engaged in discussion. No action was taken.
2. Building permit reports for January 2025.

Jen Cleveland presented the issued building permit reports and the monthly comparison from previous years, highlighting that the number of issued permits in January 2025 were double the permits issued in 2023 and 2022.
3. Commission input.
Chad Huwe engaged the Planning Commission members in discussion regarding reduced lot width and side yard setbacks.
4. Plats filed in January 2025
 - None.

Adjournment

A motion to adjourn was made at 6:59 p.m. by Commissioner Doyen, seconded by Commissioner Nielsen. A voice vote was taken. Yeas: Kraft, Doyen, Irish, Nielsen, Schipper. Nays: None. Motion carried 5-0.