

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on April 1, 2019, at 6:00 pm, with Alderman Ryan Berg presiding. Council members present were Ryan Berg, Kevin Maxwell and Ryan Olson. Also present from the city were Mary McClung, Jill Johnke, Andrew Pietrus, Michael McMahan, Toby Huizenga, and Joe Stonesifer. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Olson, seconded Maxwell, to approve the consent agenda consisting of the following items:

1. Approval of April 1, 2019 Agenda
2. Approval of the March 18, 2019 Local Review Board Minutes
3. Approval of March 18, 2019 City Council Meeting Minutes
4. Approval of March 21, 2019 City Council Special Meeting Minutes
5. Approval of April 1 ,2019 Approval of Claims
6. South Dakota Public Library Survey Annual Report
7. Mayoral Proclamation – Declaring April 2, 2019 as World Autism Day and the month of April as World Awareness Month.

Upon roll call vote; all in favor.

A-1 Portable Toilets – Professional Services/Fees (Economic Development Promo) \$2,160.00; Ace Hardware – Supplies/Materials (Streets, Water, Sewer Parks) \$517.66; Aflac – Aflac Withholdings \$392.00; All Seasons Inc. – Repairs/Maintenance (Forestry) \$5,625.00; Avera Heart Hospital of SD – Supplies/Materials (Govt Bldgs) \$138.00; Banyon Data Systems – Professional Services/Fees (Fin Admin) \$2,209.00; Barnes & Noble Booksellers – Books (Library) \$101.83; Bennett, Bridget & Jason – Customer Deposit Refund (Water) \$70.22; Blaine, Devon – Customer Deposit Refund (Water) \$90.22; Bloemendaal, Davis & Johannah – Customer Deposit Refund (Water) \$90.22; Boender, Mary & Bretton – Customer Deposit Refund (Water) \$76.58; Brandon Lumber Co. Inc. – Buildings (Gen Govt Bldgs) \$2,271.08; Cardmember Services – Supplies/Materials, Books, Community Education/Event (City Engineer, Library, Storm Drainage) \$1,872.90; Carolan Rental – Customer Deposit Refund (Water) \$85.62; Code Works – Professional Services/Fees (Planner) \$7,242.60; Concrete Materials – Repairs/Maintenance (Streets) \$451.00; Department of Treasury – 941 Withholdings \$6,013.59; Department of Treasury – 941 Withholdings \$1,790.68; Environmental Systems Research – Computer Software (Engineering) \$1,500.00; Evanson, Jud – Customer Deposit Refund (Water) \$107.04; First National Bank – Check Return (Water, Sewer) \$58.87; First National Bank – Check Return (Water, Sewer) \$186.06; First National Bank – Check Return (Water, Sewer) \$155.25; First National Bank – March Payroll \$46,917.96; Government Finance Officers Assoc – Travel/Conference (Fin Admin) \$75.00; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; Hegg Realtors – Customer Deposit Refund (Water) \$107.04; Human Resource Assoc. – Travel/Conference (City Admin, Fin Admin) \$100.00; Health Equity – H.S.A. Withholdings \$265.00; Home Definition Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Interstate Power Systems Inc. – Repairs/Maintenance (Sewer) \$378.52; Kleinsasser, Daniel – Customer Deposit Refund (Water) \$56.58; Kneip, Kolin – Other Current Expense, Repairs/Maintenance (Sewer) \$671.60; Kullander, Chris – Utilities (Govt Bldgs) \$35.00; Linc. Co. Register of Deeds – Supplies/Materials (Sewer, Planner) \$26.00; Marco, Inc. – Rentals, Supplies/Materials (Fin Admin) \$381.90; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$121.38; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McClung, Mary – Utilities (Govt Bldgs) \$35.00; MLC Construction Inc. – Buildings (Govt Bldgs) \$57,787.75; Mundahl, Jesseca & Brian – Customer Deposit Refund (Water) \$107.04; Myrl & Roys Paving, Inc. – Repairs/Maintenance (Streets)

\$619.95; Novak Sanitary Services – Utilities (Govt Bldgs) \$34.75; Payment Service Network – Payment Return (Water, Sewer) \$70.39; Pheasantland Industries – Supplies/Materials (Govt Bldgs, Water, Sewer, Fin Admin, Engineering) \$351.14; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Plucker, Larry – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Supplies/Materials (Streets, Water, Sewer, Parks) \$57.98; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Revier Pressure Washers Inc. – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$165.90; Roach, Michael – Customer Deposit Refund (Water) \$99.32; Sanborn County Clerk of Courts – Professional Services/Fees (Fin Admin) \$20.00; Schoeneman Bros. Co. – Supplies/Materials (Streets, Water, Sewer, Parks) \$148.38; Sioux Falls Utilities – Pumping to Sioux Falls (Sewer) \$133,517.24; Sioux Valley News – Publishing (Res. Ord Proceedings, Election) \$537.19; SD Retirement Systems – Retirement Withholdings \$5,665.92; SD Supplemental Retirement Plan – Supplemental Retirement Withholdings \$450.00; SDML Workers Compensation Fund – Workers Compn (Fin Adm) \$226.00; SD Unemployment Insurance Division – Unemployment Compensation (Fin Admin) \$640.16; Stockwell Engineers Inc. – Professional Services/Fees (Engineering – Water, Sewer, General) \$129,695.90; Stonesifer, Joseph – Utilities (Govt Bldgs) \$35.00; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; Titan Machinery – Repairs/Machinery (Streets, Water, Sewer, Parks) \$396.64; US Bank National Association – Principal, Interest (Sewer) \$33,268.42; Verizon Wireless – Utilities (Water) \$40.01; Web Concentrate – Professional Services/Fees (Fin Admin) \$99.06; Wendt, Andrew – Customer Deposit Refund (Water) \$79.01; White Glove Cleaning Services – Utilities (Govt Bldgs) \$81.25; Xcel Energy – Utilities (Govt Bldgs) \$95.91; Zabel Steel Company – Supplies/Materials (Govt Bldgs) \$246.27

Alderman Berg read the Mayoral Proclamation for World Autism Day and Month and presented it to Taylor Berg.

No public comment.

Public Hearing and Presentations:

Taylor Berg gave an update on his recent steps and activity involved with forming a Disabilities Committee.

6:12pm Public hearing for Resolution of Intent to enter into lease of public property to a private person (Tract 1 of Southern Views First Addition and Tract 2 of Southern Views Second Addition.) No public input was offered.

Stonesifer presented updated information on street lighting funding alternatives.

Business Item 1. Resolution 2019-03 Resolution of Intent to enter into Lease of public property to a private person (Tract 1 of Southern Views First Addition and Tract 2 of Southern Views Second Addition) Motion Olson to approve Resolution 2019-03 Resolution of Intent to enter into lease of public property to a private person in regards to Tract 1 of Southern Views First Addition and Tract 2 of Southern Views Addition. Upon roll call vote; all in favor.

RESOLUTION NO. 2019-03
A RESOLUTION OF INTENT TO
LEASE PUBLIC PROPERTY TO A PRIVATE PERSON

BE IT RESOLVED, by the City Council of the City of Harrisburg, South Dakota (the “City”), at a regular meeting thereof held at the Liberty School Conference Room, 200 East Willow Street, Harrisburg, South Dakota at 6:10 o’clock p.m. on the 1st day of April, 2019, that the convenience and necessity has arisen to lease out public property to a private person. Such properties affected being hereinafter named:

Tract 1 of Southern Views First Addition in the Northwest Quarter (NW1/4) of Section 7, Township 99 North, Range 49 West of the 5th P.M., Lincoln County, South Dakota; and Tract 2 of Southern Views Second Addition in the Northeast Quarter (NE1/4) of Section 7, Township 99 North, Range 49 West of the 5th P.M., Lincoln County, South Dakota. (the “Property”);

BE IT FURTHER RESOLVED, that the City intends to enter into a lease of the Property to a private person for a term exceeding one hundred twenty days and for an amount exceeding five hundred dollars annual value; and

BE IT FURTHER RESOLVED, that following the adoption of this resolution, the City may proceed to authorize a lease or multiple leases of the Property upon terms and conditions approved by the City.

Adopted at City of Harrisburg, South Dakota, this 1st day of April, 2019.

APPROVED:

Ryan Berg
President

(SEAL)
Attest: Mary McClung
City Finance Officer

Passed: April 1, 2019
Published: April 11, 2019
Effective: May 1, 2019

Business Item 2. Reconsider Proposal for Harrisburg Transportation Platting Fee from AE2S Nexus. Stonesifer presented the updated cost of the proposal. Discussion was held regarding the proposal which will include a meeting at the beginning of the study to include staff and the arterial street funding sub-committee. Motion Maxwell, seconded Olson to approve the proposal in the amount of \$32,800.00 from AE2S Nexus to complete the Harrisburg Arterial Street Funding Analysis & Draft Fee Calculation. Upon roll call vote; all in favor.

Business Item 3. Home Builders Association Bus Tour – Motion Maxwell, seconded Olson to approve up to \$200.00 for the Home Builders Association Bus Tour to be held on Thursday, May 16, 2019. Upon roll call vote; all in favor.

Verbal reports were given by the city engineer, public works department, finance department and city administrator. These reports included the administrator's activity and meetings held, engineering activity, public works department activity and the March 2019 Finance Report.

A special Harrisburg City Council meeting will be held on Thursday, April 11, 2019 beginning at 8:00 am at the Harrisburg City Hall conference room. The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Monday, April 15, 2019 in conjunction with the Harrisburg Planning and Zoning board, at the Liberty School Community Room.

With no further business, a motion was made by Olson, seconded Maxwell, to adjourn the city council meeting at 7:11 pm.

Submitted by Jill Johnke, Administrative Assistant/Deputy Finance Officer