



White Glove Cleaning Services, LLC

Cindy Baldwin

605-421-8078

P.O. Box 475 • Harrisburg, SD 57032-0475

Cleaning Service Agreement

Client Name: City of Harrisburg

Address: 301 E. Willow Street Harrisburg, SD 57032

Email: andrew.pietrus@harrisburgsd.gov

Phone: 605-743-5873

Commercial Cleaning Service Requested

City Hall

X	Dust Surfaces	X	Empty Trash/Recycle Containers
X	Vacuum Floors	X	Clean Restrooms
X	Mop Floors	X	Clean Kitchenette
X	Clean Interior Windows/Entry Door	X	Restock Paper Products Restroom

2.75 hours every 2 weeks \$45 per hour = \$123.75

Building next to City Hall

X	Dust Surfaces	X	Empty Trash/Recycle Containers
X	Vacuum Floor	X	Clean Restroom
X	Mop Entry floors	X	Clean Interior Entry Windows/Doors

45 minutes every 2 weeks \$45 per hour = \$33.75

Public Works Building

	Front Entry		Desk Area past front entry
	Front Desk Area		Dust 5 Blinds once per month
	Meeting area/kitchenette		2 Bathrooms
	Wipe off desk surfaces		Mop floor

1½ hours every 2 weeks \$45 per hour = \$67.50

Total for all 3 sites \$225.00 every 2 weeks



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White Glove Cleaning Service will be on site every 2 weeks at the rate of \$225 per visit. Regularly scheduled service will be on Saturdays.

Price is subject to renegotiation if additional services are requested. Additional fees will be charged if access to the premises is denied upon arrival based on the agreed-upon schedule.

Client or Authorized Representative

Date