

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on December 28, 2018, at 7:30 am, with Ryan Berg presiding. Council members present were Joe Stonesifer and Ryan Olson. Absent were Mayor Julie Burke – VanLuvanee and Kevin Maxwell. Also present from the city were Jill Johnke, Andrew Pietrus, and Mary McClung. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda:

Motion Stonesifer, seconded Olson, to approve the consent agenda consisting of the following items:

1. Approval of December 28, 2018 Agenda
2. Approval of Minutes – December 14, 2018 Holiday Get Together Minutes
3. Approval of Minutes – December 17, 2018 City Council Meeting Minutes.
4. Approval of December 28, 2018 – Approval of December 28, 2018 – Approval of Claims

Ace Hardware – Supplies/Materials (Streets, Water, Sewer, Parks Govt Bldgs) \$176.25; Aflac – Aflac Withholdings \$468.70; Barnes & Noble Booksellers – Books (Library) \$2,488.22; Bultena, Ryan – Repairs/Maintenance (Sewer) \$5,304.73; Cardmember Services – Professional Services, Publishing, Supplies/Materials, Books (Fin Admin, Sewer, Engineering, Streets, Weed Control, Library) \$882.43; Core & Main – Supplies/Materials (Sewer) \$1,595.70; Cutler Law Firm – Professional Services/Fees (Attorney) \$15,139.88; Department of Treasury – Federal /FICA Withholdings \$6,577.23; Department of Treasury – Federal/FICA Withholdings \$1,572.80; Fareway Stores Inc. #178 – Supplies/Materials (City Admin) \$13.98; Fink, Dan – Utilities (Govt Bldgs) \$35.00; Finstad, Don – Professional Services/Fees (Fin Admin) \$11,780.00; First National Bank – December 2018 Payroll \$46,168.68; First National Bank – NSF Check (Water, Sewer) \$166.22; First National Bank – NSF Check (Sewer) \$100.85; First National Bank – NSF Check (Sewer) \$297.00; Focused Technology – Machinery/Equipment, Supplies/Materials (Parks) \$4,286.00; Hai Plumbing – Buildings (Govt Bldgs) \$9,474.50; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; Health Equity – H.S.A. Withholdings \$340.00; Helland, Joann – Supplies/Materials (Library) \$7.60; HR Green Inc. – Professional Services/Fees (Engineering) \$1,803.65; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Hy-Vee Accounts – Supplies/Materials (Streets, Water, Sewer, Parks) \$97.86; Kullander, Christopher – Utilities (Govt Bldgs) \$35.00; Lincoln County Sheriff – Professional Services/Fees (Police) \$775.68; Marco, Inc. – Rentals, Supplies/Materials (Fin Admin) \$363.55; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McClung, Mary – Utilities (Govt Bldgs) \$35.00; McMahon, Michael – Travel/Conference (Planner) \$118.81; Nielson Development LLC – Land (Sewer) \$53,940.06; Payment Service Network – Refund of overpayment on Acct (Water) \$549.00; Payment Service Network – NSF Payment (Water, Sewer) \$87.21; Pheasantland Industries – Supplies/Materials (Board, Streets, Water, Sewer, Parks) \$65.00; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Schoeneman Bros Co. Supplies/Materials (Streets, Water, Sewer, Parks) \$14.78; Simunek, Alysia – Utilities (Govt Bldgs) \$35.00; Sioux Falls Utilities – Pumping Charges to Sioux Falls (Sewer) \$135,510.55; Sioux Valley News – Publishing (Ord, Res, Proceedings, Sewer, Engineering) \$1,932.82; South Dak Retirement System – SDRS Withholding \$5,514.68; Stockwell Engineers – Professional Services/Fees (Engineering General, Storm Drainage, Sewer, Water) \$99,315.75; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; Titan Rentals – Rentals (Snow Removal) \$2,000.01; Vantek Communications, Inc. – Repairs/Maintenance, Rentals (Water, Sewer) \$345.00; Verizon Wireless Utilities (Water) \$40.01; White Glove Cleaning Services – Utilities (Govt Bldgs) \$81.25

No Public Comment.

Pietrus gave an update that there were 16 citations given out last night for parking on the streets during the snow alert.

Business Item 1. Resolution 2018-29 Transfer of Contingency Fund to Departments to Meet Obligations of the City for 2018. Motion Olson, seconded Stonesifer to approve Resolution 2018-29 Transfer of Contingency Funds to Departments to meet obligations of the City for 2018.

RESOLUTION 2018-29

Transfer from 2018 Contingency fund to departments to meet the obligations of the city for 2018

BE IT RESOLVED BY THE CITY COUNCIL OF HARRISBURG, SOUTH DAKOTA, that the following sums are transferred from the contingency fund to the following departments at the end of year to meet the obligations of the city:

Dept – 41130 – Ordinance, Resolutions, Proceedings	
Object of Expense - 42300 – Publishing	\$ 1,000.00
Dept – 42320 – Building Inspection	
Object of Expense – 41100 – Salaries and Wages	\$ 1,500.00
Dept – 42350 – Mechanical Inspection	
Object of Expense – 41100 – Salaries and Wages	\$ 2,500.00
Object of Expense – 41200 – OASI	\$ 500.00
Dept – 44120 – Animal Control	
Object of Expense – 42600 – Supplies and Materials	\$ 200.00
Dept – 45500 – Libraries	
Object of Expense – 43420 – Books	<u>\$ 2,000.00</u>
Total transfers	\$ 7,700.00
Source of funding	
Contingency fund	\$ 7,700.00

Adopted this 28th day of December, 2018.

Ryan Berg

Council President, City of Harrisburg, SD

ATTEST:

Mary McClung

Municipal Finance Officer

Business Item 2. Acceptance of 2017 Annual Report. Motion Stonesifer, seconded Olson to accept the 2017 Annual Report as prepared.

Business Item 3. Request for Proposal – CMr for Wastewater Treatment Facility. Motion Stonesifer, seconded Olson to approve the Request for Proposal for a CMr for the Wastewater Treatment Facility.

Pietrus reported that Yvonne Taylor is available to attend the January 7, 2019 City Council Meeting. Pietrus also reported that the City has been included on a complaint regarding B & R Development Company, LLC vs. Dynamic Development, LLC and City of Harrisburg. This has been forwarded to both our city attorney and claims associates.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Monday, January 7, 2019, at the Liberty School Community Room.

With no further business, a motion was made by Olson, seconded by Stonesifer, to adjourn the city council meeting at 7:44 am.

Submitted by: Jill Johnke, Administrative Assistant