

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on March 17, 2020 at 6:00 pm, with Mayor Julie Burke-Van Luvanee presiding. Council members present were Kevin Maxwell, Ryan Olson, Ryan Berg, and Danny Tank. Also present from the city were Mary McClung, Jill Johnke, Joe Stonesifer, Andrew Pietrus and Toby Huizenga. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

Consent Agenda: Berg will abstain from Business Item 12. Olson request to add business item regarding Water Billing. Motion Maxwell, seconded Olson to approve the consent agenda consisting of the following items:

1. Approved March 17, 2020 Agenda – added business item regarding water billing
2. Approved March 3, 2020 City Council Meeting Minutes
3. Approved March 17, 2020 Approval of Claims
4. Authorize Mayor to Sign Agreement with All Star Fireworks for July 4th, City Display.
5. Approve Abatement of Special Assessment HR Road on Parcel 270.55.75.3000.
6. Acceptance of 2019 Drinking Water Report

Upon roll call vote; all in favor

Action Electric – Repairs/Maintenance (Streets) \$3,565.06; AE2S – Professional Services/Fees (Engineering) \$988.35; Agora X Inc. – Energy (Streets, Sewer, Water, Parks, Snow Removal, Planning, Engineering) \$798.91; Barnes & Noble Booksellers – Books (Library) \$584.13; Cooperative Energy Company – Energy (Streets, Water, Sewer, Parks) \$1,301.03; Core & Main – Supplies/Materials (Water) \$3,030.01; Department of Treasury – Federal Withholdings \$6,907.11; Division of Motor Vehicles – Professional Services/Fees, Supplies/Fees (Streets) \$21.30; DGA – Machinery/Equipment (Parks) \$3,009.82; Frontier Precision Inc. – Machinery/Equipment, Computer Software (Planner) \$5,215.50; Government Finance Officers Assoc. – Professional Services/Fees (Fin Admin) \$160.00; Harrisburg Water – Utilities (Govt Bldgs) \$339.77; Health Equity – Professional Services/Fees (City Admin, Fin Admin, Streets, Water, Sewer, Parks) \$17.50; Health Equity – H.S.A. Withholdings \$404.00; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$29.67; Menards – East – Supplies/Materials (Streets, Water, Sewer, Parks) \$537.11; MidAmerican Energy – Energy (Govt Bldgs) \$8.00; Moen’s Flooring – Improvements other than Bldgs) \$540.50; North Line Canada Ltd – Machinery/Equipment (Streets) \$12,659.63; Novak Sanitary Service – Utilities (Govt Bldgs) \$104.41; Qualified Presort Service, LLC – Supplies/Materials (Water, Sewer) \$1,160.94; Prairie Wind Trailers, LLC – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$15.00; One Call Systems Inc. – Professional Services/Fees (Water, Sewer) \$36.75; Rushmore Service Center – Garnishment of Wages \$224.87; Sanborn County Clerk of Courts – Professional Services/Fees (Streets, Water, Sewer, Parks) \$5.00; Sioux Falls Networks – Professional Services/Fees (Fin Admin) \$254.35; Sioux International – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$1,526.51; SD DENR – Professional Services/Fees (Storm Drainage) \$250.00; SD Supplemental Retirement Plan – Retirement Withholdings \$325.00; SD Water & Wastewater Association – Travel/Conference (Water, Sewer) \$180.00; SEAFOG – Professional Services/Fees (Fin Admin) \$60.00; SE Electric Cooperative, Inc. – Energy (Street Lighting, Sewer, Water) \$2,209.81; Stan Houston – Supplies/Materials, Machinery/Equipment (Engineer, Streets, Water, Sewer, Parks) \$3,183.83; sTaples Advantage – Supplies/Materials (Library, Fin Admin) \$234.28; USA Blue Book – Supplies/Materials (Sewer) \$84.95; Vast Broadband – Utilities (Library, Govt Bldgs) \$663.29; Wellmark Blue Cross Blue Shield – Group Insurance (Planner) \$171.90; White Glove Cleaning

Services – Utilities (Govt Bldgs) \$87.50; Xcel – Energy (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$10,938.43

Public Comment: Hilary Pietrus voiced her concern over social media posts.

Public Hearings and/or Presentations – Harrisburg Polar Plunge written update provided.

Joint City Council and Planning and Zoning Commission – No joint meeting held, or action taken.

Business Item 1. 2nd Reading Ordinance 2020-01 Supplement to the Budget. Motion Olson, seconded Berg to approve Ordinance 2020-01 Supplement to the 2020 Budget. Upon roll call vote; all in favor.

Business Item 2. 1st Reading Ordinance 2020-02 Firework Regulations. Discussion held on changing days and times fireworks should be allowed. No action taken.

Business Item 3. Consider Approval of Housing Study Update – No action taken

Business Item 4. Consider Approval and Authorize Mayor to Sign the 2021 Harrisburg Community Fire Department Services Contract. Motion Tank, seconded Maxwell to approve and authorize the Mayor to sign the 2021 Harrisburg Community Fire Department Services Contract in the amount of \$72,884.50. Upon roll call vote; all in favor.

Business Item 5. Consider Crosswalk Lighting Quote for Willow St and Prairie St. Motion Tank, seconded Maxwell to approve the quote from 3D Specialties in the amount of \$10,841.25 for a solar powered push button crosswalk light to be installed at the intersection of Willow St and Prairie St., additional costs to be incurred for installation. Upon roll call vote; all in favor.

Business Item 6. Consider and Authorize Mayor to sign Seal Pros Inc. Asphalt Paving Quote for Anna Way Overlay. Motion Olson, seconded Maxwell to approve and authorize the Mayor to sign the quote from Seal Pros Inc. Asphalt Paving in the amount of \$14,147.98 for an overlay of 950 sq. yards of Anna Way. Upon roll call vote; all in favor.

Business Item 7. Consider and Authorize Mayor to sign LRE Water Proposal for Groundwater Source Desktop Evaluation. Motion Berg, seconded Maxwell to approve and authorize the Mayor to sign the proposal from LRE Water for the Groundwater Source Desktop Evaluation in the amount of \$24,500.00 and cancelling the agreement made with WEP USA Engineering on 01/21/2020. Upon roll call vote; all in favor.

Business Item 8. Consider and Authorize Mayor to sign Stockwell Proposal Amendment for Columbia Street N – Foundation Drive to 1500' North. Discussion held; no action taken.

Business Item 9. Approval and Adoption of Technical Memorandum on Proposed Arterial Street Funding. Motion Olson, seconded Tank to approve and adopt the technical memorandum on the proposed arterial street funding. Upon roll call vote; all in favor.

Business Item 10. Consider and Approval of Credit Purchase Contract Harrisburg Westside Trunk Sewer Project. Motion Tank, seconded Maxwell to approve the credit purchase contract for the Harrisburg Westside Trunk Sewer Project in the amount of \$9,000.00. Upon roll call vote; all in favor.

Business Item 11. Executive Session – Pursuant to SDCL-1-25-2 (4) Contract Negotiations. No action taken

Business item 12. Special Events and Marketing Coordinator Position (Shared Position with Harrisburg Community Foundation)

- a) Approval of Position Description. Discussion held regarding adding branding, graphic design and communication plan to the position description. Motion Maxwell, seconded Tank to approve the position description for the Special Events and Marketing Coordinator position with adjustments. Roll call; Berg – abstains, Olson -aye, Maxwell – aye, Tank – aye.
- b) Approval to Advertise Position. Motion Maxwell, seconded Tank to approve to advertise the position of Special Events and Marketing Coordinator. Roll call; Berg – abstains, Olson -aye, Maxwell – aye, Tank – aye.

Business Item Addition to Agenda:

Waive late fees for bills delinquent on March 20, 2020 for residential accounts. Motion Maxwell, seconded Olson to waive late fees for residential accounts for bills delinquent after March 20, 2020 for the month. Upon roll call vote; all in favor

Disconnect of Services discontinued for residential accounts for 60 days. Motion Maxwell, seconded Olson to discontinue disconnection of services for residential accounts for 60 days. Upon roll call vote; all in favor.

Mayor and city council verbal reports were given.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Tuesday, April 7, 2020 at Liberty Elementary School Board Room.

With no further business, a motion was made by Tank, seconded Maxwell, to adjourn the city council meeting at 7:38pm.

Submitted by Jill Johnke, Deputy Finance Officer

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