

**City of Harrisburg Planning Commission
Minutes for May 14, 2024, Meeting at 6:00 P.M.
Liberty Elementary School Board Room
200 E. Willow Street, Harrisburg, SD**

Call to Order and Roll Call

The regular meeting of the City of Harrisburg Planning Commission was called to order by Chairperson Bicknase at 6:00 p.m. on May 14, 2024. Commissioners Rob Doyen, Matthew Irish, Collin McKenzie, Jason Schipper, Jon Kraft, Jim Nielsen, and Chairperson Bruce Bicknase were present. Also present were Chad Huwe and Jen Cleveland, on behalf of City Planning & Zoning, Mitch Mergen, on behalf of Stockwell Engineering, and Bryce Healy, on behalf of Harrisburg Economic Development.

Approval of Agenda

Chairperson Bicknase asked if there were any changes to the meeting agenda. No changes were presented. A motion was made by Commissioner Schipper, seconded by Commissioner McKenzie, to approve the agenda. A voice vote was taken. Yeas: Doyen, Irish, McKenzie, Schipper, Kraft, Nielsen, Bicknase. Nays: None. Motion carried 7-0.

Approval of the Meeting Minutes

1. Approve the minutes of the April 9, 2024, meeting.

Chairperson Bicknase asked if there were any corrections to the April 9, 2024, meeting minutes. No changes were presented. A motion was made by Commissioner Schipper, seconded by Commissioner Irish, to approve the meeting minutes. A voice vote was taken. Yeas: Doyen, Irish, McKenzie, Schipper, Kraft, Nielsen, Bicknase. Nays: None. Motion carried 7-0.

Old Business

No old business was discussed.

Public Comment on Non-Agenda Items

No public comment was received.

Public Hearings

1. A public hearing has been scheduled for 6:00 p.m. or shortly thereafter to accept public input regarding proposed revisions to Sections 3 and 8, (Recreational Facilities), of the City of Harrisburg Zoning Regulations.

Chairperson Bicknase opened the public hearings at 6:02 p.m. No public comment was received for this item.

2. A public hearing has been scheduled for 6:05 p.m. or shortly thereafter to accept public input regarding proposed revisions to Section 4.9 (Signs) of the City of Harrisburg Zoning Regulations.

Chairperson Bicknase asked for any public comments regarding this item; no public comment was received for this item. Therefore, he closed the public hearing.

New Business

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1. Review regarding proposed revisions to Section 3 and 8, (Recreational Facilities), of the City of Harrisburg Zoning Regulations.

Jen Cleveland, on behalf of the City Planning office, presented a summary of the Ordinance Amendment. Chad Huwe and Jen Cleveland spoke and answered questions from the Planning Commission.

A motion was made by Commissioner Doyen, seconded by Commissioner Schipper, to recommend approval of the Ordinance amendment to City Council. A voice vote was taken. Yeas: Doyen, Irish, McKenzie, Schipper, Kraft, Nielsen, Bicknase. Nays: None. Motion carried 7-0.

2. Review regarding proposed revisions to Section 4.9 (Signs) of the City of Harrisburg Zoning Regulations.

Jen Cleveland, on behalf of the City Planning office, presented a summary of the Ordinance Amendment. Chad Huwe and Jen Cleveland spoke and answered questions from the Planning Commission.

A motion was made by Commissioner Schipper, seconded by Commissioner Nielsen, to recommend approval of the Ordinance amendment to City Council. A voice vote was taken. Yeas: Doyen, Irish, McKenzie, Schipper, Kraft, Nielsen, Bicknase. Nays: None. Motion carried 7-0.

3. Review Major Street Plan and Land Use Plan and provide recommendation for adoption by City Council.

Mitch Mergen, on behalf of Stockwell Engineering, presented the updated Major Street Plan and future Land Use Maps. Mitch Mergen and Chad Huwe spoke and answered questions from the Planning Commission.

A motion was made by Commissioner Schipper, seconded by Commissioner Irish, to recommend approval to City Council. A voice vote was taken. Yeas: Doyen, Irish, McKenzie, Schipper, Kraft, Nielsen, Bicknase. Nays: None. Motion carried 7-0.

4. Review of the Planning Commission Bylaws.

Jen Cleveland, on behalf of the City Planning office, provided a brief summary of the Municipal Ordinance and Planning Commission bylaws governing the City Planning Commission. No revision requests were suggested by staff or Planning Commission members.

Administrative Reports and Commission Input

1. Building permit reports for April 2024.

Jen Cleveland, on behalf of the City Planning office, presented the issued building permit reports for April 2024.

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2. Commission input.

No comments or input received.

3. Plats filed in April:

- Lots 1-9, Block 2 and Lots 1-9, Block 3, Greyhawk Estates Addition
- Tract 1 & 2 of Paul Alan Addition

Adjournment

A motion was made to adjourn at 7:03 p.m. by Commissioner McKenzie, seconded by Commissioner Schipper. A voice vote was taken. Yeas: Doyen, Irish, McKenzie, Schipper, Kraft, Nielsen, Bicknase. Nays: None. Motion carried 7-0.