

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on September 15th, 2014, at 6:00 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Ryan Olson, Ryan Berg and Rob Handshumaker. Allison Sanderson joined the meeting at 6:12 p.m. Also present from the city were Andrew Pietrus, Michael McMahon, Mary McClung and Alysia Simunek. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Council reviewed the agenda. Olson declared a conflict of interest with agenda item approval of claims and will abstain from discussion and vote.

Motion Handshumaker to approve the September 2nd, 2014, Harrisburg City Council Meeting Minutes as presented with no changes, seconded Berg.

Motion Handshumaker to approve Resolution 2014-08 Annual Maintenance Fee in the amount of 55 cents per foot assessment and to certify the collection of \$128,413.73 to be added to the tax roll, seconded Olson.

RESOLUTION NO. 2014-08

A RESOLUTION AUTHORIZING A SPECIAL MAINTENANCE FEE, PURSUANT TO SDCL 9-43-138.

WHEREAS, the City Council has determined a need to assess an annual special maintenance fee pursuant to SDCL 9-43-138 for the purpose of maintaining and repairing public improvements; and

WHEREAS, the special maintenance fee is based upon the lots fronting and abutting the public improvements that are maintained by the City of Harrisburg;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harrisburg, South Dakota:

SECTION 1: To direct the Harrisburg Finance Officer to add such special maintenance fee to the general assessment together with the regular assessment and certify the assessment to the Lincoln County Auditor to be collected as municipal taxes for general purposes. The amount of special maintenance fee that shall be levied upon all lots fronting and abutting the public improvements that are maintained by the City shall be at a rate of \$.55 per front foot.

Dated this 15th day of September, 2014.

Julie Burke Bowen
Mayor

ATTEST:
Mary McClung
Finance Officer

(SEAL)
Publish: September 25, 2014
Effective: October 15, 2014

Motion Olson to approve Resolution 2014-09 Annual Storm Drainage Assessment Fee and to certify the collection of \$181,834.37 to be added to the tax roll, seconded Berg.

RESOLUTION 2014-09

A RESOLUTION FOR ANNUAL STORM WATER ASSESSMENTS FEE.

Pursuant to Title 8, Chapter 8.03, Storm Water Drainage, of the Municipal Ordinances of the City of Harrisburg, Lincoln County, South Dakota the City of Harrisburg may levy annually storm water assessments for the purpose of operation, maintenance and capital expenses of the storm sewer and drainage system.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HARRISBURG, LINCOLN COUNTY, SOUTH DAKOTA to direct the city finance officer to add such assessment to the general assessment together with the regular assessment and certify the assessment to the county auditor to be collected as municipal taxes for general purposes. The amount of assessment that shall be levied upon all lots is equal to the runoff weighting factor, multiplied by the parcel area (in square feet), multiplied by the unit charge rate of \$0.0007 seven ten thousandths.

Dated this 15th day of September, 2014.

JULIE BURKE BOWEN
Mayor

ATTEST:

MARY MCCLUNG
Finance Officer

Publish: September 25, 2014
Effective: October 15, 2014

Motion Handshumaker to approve Resolution 2014-10 Special Assessment for mowing Weeds and Grasses on Lot 17 Block 4 (1007 Greyhawk Ct) to certify the collection of \$495.00 to be added to the tax roll, seconded Berg.

RESOLUTION NO. 2014-10

A RESOLUTION APPROVING THE SPECIAL ASSESSMENT ROLL FOR THE MOWING OF WEEDS AND GRASSES IN VARIOUS AREAS IN THE CITY OF HARRISBURG, SD.

BE IT RESOLVED by the City Council of the City of Harrisburg, South Dakota:

SECTION 1: That the special assessment roll for mowing weeds and grasses in various areas in Harrisburg, SD, is hereby approved and the assessments in the assessment roll are levied against the property described in it. The assessments become a lien against the property when the assessment roll is filed in the office of the Finance Officer.

SECTION 2: The assessment may be paid in one annual installment and shall be collected under Plan One—Collection by County Treasurer as provided in SDCL 9-43.

Dated this 15th day of September, 2014.

JULIE BURKE BOWEN
Mayor

ATTEST:

MARY MCCLUNG
Finance Officer

(SEAL)

Publish: September 25, 2014
Effective: October 15, 2014

Harrisburg
Weeds and Grasses Mowing (2013 – 2014)

Legal Description	Supposed Property Owner	Interest Due 8/12/14 – 5/01/15 5.25% Per Year	Total Assessment	Invoice
Lot 17 of Block 4 Greyhawk Addition, City of Harrisburg, SD (1007 Greyhawk Ct)	Angela Miner		\$495.00	20133379

Motion Berg to approve Resolution 2014-11 DOT Transportation Alternatives Grant Application Sponsorship, seconded Handshumaker.

CITY OF HARRISBURG

RESOLUTION # 2014-11

DOT TRANSPORTATION ALTERNATIVES GRANT APPLICATION SPONSORSHIP

WHEREAS, the City of Harrisburg desires assistance from the S.D. Department of Transportation Alternatives Program for the purpose of constructing a bicycle/pedestrian trail along Willow Street, and

WHEREAS, the City Council hereby commits to the continued maintenance of the bicycle/pedestrian trail along Willow Street, and

WHEREAS, the City Council commits to the local match for the project, and

WHEREAS, the project meets all local zoning, planning regulations, and ordinances, and

WHEREAS, the City Council acknowledges its responsibility to secure rights-of-way or easements for construction;

BE IT RESOLVED the City Council hereby authorizes the filing of a grant application, including all understandings and assurances contained therein, for the Transportation Alternatives Grant, and hereby authorizes the Mayor to act in connection with the application and to provide such additional information as may be required.

Adopted this 15th day of September, 2014.

Julie Burke-Bowen, Mayor

ATTEST: Mary McClung, Finance Officer

Published: September 25, 2014

Motion Handshumaker to approve Pay Request #5 for the Columbia Sanitary Sewer and Storm Drainage Project to H&W Contracting in the amount of \$243,593.22, seconded Berg.

Motion Berg to accept the Housing Needs Study that was presented, seconded Handshumaker.

Motion Olson to accept the 2013 Annual Report as prepared by Don Finstad and presented, seconded Handshumaker.

Mayor Burke-Bowen appoints Suzanne Anderson and Stacy Erdmann to the Community Library Board. With no objections from council, appoint stands.

Pietrus briefly updated council on the possible addition to the maintenance building facility. No action needed at this time.

Pietrus presented the City Administrator report to the council.

Motion Handshumaker to approve to send to collections the following accounts: #0198 -\$207.27, #0804 - \$510.83, #1201 - \$237.87, #2151 - \$38.33, #2421 - \$260.49, #2558 - \$441.34, #3961 - \$28.62, and #10091 - \$79.47, seconded Sanderson.

Motion Handshumaker to approve all claims as presented, seconded Berg. Upon roll call vote, Handshumaker, Berg and Sanderson in favor; Olson abstained. Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Agora X Inc – Supplies & Materials (Streets, Water, Sewer, Parks) \$3,204.09; Albers Electric LLC – Repairs & Maintenance (Water, Sewer) \$502.92; A-1 Portable Toilets – Utilities (Parks) \$270.00; BHI Construction LLC – Repairs & Maintenance (Govt Bldgs) \$5,684.70; Brown & Saenger – Supplies & Materials (Fin Admin, P & Z) \$167.23; Concrete Materials – Repairs & Maintenance (Streets) \$211.20; Dataware – Professional Services & Fees (Fin Adm) \$380.00;

Department of Environment & Natural Resources (Board of Certification) – Professional Services & Fees (Water) \$10.00; Department of Treasury – Federal Withholdings Pay Period #18 \$4,684.99; Eastern Farmers Coop – Rentals (Streets) \$100.00; Finstad, Don – Professional Services & Fees (Fin Admin) \$10,475.00; Harrisburg Junior Class – Supplies & Materials (Library) \$353.00; HD Supply Waterworks – Supplies & Materials (Water) \$976.07; Interstate Companies Inc. – Repairs & Maintenance (Water, Sewer) \$1,420.00; Lewis & Clark Regional Water – Resale of Water (Water) \$11,788.43; Light & Siren – Supplies & Materials (Streets) \$672.00; Matheson Tri-Gas Inc. – Supplies & Materials (Streets, Water, Sewer, Parks) \$79.00; Menards - Supplies & Materials (Fin Admin) \$35.96; MidAmerican Energy – Utilities (Sewer, Govt Bldgs) \$118.18; Norberg Paints – Supplies & Materials (Streets, Water, Sewer, Parks) \$39.67; Optilegra – Group Insurance (Fin Admin, City Admin, Planning & Zoning, Streets, Water, Sewer, Parks) \$98.30; Payment Service Network – Professional Services & Fees (Water, Sewer, Protective Insp) \$663.90; Prairie Wind Trailers, LLC – Repairs & Maintenance (Streets, Water, Sewer, Parks) \$77.95; RevTrak – Professional Services & Fees (Water, Sewer) \$14.90; Roto Rooter – Professional Services & Fees (Sewer) \$500.00; Sanitation Products – Repairs & Maintenance (Street Cleaning) \$849.23; Sioux Valley News – Publishing (Ord, Res, Proceedings) \$689.27; SD Municipal League – Travel & Conference (Board) \$100.00; SD One Call Systems – Professional Services & Fees (Water, Sewer) \$195.30; SD Supplemental Retirement (Retirement Withholdings) \$300.00; SE Electric Cooperative Inc. – Utilities (Sewer, Water, Streets, Street Lighting) \$2,943.07; Sturdevants Auto Supplies - Supplies & Materials (Streets, Water, Sewer, Parks) \$878.90; USA Blue Book – Supplies & Materials (Sewer) \$351.28; United States Post Office – Supplies & Materials (Water, Sewer) \$472.57; Wellmark Blue Cross Blue Shield – Group Insurance (Fin Admin, City Admin, Planning & Zoning, Streets, Water, Sewer, Parks) \$6,145.47; WOW – Utilities (Govt Bldgs, Library) \$383.33; Xcel Energy – Utilities (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$8,982.68.

Simunek provided council with a report of data gathered from the speed trailer.

Council accepted the resignation from Chane Patten from the Planning & Zoning Board.

The next meeting of the City Council will be held on Monday, October 6th, 2014, at the Liberty School Community Room, 200 E Willow Street at 6:00 p.m. The next meeting of the Planning & Zoning Commission will be held on Tuesday, October 14th, 2014, at 7:00 p.m. at the Harrisburg City Hall Conference Room, 301 E Willow Street.

With no further business, a motion was made by Handshumaker to adjourn the meeting at 6:35 p.m., seconded Sanderson.

Alysia Simunek, Deputy Finance Officer

Please publish once at the approximate cost of _____.