

Harrisburg Community Library Board Minutes

Thursday, January 8, 2026

5 p.m., Harrisburg City Hall (301 E Willow St, Harrisburg, SD)

Roll Call and declaration of quorum. Rob Doyen, Stephanie Bouza, Andrea Irish, Sarah Christenson, Kevin Maxwell (City Council), Sara Vande Kamp (School Board), and Cheyenne Chontos (Library Director).

Amendment/Adoption of Agenda. Motion by Bouza to adopt the agenda. Seconded by Christenson. Motion approved.

Reading and approval of minutes of previous meeting. Motion by Bouza to approve the December 2025 minutes. Seconded by Maxwell. Motion approved.

Financial and statistical report update. Reviewed the December 2025 financial report.

Library Director/Staff Reports:

December 2025 Attendance:

- 432 Adults
- 399 Children
- 831 Total (in library attendance)
- 57 Phone Calls
- 17 New Memberships
 - 34 Adults
 - 21 Children

December 2025 Computer Use: 13

December 2025 Crafts and Passive Programs: 130

December 2025 Circulation:

- 3,094 Physical Check-Outs
- 981 Libby Check-Outs

2025 Circulation

- 41,246 Physical Check-Outs
- 11,353 Libby Check-Outs

Public Input: (Comments limited to 10 minutes)

Unfinished Business:

Programming Update:

Previous

December 2024 Attendance:

- 440 Adults
- 352 Children
- 792 Total (in library attendance)
- 53 Phone Calls
- 12 New Memberships

December 2024 Circulation:

- 2,622 Physical Check-Outs
- 860 Libby Check-Outs

2024 Circulation

- 39,676 Physical Check-Outs
- 9,748 Libby Check-Outs

- Morning Storytime (12/16) - 4 Adults, 6 Children
- Robotics Club with Lincoln County 4-H (12/17) - 12 Children
- Teen Advisory Board (12/18) - Canceled due to weather
- Family Movie: The Muppet Christmas Carol (12/23) - 1 Adult, 4 Children
- Family Movie: Elf (12/29) - Canceled due to staff illness
- Morning Storytime (1/6) - 7 Adults, 14 Children
- Spice of the Month: Smoked Paprika (1/5 - 1/9) - 5 Adults

Upcoming

- Morning Storytime (1/13)
- Teen & Adult Craft: DIY Zen Garden (1/13)
- Teen Advisory Board (1/15)
- Library Closed (1/17 - 1/19)
- Morning Storytime (1/20)
- Robotics Club with Lincoln County 4-H (1/21)
- Morning Storytime (1/27)
- All Ages BINGO (2/2)
- Morning Storytime (2/3)
- TYCLD: Family Puzzle Competition (2/7)
- Morning Storytime (2/10)
- Teen & Adult Craft: Painting Ceramic Hearts (2/10)

Public Library Trustee Handbook. Reviewed Chapter 3 of the South Dakota State Library's Public Library Trustee Handbook.

New Business:

Rules of Conduct Policy. Reviewed Rules of Conduct Policy.

Legislative session review. South Dakota legislative session starts the week of Jan. 12.

Other:

City update. None at this time.

Set Date for Next Meeting: Thursday, February 5, 2026 at 5pm at City Hall

Adjournment. Motion from Maxwell to adjourn at 5:39pm. Seconded by Bouza. Motion approved.