

Harrisburg City Council
Approved Meeting Minutes

The regular meeting of the City Council was called to order on Sept 16, 2025, at 6:00 pm, with Mayor Derick Wenck presiding. Council members were Kevin Maxwell, Kevin Larson, Chris Kindt & Pete Wodzinski. Also present from the City were Amanda Mack, Toby Huizenga, Deb Harris, Monty Jenkins, and Jill Johnke. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

Public Comment: Karl Rhines couldn't find the agendas online.

Motion Wodzinski, seconded Maxwell to approve the consent agenda as presented. Upon roll call vote; all in favor.

1. Approval of Sept 2, 2025 City Council Meeting Minutes
2. Approval of Sept 8, 2025 City Council Study Session Minutes
3. Approval of Sept 16, 2025 Claims
4. Approval of a Final Plat and Pre-Annexation Agreement for Tract 1 of Merkle Addition
5. Approval of Final Plat and Pre-Annexation Agreement for Tract 4A of Dakota Farms Addition
6. Approval of Change Order #1 (Final) to Sir Lines-A-Lot for the 2025 Pavement Striping Project in the amount of \$11,826.54.
7. Approval of Pay Application # 1 (Final) to Sir Lines A Lot for the 2025 Pavement Striping Project in the amount of \$61,778.27

Accts Mgmt \$404.96; Ace Hardware \$686.47; Appraver \$143.75; Asphalt Surfacing \$233,607.00; Asure \$149.00; Auto Value Parts \$19.14; Bierschbach Equip \$368.25; Black Sheep Lanscaping \$1,522.50; Butler \$238.25; BX Civil \$8,736.00; Byers Irrigation \$1,044.00; CHS \$7,106.52; City of Harrisburg \$1,808.76; City of Sibley \$14,570.00; City of Sioux Falls \$263.70; City of Sioux Falls PW \$4,406.83; D & G Concrete Construction \$522,496.49; Dakota Data Shred \$71.49; Dakota Playground \$792.00; Dakota Pump \$8,670.75; Dept of Treasury \$18,715.55; Fareway \$35.94; Geotek \$1,627.50; gWorks \$480.00; Harrisburg Heritage \$17,141.16; Health Equity 797.50; Innovative Office \$685.60; Interstate Power \$1,073.30; Kwik Trip \$10.75; Lacey's Rentals \$1,940.00; Lawson Products \$875.62; Lewis & Clark Reg Water \$17,964.10; Linc Cty Auditor \$257,363.28; Linc Cty Reg of Deeds \$126.00; Lookout Plan & Code \$2,917.84; Matheson Tri-Gas \$75.05; Midamerican Energy \$173.41; Midco \$150.39; Myrl & Roy's \$553,742.96; NAPA \$725.93; Novak Sanitary \$441.01; Petty Cash \$43.65; Pfeifer \$255.26; QPS \$875.78; Quiet Lawn \$807.12; SDRS Supplemental \$600.00; Silver Bark Landscapes \$2,483.84; Sioux Falls Humane Society \$964.50; Sioux Valley News \$321.67; Soukup Construction \$110,246.30; South Dakota 811 \$281.40; Stellinga, Michelle \$75.00; Toshiba \$504.33; Total Fire Protection \$272.00; USA Bluebook \$1,061.60; Xcel Energy \$11.21; Payroll \$52,740.18

Contracts / Change Orders

Business Item 1. Motion Wodzinski, seconded Maxwell to approve the Professional Services Agreement for Biosolids Storage & Handling Upgrades with Stockwell Engineers in the amount of \$42,000.00. Upon roll call vote; all in favor.

Ordinance Second Readings

Business Item 1. Motion Kindt, seconded Wodzinski to approve Ordinance 2025-11 Certifying the City's 2026 Property Tax Levy to the Lincoln County Auditor. Upon roll call vote; all present in favor.

Other Business

1.Motion Wodzinski, seconded Maxwell to approve Resolution 2025-23 in support of a Transportation Alternatives Program Grant Application. Upon roll call vote; all present in favor.

City of Harrisburg

Resolution 2025-23

TRANSPORTATION ALTERNATIVES PROGRAM GRANT APPLICATION TO THE
SOUTH DAKOTA DEPARTMENT OF TRANSPORTATION

WHEREAS the City of Harrisburg desires assistance from the South Dakota Department of Transportation – Transportation Alternatives Program for the purpose of constructing a shared-use path along Willow street; and

WHEREAS the City Council hereby commits to the continued maintenance and operation of the trail; and

WHEREAS the City Council hereby commits local match of not less than 18.05 percent of the project; and

WHEREAS the City Council acknowledges its responsibility to secure right-of-way or easements for construction.

NOW THEREFORE BE IT RESOLVED that the City Council hereby authorizes the filing of a grant application, including all understanding and assurances contained therein, for the Transportation Alternatives Grant Program, and hereby authorizes the Mayor to in connection with the application and to provide such additional information as may be required.

Adopted this 16th day of September, 2025.

Derrick Wenck, Mayor

ATTEST:

Deb Harris, Finance Officer

2. Motion Mawell, seconded Wodzinski to approve Public Works authorization to purchase fuel from Cole's Petroleum through State Bid. Upon roll call vote; all present in favor.

3. Motion Maxwell, seconded by Wodzinski to approve Resolution 2025-21 Assessment of Annual Stormwater Drainage Fee. Upon roll call vote; all present in favor.

RESOLUTION 2025 - 21

A RESOLUTION FOR THE ASSESSMENT OF THE ANNUAL STORMWATER DRAINAGE FEE

Pursuant to Title 8, Chapter 8.04, Stormwater Drainage, of the Municipal Ordinances of the City of Harrisburg, Lincoln County, South Dakota, the City of Harrisburg may levy an annual assessment for the purpose of the operation, maintenance, and capital expenses of the stormwater drainage system.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HARRISBURG, LINCOLN COUNTY, SOUTH DAKOTA, to direct the City Finance Officer to add such assessment to the general assessment together with the regular assessment and certify the assessment to the County Auditor to be collected as municipal taxes for general purposes. The amount of assessment that shall be levied upon all lots is equal to the runoff weighting factor multiplied by the parcel area (in square feet) multiplied by the unit charge rate of \$.0015, fifteen ten thousandths. The runoff weighting factor for lots zoned R-2, Low Density Residential, that contain a single-family detached dwelling unit, shall be 7.5.

Dated this 16 day of September, 2025.

Derick Wenck

Mayor

ATTEST:

Deb Harris

Finance Officer

4.Motion Kindt, seconded Maxwell to approve Resolution 2025-22 Assessment of the Annual Street Assessment Maintenance Fee for 2026. Upon roll call vote; all present in favor.

RESOLUTION 2025 – 22

A RESOLUTION FOR THE ASSESSMENT OF THE ANNUAL STEET MAINTENANCE FEE

Pursuant to Title 6, Chapter 6.09, Street Maintenance Fee, of the Municipal Ordinances of the City of Harrisburg, Lincoln County, South Dakota, the City of Harrisburg may levy an annual assessment for the purpose of the operation and maintenance of the streets.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF HARRISBUREG, LINCOLN COUNTY, SOUTH DAKOTA, to direct the City Finance Officer to add such assessment to the general assessment together with the regular assessment and certify the assessment to the County Auditor to be collected as municipal taxes for general purposes. The amount of assessment that shall be levied upon lots fronting and abutting streets maintained by the city is equal to the land use weighting factor multiplied by the parcel area (in square feet) multiplied by the unit charge rate of \$.00085, eighty-five hundred thousandths. The land use weighting factor for lots zoned R-2, Low Density Residential, that contain a single-family detached dwelling unit, shall be 25.65.

Dated this 16 day of September, 2025.

Derick Wenck
Mayor

ATTEST:

Deb Harris

Finance Officer

5. Motion Wodzinski, seconded Maxwell to approve Resolution 2025-24 Annexation of the North Half of the Northwest Quarter in Section 34 Township 100 North Range 50 West of the 5th Principal Meridian to be known as Lone Tree Addition upon Annexation.

Resolution 2025 - 24

A RESOLUTION TO APPROVE A PETITION FOR ANNEXATION OF CERTAIN PROPERTY CONTIGUOUS TO THE CITY OF HARRISBURG, LINCOLN COUNTY, SOUTH DAKOTA.

WHEREAS, the City of Harrisburg has received a written petition for voluntary annexation signed by not less than three-fourths of the registered voters and by the owners of not less than three- fourths of the value of the territory sought to be annexed to the municipality.

WHEREAS, certain territory, hereinafter more particularly described, is contiguous to the City of Harrisburg, South Dakota; and

WHEREAS the territory is currently zoned A-1 Agricultural pursuant to the Lincoln County zoning ordinance; and

WHEREAS the Planning Commission of the City of Harrisburg recommends that said area be annexed thereto.

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Harrisburg, South Dakota, that the boundaries of said City of Harrisburg, South Dakota, be and they hereby are extended to include the area contiguous to the City of Harrisburg described as follows:

The North Half of the Northwest Quarter, in Section 34, Township 100 North, Range 50 West of the 5th Principal Meridian, Lincoln County, South Dakota.

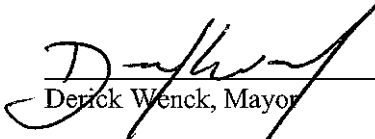
NOW THEREFORE BE IT FURTHER RESOLVED by the Common Council City of the City of Harrisburg, South Dakota, that the parcel above shall be zoned A-1 Agricultural

pursuant to the City of Harrisburg Zoning Regulations; and

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that this resolution shall become effective according to law.

Dated September 16, 2025, in Harrisburg, South Dakota.

COMMON COUNCIL OF THE CITY OF HARRISBURG


Derick Wenck, Mayor

Attest:

Deb Harris, Finance Officer



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6. Motion Kindt, seconded Maxwell to approve Resolution 2025-25 Acceptance for Subdivision Improvements, Acceptance of Quit Claim Deeds for Detention Structures for Flatiron Crossing. Upon roll call vote; all in favor.

RESOLUTION 2025 - 25

A RESOLUTION TO ACCEPT PUBLIC INFRASTRUCTURE IN THE FLATIRON CROSSING ADDITION.

WHEREAS the City of Harrisburg approved construction plans for work in the Flatiron Crossing Addition.

WHEREAS Allen Development, LLC installed facilities per the City approved plans and requests to dedicate to the City the facilities as illustrated on the exhibit attached herein and valued as follows:

Sanitary Sewer System \$348,900
Water Distribution System
\$412,400
Storm Water Drainage System \$286,400
Roadway Surfacing \$763,000

WHEREAS said facilities are installed within public right of way under the City's jurisdiction

or public easements in favor of the City recorded on the instrument filed with the Lincoln County Register of Deeds in book 18 of plats on page 222.

WHEREAS the City's Review Agent issued a Notice of Final Inspection attesting the Work furnished is acceptable; and

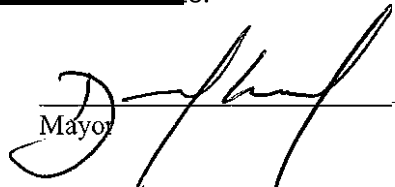
WHEREAS The City Engineer is in receipt of documents from Allen Development, LLC provided in compliance with City regulations and the Subdivision Construction Agreement on file at City Hall, listed as follows:

Irrevocable Standby Letter of Credit listing the City of Harrisburg as the beneficiary Record Drawings of installed facilities

NOW, THEREFORE, BE IT RESOLVED by the City of Harrisburg, South Dakota, that the City hereby accepts the facilities illustrated in the exhibit attached herein and completed by Allen Development, LLC as public infrastructure and shall hereafter be responsible for the care and maintenance of said facilities from the date of this resolution; and

BE IT FURTHER RESOLVED that a two-year warranty period for the sanitary sewer, water distribution, and storm water drainage systems and a one-year warranty period for the roadway surface improvements shall begin upon adoption of this resolution by the City Council.

Dated this 16 day of September 2025.



Mayor

Attest: Deb Harris Finance Officer

7. Motion Wodzinski, seconded Kindt to approve Colliers Service agreement. Upon roll call vote; all present in favor.

8. Motion Wodzinski, seconded Maxwell to approve the Preliminary Subdivision Plan for the Lone Tree Addition. Upon roll call vote; all present in favor.

With no further business, a motion was made by Kindt, seconded by Maxwell to adjourn the city council meeting at 6:20pm. Upon roll call, all present in favor.

The next regular meeting of the Harrisburg City Council will be held at 6:00pm on Tuesday, October 7, 2025.

Submitted by Jill Johnke, Deputy Finance Officer