

Harrisburg City Council
Approved Meeting Minutes

The regular meeting of the City Council was called to order on June 3, 2025, at 6:00 pm, with Mayor Derick Wenck presiding. Council members were Matt Westerman, Kevin Maxwell, Chris Kindt & Pete Wodzinski. Also present from the City were Amanda Mack, Heath VonEye, Deb Harris, Toby Huizenga, Monty Jenkins, and Jill Johnke. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

6:00 Public Hearing to receive input on a special event temporary on-sale malt beverage & SD Farm Wine Liquor License – Chamber of Commerce

6:00 Public Hearing to receive input on Sunny Haven Zoning Amendment

6:00 Public Hearing to receive input on Flatiron Zoning Amendment

6:00 Public Hearing to receive input on Amending Comprehensive Plan – Land Use Map

No Public Comment

Motion Maxwell, seconded Westerman to approve the consent agenda as presented.

1. Approval of Agenda
2. Approval of May 20, 2025 City Council Meeting Minutes
3. Approval of June 3, 2025 Claims
4. Approved Parks Supervisor job description, approval to advertise and hire
5. Approved hire of two seasonal parks employees
6. Approved Mayoral appointment of park board applicant – Dorothy Marie Story
7. Approved and authorize Mayor to sign Pay App 9 – SE Infrastructure Improvements – D & G Concrete Construction in the amount of \$585,902.51
8. Approved and authorized Mayor to sign Dakota Pump quote for Cell Modem Network Update in the amount of \$12,875.00

A & B Business \$136.73; Accts Mgmt \$404.96; Ace Hardware \$3,088.64; Albers Electric \$13,340.97; American Engineering \$2,060.00; Bioverse \$1,276.00; Bluepeak \$676.14; Bryan Rock \$42,716.51; Butler Machinery \$122.53; BX Civil \$18,473.00; Capfirst Equip Finance \$45,252.66; Cleveland, Jen \$18.76; Convergint Tech \$35,000.00; Creekside Pl \$225,094.55; DANR \$350.00; Dept of Treasury \$18,871.01; Harrisburg School District \$1,313.37; HLD LLC \$257,471.85; Health Equity \$795.00; Hireclick \$159.00; Home Definition \$25.00; Innovative Office \$83.58; LG Everist \$57,800.26; Lawson \$98.47; Lewis & Clark Reg Water \$19,385.50; Linc Cty Rural Water \$2,137.12; Matheson Tri-Gas \$75.05; Menards East \$185.41; Menards West \$29.94; Midamerican Energy \$414.56; Midco \$470.12; Prochlight \$13,806.00; PS Garage Doors \$1,248.50; QPS \$824.47; Rural Route 1 Services \$206.42; Schweigert \$387.68; Scooters Coffee \$1,000.00; SD Municipal League \$120.00; SDRS Supplement \$600.00; SE Electric \$10,581.29; Sign Solutions \$231.01; Silver Bark Landscapes \$1,817.03; Sioux Valley News \$525.88; Skogen, Gary \$1,530.00; Southeastern Electric \$15.75; Stellinga, Michelle \$137.50; Stockwell Engineering \$239,901.90; Subsurface Solutions \$6,923.83; TextMyGov \$3,000.00; The Source \$2,000.00; Toshiba \$402.43; Traffic Solutions \$6,596.95; Trojan Technologies \$327.17; Truist Gov't Finance \$78,550.61; Verizon \$482.86; Xcel Energy \$16,274.02; Payroll \$53,102.79

Business Item 1. Motion Maxwell, seconded Wodzinski to approve Mike Langston’s request to have water portion of the bill lowered to tier 3. Upon roll call vote; all in favor.

Business Item 2. Motion Wodzinski, seconded Maxwell to approve Chamber of Commerce request for a temporary on-sale malt beverage & SD Farm Wine Liquor license for October 4, 2025. Upon roll call vote; all in favor.

Business Item 3. Motion Wodzinski, seconded Maxwell to approve Ordinance 2025-02 – Rezoning a portion of the SW1/4, except Tract 1 of the Oppold Addition. Upon roll call vote; all in favor.

Business Item 4. Motion Wodzinski, seconded Maxwell to approve Artesa Addition Preliminary Subdivision Plan. Upon roll call vote; all in favor.

Business Item 5. Motion Maxwell, seconded Wodzinski to set the 2nd reading of Ordinance 2025-03 to June 17, 2025. Upon roll call vote; all in favor.

Business Item 6. Motion Maxwell, seconded Wodzinski to set the 2nd reading of Ordinance 2025-04 to June 17, 2025. Upon roll call vote; all in favor.

Business Item 7. Motion Wodzinski, seconded Maxwell to approve Resolution 2025-12 vacating alley in Thorson’s North Addition. Upon roll call vote; all in favor.

Resolution 2025 - 12

A RESOLUTION VACATING AN ALLEY IN THORSON’S NORTH ADDITION, AS SHOWN ON EXHIBIT A.

WHEREAS a petition to vacate City right of way has been filed by the owner of the following described property:

The North Nine Feet of Lots 4-8 and all of Lots 9-13 in Block 9 and vacated Right of Way in Thorson’s North Addition; and Outlot 15 in the City of Harrisburg, Lincoln County, South Dakota.

Lot 1A in Block 9 of Thorson’s North Addition, an Addition to the City of Harrisburg, Lincoln County, South Dakota.

WHEREAS the hearing was held on June 3, 2025, and the petition has been duly examined and investigated by the City Council of the City of Harrisburg. The testimony of said petition has been heard. Said property, as shown upon the plat attached to and made a part of said petition, has been used as a street, alley, or public ground but no longer serves a useful public purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF HARRISBURG, SD:

That the following described right of way, recorded in Book A of Plats on page 95 in the office of the Register of Deeds for Lincoln County, SD, on February 16, 1910, is hereby declared vacated.

Dated at Harrisburg, South Dakota, 3rd day of June, 2025. COMMON COUNCIL OF

THE CITY OF HARRISBURG

Derick Wenck, Mayor

Attest:

Deb Harris, Finance Officer

Business Item 8. Motion Wodzinski, seconded Maxwell to approve Resolution 2025-13 Oversizing Reimbursement Policy. Upon roll call vote; all in favor.

RESOLUTION 2025-13

A RESOLUTION ESTABLISHING A UTILITY OVERSIZNG REMIBURSEMENT POLICY BY THE CITY OF
HARRISBURG, SOUTH DAKOTA.

WHEREAS the City of Harrisburg approved Resolution 2019-16, which established utility oversizing reimbursements;
and

WHEREAS the City of Harrisburg has determined it is necessary to update the current utility oversizing reimbursement
policy.

NOW, THEREFORE, BE IT RESOLVED by the Harrisburg City Council that Resolution 2019-16 is repealed and the
utility oversizing reimbursement policy is as follows:

In accordance with South Dakota Codified Law 5-18C-4, the City may reimburse a developer for the oversizing of pipe for public utilities. To be eligible for a reimbursement, the developer shall submit a written request for reimbursement and the City Engineer shall review and approve the request. Labor costs are not eligible for reimbursement. Reimbursement requests shall include itemized documentation of pipe material costs, as-built plans stamped and signed by a Professional Engineer, and a cover letter signed and dated by the developer. The reimbursement amount shall be based on the best available data of pipe material costs in the year of installation as determined by the City Engineer. Eligible reimbursements shall be made only from the corresponding utility fund(s) and as available in the approved annual budget, or as otherwise authorized by the City Council. Infrastructure included in a cost recovery filed by the developer or within a Tax Increment Finance District is not eligible for oversizing reimbursement. Criteria for the portion reimbursable is described below.

- Sanitary Sewer Collection System: The minimum pipe size in accordance with the Engineering Design Standards is 8 inches. If the City Engineer determines and requests a sanitary sewer pipe be upsized to benefit the system as a whole, the portion eligible for reimbursement shall be the material cost difference between the oversized pipe size and an 8-inch pipe.
- Water Distribution System: The minimum pipe size in accordance with the Engineering Design Standards is 8 inches. If the City Engineer determines and requests a water distribution pipe be upsized to benefit the system as a whole, the portion eligible for reimbursement shall be the material cost difference between the oversized pipe size and an 8-inch pipe.
- Stormwater Drainage System: No reimbursement.
- Sump Pump Collection System: No reimbursement.

Derick Wenck _____
Mayor

ATTEST:

Deb Harris _____
Finance Officer

Business Item 9. Motion Wodzinski seconded Maxwell to approve Resolution 2025-15 to Amend the Comprehensive Plan Future Land Use Map. Upon roll call vote; all in favor.

RESOLUTION 2025-14

A RESOLUTION TO AMEND THE CITY OF HARRISBURG'S COMPREHENSIVE PLAN FUTURE LANDUSE MAP

WHEREAS Chapter 11-6-4 of South Dakota Codified Law empowers the Planning Commission and the City Council of Harrisburg, SD, to amend the City's adopted Comprehensive Plan for the physical development of the municipality and the surrounding area; and

WHEREAS the Planning Commission has prepared an amendment to the Future Land Use Map of the adopted Comprehensive Plan dated July 2024, has held the required public hearing, and has made a recommendation for adoption of the amended Plan to the City Council; and

WHEREAS the City Council has received the recommendation of the Planning Commission, has reviewed the proposed amended Plan, and has held the required public hearing; and

WHEREAS the adoption of the amended Plan will assist the City in managing responsible growth and the development of the municipality and the surrounding area.

NOW, THEREFORE, BE IT RESOLVED BY THE HARRISBURG CITY COUNCIL:

That the amended Comprehensive Plan for the City of Harrisburg, SD, be hereby adopted, and shall become effective according to law.

Adopted at Harrisburg, South Dakota, this 3rd day of June, 2025.

Derick Wenck _____

Mayor

ATTEST:

Deb Harris _____

Finance Officer

Business Item 10. Motion Maxwell, seconded Larson to approve Resolution 2025-15 transfer City property to Harrisburg Economic Development Corporation. Upon roll call vote; all in favor.

Resolution 2025-15

A RESOLUTION TO TRANSFER CERTAIN PROPERTY TO HARRISBURG ECONOMIC DEVELOPMENT CORPORATION

BE IT RESOLVED, that pursuant to SDCL 9-27-36, the Harrisburg City Council, hereby authorizes and directs the Mayor to execute and deliver, on behalf of the City of Harrisburg, a quit claim deed transferring the real property specifically described below to the Harrisburg Economic Development Corporation:

Lot A and Lot B in the East 165' of Tract 1, and the East 165' of the South 543', except Tract 1, all in the SE1/4 SE1/4 of Section 34, Township 100 North, Range 50 West of the 5th P.M., Lincoln County, South Dakota, less H1 Lots.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized and directed on behalf of the City of Harrisburg, to execute and deliver on behalf of the City of Harrisburg any related and ancillary documents, agreements, instruments, certificates, or other writings to be delivered in order to effectuate the transfer of real estate to the Harrisburg Economic Development Corporation, and to take all such actions as are reasonably necessary or advisable in the discretion of the Mayor and City Council to cause the transaction contemplated in the foregoing resolution to be consummated and put into full force and effect.

Dated at Harrisburg, South Dakota, this ____ day of _____, 2025.

CITY OF HARRISBURG

By
Derick Wenck, Mayor

Attest
Deb
Harris

Business Item 11. Motion Wodzinski, seconded Maxwell to approve Notice of Award – 2025 Crack Leveling to Seal Pros. Upon roll call vote; all in favor

Business Item 12. Motion Wodzinski seconded Maxwell to approve quote for Cell Booster at PW Building in the amount of \$9,328.00. Upon roll call vote; all in favor.

Business Item 13. Motion Maxwell, seconded Wodzinski to enter into executive session pursuant to SDCL 1-25-2(4) Contract Negotiations at 6:43pm. Upon roll call vote; all in favor.

Mayor declared out of executive session at 7:32pm.

With no further business, a motion was made by Maxwell, seconded by Wodzinski to adjourn the city council meeting at 7:32pm. Upon roll call, all present in favor.

The next regular meeting of the Harrisburg City Council will be held at 6:00pm on Tuesday, June 17, 2025.

Submitted by Jill Johnke, Deputy Finance Officer