

Harrisburg City Council
Approved Meeting Minutes

The regular meeting of the City Council was called to order on March 4, 2025, at 6:00 pm, with Mayor Derick Wenck presiding. Council members were Matt Westerman, Kevin Maxwell, & Chris Kindt. Pete Wodzinski - absent. Also present from the City were Amanda Mack, Heath Voneye, Toby Huizenga, Deb Harris, and Monty Jenkins. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

No Public Comment

6:00 Public Hearing to receive input on a request for a zoning amendment

Motion Wodzinski, seconded Maxwell to approve the consent agenda as amended. Upon roll call vote; all present in favor.

1. Approval of Agenda – Declaration of any Potential Conflict of Interest
2. Approval of February 18, 2025 City Council Meeting Minutes
3. Approval of March 4, 2025 Claims
4. Appointed Election Board: Toby Huizenga, Nolan Meyer and Jill Johnke
5. Approved purchase of the following items (Budgeted)
 - a. 20 ton shop press \$1,500
 - b. Shop press tools \$1,100
 - c. 22 ton semi jack \$900
 - d. Trailer light tester \$1,900
 - e. Drill press \$2,000
 - f. Tear down bench \$750
6. Approved \$0.50 increase for Vitold Chernatinski – Wastewater Collection Class 1 certification
7. Approved and authorized Mayor to sign application for abatement – Parcel 270.94.06.005 (assessed twice)
8. Approved and authorized payment to Toole Design Group – Harrisburg Trails Plan in the amount of \$1,887.52
9. Approved and authorized Mayor to sign agreement between Springdale Township and the City of Harrisburg concerning Jurisdiction and Maintenance of portions of 272nd Street and 476th Avenue

A & B Business \$136.73; AAA Collections \$355.98; Accts Mgmt \$385.60; Ace \$2,999.33; AFLAC \$367.74; Americinn \$943.93; Bluepeak \$661.02; Builders Firstsource \$973.35; Core & Main \$12,616.61; Customeyez \$240.00; Dakota Fluid Power \$237.77; Delta Dental \$1,537.05; Dept of Treasury \$21,720.03; Diesel Laptops \$12,730.00; DK Lawn Care \$2,673.32; Equipment Blades \$5,161.00; Flagshooter \$314.10; Health Equity \$795.00; Hireclick \$159.00; Huizenga, Toby \$59.98; Interstate Power Systems \$80.28; Krier & Blain \$1,484.50; Lewis & Clark Reg Water \$11,414.90; Linc Cty Reg of Deeds \$98.00; Linc Cty Rural Water \$2,673.68; Lookout Plan & Code \$1,799.64; Mack, Amanda \$99.82; Matheson Tri-Gas \$140.64; Menards \$114.74; Midco \$319.73; NAPA \$1,560.43; NTE \$1,058.74; Optilegra \$297.96; Peterbilt of SF \$339.27; Sanitation Products

\$2,940.37; SD Local Trans Assist Prg \$125.00; SDRS \$19,876.10; SDRS Supplement \$100.00; Sign Solutions \$634.04; Sisson Printing \$154.35; Siteworks \$25,000.00; Skogen, Gary \$1,530.00; Soukup Construction \$985,129.72; Stockwell Engineers \$175,958.60; Toole Design Group \$1,887.52; Toshiba \$258.43; Verizon \$402.82; Wellmark BC/BS \$19,909.23; Wenck, Derek \$258.62; Xcel Energy \$17,485.28; Zabel Steel \$93.40; Payroll \$61,307.10

Business Item 1. Motion Kindt, seconded Westerman to authorize expenditure of funds up to 5.3M to pay off certain SRF loans. Upon roll call vote; all present in favor.

Business Item 2. Motion Wodzinski, seconded Maxwell to approve change order 1 – Prospect Street and Southeastern Ave Roadway Improvements to Soukup construction Inc in the amount of (3,604.23). Upon roll call vote; all present in favor.

Business Item 3. Motion Kindt, seconded Maxwell to set the 2nd reading Ordinance 2025-01 to March 18, 2025. Upon roll call vote; all present in favor.

Business Item 4. Motion Wodzinski, seconded Maxwell to approve Resolution 2025-03 Resolution establishing Capitalization Policy. Upon roll call vote; all present in favor.
RESOLUTION 2025-03

A RESOLUTION TO REVISE THE CAPITALIZATION POLICY OF THE CITY OF HARRISBURG

WHEREAS, the City Council of Harrisburg South Dakota has determined the need revise its Capitalization Policy;

WHEREAS, SDCL 5-24 requires an annual inventory of all public personal property to be taken for any tangible or real property that has an expected useful life exceeding one year;

WHEREAS, generally accepted accounting principles require the establishment and maintenance of fixed asset records; and

WHEREAS, the above definition of personal property can include numerous supplies type items, but can exclude such necessary and valuable items such as shop tool sets, floor jacks, etc..

THEREFORE BE IT RESOLVED, that all items of city property that meet the above definition, and those additional items over which it is desirable to keep control, as determined by the finance officer, be considered and accounted for as public personal property requiring inventory.

BE IT FURTHER RESOLVED, that the officers and employees shall prepare and file an annual inventory of public personal property in their custody or charge and shall file the same with the finance officer each January 1, or within ten days thereafter.

BE IT FURTHER RESOLVED, in addition to the public personal property inventory, the finance officer shall complete and maintain a fixed asset inventory record for those fixed assets defined as that which has a tangible nature, a useful life of more than one year and an acquisition value. Items to be included are land and infrastructure, (any amount); buildings or structures, (\$25,000.00); machinery, automotive equipment, furniture, equipment and improvements other than buildings, (\$5,000.00). A fixed asset should not lose its identity by being incorporated into a larger unit. Other assets, as determined by the

finance officer, over which it is desirable to maintain control, but which may not meet the requirements defined above may also be included.

BE IT FURTHER RESOLVED, that this policy shall be applied to the personal property inventory record for the 2024 fiscal year and beyond, until this policy is revised by the City Council of Harrisburg South Dakota.

Dated this 4th day of March, 2025.

ATTEST:

Derick Wenck
Mayor

Deb Harris
Finance Officer

(SEAL)

Business Item 5. No action taken

Business Item 6. Motion Westerman, seconded Maxwell to enter into Executive Session pursuant to SDCL 1-25-2(4) at 6:23pm. Upon roll call vote; all present in favor.

Mayor declared out of executive session at 7:08pm.

With no further business, a motion was made by Maxwell, seconded by Wodzinski to adjourn the city council meeting at 7:08pm. Upon roll call, all present in favor.

The next regular meeting of the Harrisburg City Council will be held at 6:00pm on Tuesday, March 18, 2025.

Submitted by Deb Harris, Finance Officer