

Harrisburg City Council
Approved Meeting Minutes

The regular meeting of the City Council was called to order on January 7, 2025, at 6:00 pm, with Mayor Derick Wenck presiding. Council members were Matt Westerman, Kevin Maxwell, Chris Kindt, and Pete Wodzinski. Also present from the City were Amanda Mack, Deb Harris, Toby Huizenga, Jill Johnke, Nolan Meyer and Monty Jenkins. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

No public comment was given

Motion Wodzinski, seconded Maxwell to approve the consent agenda. Upon roll call vote; all in favor.

1. Approval of Agenda – Declaration of any Potential Conflict of Interest
2. Approval of December 31, 2024, City Council Meeting Minutes
3. Approval of January 7, 2025 Claims
4. Establish April 8, 2025 as the Municipal Election Date
5. Authorization of preapproved monthly or as needed payments to avoid late fees
6. Approved the 2025 Sioux Empire Water Festival Subsidy -\$500.00
7. Approved and authorized public works surplus items for Purple Wave Auction
8. Approved and authorized purchase of Library Computers (Budgeted Item)
9. Approved and authorized purchase of 2 copies of Deep Freeze software for Library (Budgeted Item)
10. Approved and authorized payment to Toole Design Group LLC – Harrisburg Trail Plan in the amount of \$7,970.55
11. Approved and authorized Finance Officer to sign a Letter of Commitment – Minnehaha and Lincoln Counties Pre-Disaster Mitigation Plan Update
12. Approved moving January 21, 2025 Council Meeting to Thursday January 23, 2025
13. Approved moving February 4, 2025 Council Meeting to Monday February 3, 2025

Banner Associates \$716.50; Banyon Data Systems \$2,270.00; Capfirst Equip Finance \$31,755.62; City of Sioux Falls \$435.00; Core & Main \$13,087.10; Dakota Mainstem \$4,950.00; DANR \$6,500.00; Greater Sioux Falls Chamber \$222.00; gWorks \$28,005.00; Hireclick \$159.00; Lewis & Clark Reg Water \$51,855.10; Linc Cty Auditor \$257,363.28; Linc Cty Reg of Deeds \$251.00; Linc Cty Rural Water \$2,860.64; Matheson Tri-Gas \$71.89; Midamerican Energy \$1,551.28; Novak Sanitary Service \$263.00; Onsolve LLC \$4,466.99; Papik Motors \$40,000.00; QPS \$845.56; SD Municipal League \$4,209.00; SDARWS \$1,265.00; SDML Workers Comp Fund \$25,371.00; SECOG \$13,590.00; SEAF0G \$200.00; Skogen, Gary \$1,530.00; Stockwell Engineering \$137,844.25; Toshiba \$402.43; Unemployment Insurance of SD \$45.32; WEF Membership \$159.00; Xcel Energy \$25.48

Upon roll call vote; all in favor

Business Item 1. Consider request from Randy Hamilton to review water / sewer bill. Motion Maxwell, seconded Kindt to approve adjusting the late fees and Oct and Nov bills. Upon roll call vote, all in favor.

Business Item 2. Consider request from Jason & Charlen Rose to review water / sewer bill. Motion

Kindt, seconded Maxwell to adjust the Nov and Dec water bill to lower tier and waive the late fee. Upon roll call vote; all in favor.

Business Item 3. Motion Wodzinski, seconded Maxwell to approve work order 2001-2025 Street Maintenance Project Financial considerations of \$135,500.00 Upon roll call vote; all in favor.

Business Item 4. Consider Work Order 24232 – SE Infrastructure Improvements Phase 2 Financial Considerations \$1,897,500.00. Tabled

Business Item 5. Motion Maxwell, seconded Wodzinski to approve Resolution 2025-01 Establishing Salaries for 2025. Upon roll call vote; all in favor.

Business Item 6. Motion Maxwell, seconded Wodzinski to enter into executive session pursuant to SDCL 1-25-2 (4) Contract Negotiations at 6:27 pm. Upon roll call vote; all in favor.

RESOLUTION 2025-01

A Resolution Establishing the Salaries for 2025

WHEREAS, SDCL 9-14-28 requires that the governing body of every municipality shall fix and determine by ordinance or resolution, the amount of salaries and compensation of all municipal officers and the time at which the same shall be paid; and

WHEREAS, the City council shall publish the salaries for compliance with the provision of SDCL,

NOW, THEREFORE, BE IT RESOLVED by the City Council that the following resolution, repealing all prior salary and wage resolutions, be passed, approved and effective beginning January 1, 2025. The Mayor, City Council, Planning and Zoning Board and Park Board shall be paid quarterly, and all other officers and employees shall be paid bi-weekly at the following yearly salary or hourly wage.

Derick Wenck (Mayor) \$12,463.00/year; Matt Westerman (Alderman) \$8,215.00/year; Kevin Maxwell (Alderman) \$8,215.00/year; Chris Kindt (Alderman) \$8,215.00/year; Pete Wodzinski (Alderman) \$8,215.00/year; Ryan Berg (Parks & Rec) \$600.00/ year; Taylor Berg (Parks & Rec) \$600.00/year; Bruce Bicknase (Planning & Zoning) \$1,190.00/ year; Stephanie Bouza (Parks & Rec) \$600.00/year; Sarah Christenson (Library) \$600.00/year; Rob Doyen (Planning & Zoning/Library) \$1,790.00/year; Shannon Gustafson (Parks & Rec) \$600.00/year; Elizabeth Heidinger (Parks & Rec) \$600.00/year; Andrea Irish (Library) \$600.00/year; Matt Irish (Planning & Zoning) \$1,190.00/year; Chris Kontz (Parks & Rec) \$600.00/year; Jon Kraft (Planning & Zoning) \$1,190.00/year; Eve Langerock (Library) \$600.00/year; Scott Langerock (Parks & Rec) \$600.00/year; Collin McKenzie (Planning & Zoning) \$1,190.00/year; Jason Nelson (Parks & Rec) \$600.00/year; Jim Nielsen (Planning & Zoning) \$1,190.00/year; Jason Schipper (Planning & Zoning) \$1,190.00/year; Heather Stolsmark (Parks & Rec) \$600.00/year; Vitold Chernatinki (Public Works) \$24.11/hr; Cheyenne

Chontos (Library Director) \$68,250.00/year; Jennifer Cleveland (Permit Tech) \$34.65/hr; Heather Crosby (PT Librarian) \$16.22/hr; Henry Graves (Public Works) \$21.67/hr; Magenta Hammond (Public Works) \$26.81/hr; Deb Harris (Finance Officer) \$93,722.00/year; Todd Harris (Public Works) \$29.13/hr; Brad Hedlund (Public Works) \$24.23/hr; JoAnn Hedlund (Librarian) \$24.01/hr; Lisa Hirschhorn (PT Librarian) \$17.99/hr; Toby Huizenga (Public Works Director) \$101,951.00/year; Monty Jenkins (IT Director) \$83,600.00/year; Jill Johnke (Utility Billing) \$36.20/hr; Shonda Kelly (PT Librarian) \$16.22/hr; Chris Kullander (Public Works) \$32.31/hr; Kelvin Lawrence (Building Services) \$37.45/hr; Amanda Mack (City Administrator) \$225,000.00/year; Bret McCarthy (Public Works) \$21.45/hr; Jessica Meyer (Admin Assistant PW) \$23.96/hr; Nolan Meyer (Public Works) \$36.92/hr; Marc Pickelman (Public Works) \$24.00/hr; Dustin Preheim (WTP Supervisor) \$85,292.00/year; David Rennich (Public Works) \$30.97/hr; Steven Robertson (Inspector) \$37.50/inspection; Marcus Simonsen (Public Works) \$31.80/hr; Adam Tejral (Public Works) \$25.31/hr; Jason Thurston (Parks Supervisor) \$82,820.00/year

BE IT FURTHER RESOLVED that the Mayor and Council shall determine all foregoing salaries and wages.

Dated this 7th day of January, 2025.

CITY OF HARRISBURG

Derick Wenck

Mayor, City of Harrisburg, SD

ATTEST:

Deb Harris, Municipal Finance Officer

Mayor declared out of executive session at 7:19pm.

With no further business, a motion was made by Maxwell seconded Wodzinski to adjourn the city council meeting at 7:19pm. Upon roll call, all members present in favor.

The next regular meeting of the Harrisburg City Council will be held at 6:00pm on Thursday, Jan 23, 2025.

Submitted by Jill Johnke, Deputy Finance Officer