

Harrisburg Community Library Board Minutes

Thursday, December 12

5 p.m., Harrisburg Community Room

Roll Call and declaration of quorum. Kevin Maxwell, Rob Doyen, Andrea Irish, Sarah Christenson, Lisa Groom, Cheyenne Chontos (Director).

Amendment/Adoption of Agenda. Motion by Groom to approve the agenda, seconded by Maxwell. Motion approved.

Reading and approval of minutes of previous meeting. Motion by Maxwell to approve the November 2024 minutes, seconded by Groom. Motion approved.

Financial and statistical report update. Reviewed the November 2024 financial report.

Library Director/Staff Reports:

November 2024 Attendance:

- 432 Adults
- 417 Children
- 849 Total (in library attendance)
- 50 Phone Calls
- 9 New Memberships
 - 13 Adults
 - 7 Children

November 2023 Attendance:

- 357 Adults
- 382 Children
- 739 Total (in library attendance)
- 41 Phone Calls
- 8 New Memberships

November 2024 Computer Use: 12

November 2024 Crafts and Passive Programs: 97

Public Input: (Comments limited to 10 minutes) No public comments.

Unfinished Business:

Programming Update:

Previous

- Library Closed for Staff Training (11/16)

- Evening Storytime (11/18) - Adults: 4; Children: 6
- Storytime (11/19) - Adults: 6; Children: 10
- Robotics (11/20) - Children: 9
- Library Closed (11/28 - 11/30)
- Sensory Santa (11/30) - Adults: 27; Children: 29
- Storytime (12/3) - Adults: 8; Children: 15
- Evening Storytime (12/9) - Adults: 2; Children: 1
- Storytime (12/10) - Adults: 6; Children: 11

Current/upcoming

- Christmas Murder Mystery (12/14)
- Robotics (12/18)
- Library Closed (12/24 - 12/26, 12/31 - 12/1)

Sensory Santa survey: Review the results of the Sensory Santa survey.

New Business:

Circulation and Materials Policy: Reviewed and approved updates to the Circulation and Materials Policy in accordance with South Dakota State Law 22-24-56 and to add in a section on interlibrary loans.

Library card application: Reviewed updates to library card application.

Interlibrary Loan request form: Reviewed and discuss the Interlibrary Loan request form.

Other:

City update: Amanda Mac will begin her role as City Administrator to the City of Harrisburg starting December 30.

State Library update: Governor Noem announced her proposed budget for the South Dakota Fiscal Year 2026 (July 1, 2025 – June 30, 2026). Part of this proposed budget includes cuts to the South Dakota State Library. Reviewed these proposed cuts and how they might impact the library.

Set Date for Next Meeting: Thursday, January 9, 2025 at 5pm in the Heritage Community Room.

Adjournment. Motion by Groom to adjourn, seconded by Christenson. Motion approved. Meeting adjourned at 5:40pm.