

## **Harrisburg Community Library Board Minutes**

**Thursday, November 14**

**5 p.m., Harrisburg Community Room**

**Roll Call and declaration of quorum.** Kevin Maxwell, Eve Langerock, Stephanie Bouza, Rob Doyen, Cheyenne Chontos (Director), Andrea Irish (Board candidate), Sarah Christenson (Board candidate), Andrew Lathan (Board candidate).

**Amendment/Adoption of Agenda.** Motion by Doyen to approve the agenda, seconded by Langerock. Motion approved.

**Reading and approval of minutes of previous meeting.** Motion to approve the October 2024 minutes by Langerock, seconded by Bouza. Motion approved.

**Financial and statistical report update.** Reviewed the September 2024 financial report and October 2024 financial report.

### **Library Director/Staff Reports:**

October 2024 Attendance:

- 561 Adults
- 533 Children
- 1094 Total (in library attendance)
- 63 Phone Calls
- 17 New Memberships
  - 26 Adults
  - 8 Children

October 2023 Attendance:

- 462 Adults
- 429 Children
- 891 Total (in library attendance)
- 61 Phone Calls
- 12 New Memberships

October 2024 Computer Use: 33

October 2024 Crafts and Passive Programs: 225

**Public Input:** (Comments limited to 10 minutes)

**Unfinished Business:**

Programming Update:

#### Previous

- Fly Fishing with Harrisburg Parks and SD GFP (10/12) - A:2
- Fall Storytime
  - 10/1 - A:7, C:10
  - 10/8 - A:8, C:13
  - 10/15 - A:4, C:5
  - 10/22 - A:7, C:9
  - 10/29 - A:7, C:8
- Robotics Club with Lincoln County 4-H (10/16) - C:12
- Headstart Storytime (10/17) - A:4, C:14
- Teen Wizard Mystery (10/26) - C:4
- Teen/Adult Wizard Mystery (10/26) - A:6, C:3
- Pop-Up Storytime (11/5) - A:1, C:2
- The Magic of Clean Teeth (11/5) - A:4, C:5
- All Ages BINGO (11/7) - TBD
- Library Closed (11/9 - 11/11)
- Storytime South Dakota (11/12) - A7, C:10

#### Current/upcoming

- Library Closed for Staff Training (11/16)
- Evening Storytime (11/18)
- Storytime (11/19)
- Library Open from 10am – 1pm (11/27)
- Library Closed (11/28 - 11/30)
- Sensory Santa (11/30)
- Hometown Holidays (11/30)

#### Old Business:

Late fees: Tabled until the December 2024 meeting.

- Circulation 4/1/2022 - 10/31/2022: 22,424 Total; 15,444 Children's
- Circulation 4/1/2023 - 10/31/2023: 22,891 Total; 15,707 Children's
- Circulation 4/1/2024 - 10/31/2024: 26,154 Total; 17,674 Children's
- Total Circ Growth 2022 – 2023: 2.08%
- Children's Circ Growth 2022 – 2023: 1.70%
- Total Circ Growth 2023 – 2024: 14.25%
- Children's Circ Growth 2023 – 2024: 12.52%

#### New Business:

Collection Development Policy: Doyen moved to approve updates to the Collection Development Policy in accordance with South Dakota State Law 22-24-56, seconded by Bouza. Motion approved.

Election of Board President: Bouza motioned for Doyen to be elected Board President, seconded by Langerock. Motion approved.

New HCL Board members: Doyen, Bouza, Langerock elected Andrea Irish and Sarah Christenson to fill the two vacant Board positions.

#### Other:

City update: The City has put in an offer for a new City Administrator, who is planning to start at the end of January 2025.

**Set Date for Next Meeting:** Thursday, December 12, 2024 at 5pm in the Heritage Community Room.

**Adjournment.** Motion by Bouza to adjourn, seconded by Langerock. Motion approved. Meeting adjourned at 6pm.