

## Harrisburg Community Library Board Minutes

Thursday, August 8

5 p.m., Harrisburg Community Room

**Roll Call and declaration of quorum.** Kama Konda-Varilek, Kevin Maxwell, Barb Patterson, Stephanie Bouza, Eve Langerock, Lisa Groon (Harrisburg School District representative), Cheyenne Chontos (Director).

**Amendment/Adoption of Agenda.** Agenda amended to add Konda-Varilek update to New Business. Agenda approved.

**Reading and approval of minutes of previous meeting.** May 2024 minutes approved.

**Financial and statistical report update.** Reviewed the May 2024 financial report, June 2024 financial report, July 2024 financial report, and the 2025 proposed budget report.

### Library Director/Staff Reports:

#### May

May 2024 Attendance:

- 689 Adults
- 947 Children
- 1636 Total (in library attendance)
- 73 Phone Calls
- 24 New Memberships
  - 43 Adults
  - 25 Children

May 2023 Attendance:

- 495 Adults
- 604 Children
- 1099 Total (in library attendance)
- 16 New Memberships

May 2024 Computer Use: 24 sessions

May 2024 Crafts: 173

May Summer Reading Program (SRP) Sign-Ups:

#### June

June 2024 Attendance:

- 801 Adults
- 1075 Children
- 1876 Total (in library attendance)
- 64 Phone Calls
- 35 New Memberships
  - 62 Adults
  - 41 Children

June 2023 Attendance:

- 815 Adults
- 1206 Children
- 2021 Total (in library attendance)
- 38 New Memberships

June 2024 Computer Use: 26 sessions

June 2024 Crafts: 214

June Summer Reading Program (SRP) Sign-Ups:

#### July

July 2024 Attendance:

- 795 Adults
- 1092 Children
- 1887 Total (in library attendance)
- 90 Phone Calls
- 33 New Memberships
  - 51 Adults
  - 34 Children

July 2023 Attendance:

- 691 Adults
- 882 Children
- 1606 Total (in library attendance)
- 14 New Memberships

July 2024 Computer Use: 35 sessions

July 2024 Crafts: 87

- 36 Preschool
- 177 Elementary
- 61 Middle School
- 24 High School
- 66 Adult
- 28 Preschool
- 81 Elementary
- 24 Middle School
- 11 High School
- 38 Adult

Outdoor Adventure Passes: 225 total passes handed out. There is interest in doing a Fall and Winter version of the Adventure Passes.

Incident Report from July: Reviewed incident report from July 18, 2024.

**Public Input:** (Comments limited to 10 minutes)

**Unfinished Business:**

Programming Update: Reviewed the SRP programs. The Fly Tying/Fishing event with GFP and Parks and Recreation was postponed due to rain. Rescheduled for October 12. Other SRP programs went as scheduled. Upcoming events include: Balloon Hippie (8/12), Pop-Up Craft Day (8/13), and SDHSF History Talk – Eliza Blue (9/10). September is Library Card Sign-Up Month.

SDLA Conference: Cheyenne Chontos and Jo Helland will be attending the 2024 SDLA Conference in Aberdeen, SD. Currently no board members are planning to attend.

Accreditation: Accreditation is due August 30. The HCL is poised to be re-accredited. Chontos will check to see if Groon can contribute to the CE hours needed.

**New Business:**

Summer Reading:

- Started: May 28
- Ended: July 31
- Last day to pick up prizes: August 16
- 2024 SRP total sign-ups:
  - 64 Preschool
  - 258 Elementary
  - 85 Middle School
  - 35 High School
  - 104 Adult
  - 546 Total
- 2024 SRP total challenge finishers (as of 8/6/2024):
  - 31 Preschool
  - 138 Elementary
  - 36 Middle School and High School
  - 28 Adult
- 2023 SRP total sign-ups:
  - 63 Preschool
  - 302 Elementary
  - 81 Middle School and High School
  - 446 Total
- 2023 SRP total challenge finishers:
  - 22 Preschool
  - 124 Elementary
  - 33 Middle School and High School
  - 179 Total

- 233 Total

Confidentiality policy: Reviewed the proposed confidentiality policy. Bouza moved to pass the confidentiality policy as written. Seconded by Maxwell. Passed unanimously.

Reinstatement of Stephanie Bouza on Board: Patterson moved to reinstatement Stephanie Bouza on the HCL Board. Seconded by Langerock. Passed unanimously.

Reinstatement of Eve Langerock on Board: Bouza moved to reinstate Eve Langerock on the HCL Board. Seconded by Patterson. Passed unanimously.

Konda-Varilek update: Konda-Varilek will be moving from Harrisburg and thus resigns from her position on the Board.

**Other:**

Book club: Discussed Book Club updates. The Book Club has two new regular members. The June book was *Sooley* and the July book was *Hello Beautiful*. The August book will be *The Challenge*.

**Set Date for Next Meeting:** Thursday, September 12, 2024.

**Adjournment.** Meeting adjourned at 6:05pm.