

Harrisburg Library Board Minutes

Thursday, January 11, 2024

5 p.m., Harrisburg Community Room

Roll Call and declaration of quorum. Kama Konda-Varilek, Rob Doyen, Kevin Maxwell, Stephanie Bouza, Barb Patterson, Eve Langerock, Cheyenne Chontos.

Amendment/Adoption of Agenda. Agenda adopted with no changes.

Reading and approval of minutes of previous meeting. December 2023 minutes approved with no changes.

Financial and statistical report update. December 2023 budget and finances will be sent out when they are available.

Library Director/Staff Reports:

December 2023 Attendance:

- 343 Adults
- 305 Children
- 648 Total (in library attendance)
- 38 Phone Calls
- 7 New Memberships
 - 12 Adults
 - 9 Children

December 2022 Attendance:

- 277 Adults
- 209 Children
- 486 Total (in library attendance)
- 5 New Memberships

Public Input: (Comments limited to 10 minutes) No public input at this time.

Unfinished Business:

School library tour: Toured the potential library space, the current Liberty Elementary school library.

Management systems: Follett Destiny is renewed annually by the Library. The Library paid \$1,053.61 in October for annual use and access. It is coded under "Computer Software" in the budget.

Destiny Discover: Bookmarks with information and overall promotion of Destiny Discover started the first week of January. The feedback has been positive overall.

Community survey: Discussed edits for the community survey, where the survey will be given out, the timeline for the survey, and what prize drawings would be appropriate for the survey.

Edits to the survey were given to Chontos and will be made to the survey. The Board will review the survey with the changes during the February 2024 meeting.

It was discussed that the survey will be distributed through the following venues:

- Peach Jar
- Chamber of Commerce, monthly lunch
- Community Education
- Facebook
- Harrisburg Community Library

HCL will have the survey out for a month. Each week a small prize will be drawn for those who fill out a survey and enter to win. There will be a grand prize at the end of the month, which will be a Kindle Fire.

When the survey will be distributed is still to be determined.

Compensation Determination for Boards: Discussed at City Council meeting on 1/9/2024. The Council approved library board stipends for members on 1/9/2024 at \$566.50 per year.

New Business:

[Collection Development Policy](#): Discussed the draft collection development policy. The Board will bring their edits to the policy to the February meeting.

Summer Reading: Supplies have been ordered for Summer Reading 2024. The Library plans to have three guest performers for the Summer – the [Zoo Mobile](#) (Great Plains Zoo), the [Bug Bus](#) (Butterfly House and Aquarium), and [Tim Read](#) (cartoonist and entertainer). The Library is still considering “grand prizes” for Summer Reading finishers drawing. Chontos will reach out to local businesses for prize donations. Chontos will also reach out to the schools to see if she can present the Summer Reading program to the students.

[Personalized Reading Recommendations](#): The Library began offering online and paper forms for personalized reading recommendations (Reader’s Advisory) on December 18, 2023. Five individuals have filled out the form since its inception. The form is available online and as a physical survey at the Library.

[2024 Goals](#): Discussed goals for the HCL for 2024. The Board will bring their edits and additions to the goals at the February meeting.

Other:

Winter Storytime: Storytime will resume in January. It will be held on Tuesdays at 10:15 a.m. from January 30 – March 19.

Monthly Teen/Adult Programming: Monthly teen/adult programming will start in January with a teen/adult craft night ([air dry clay/pottery](#)). February’s event is currently planned to be a [felt DIY hand warmer craft](#). Chontos will begin sending out programming announcements through Peach Jar.

Set Date for Next Meeting: February 8, 2024 at 5 p.m.

Adjournment. Motion to adjourn by Bouza at 6:20. Seconded by Doyen. Meeting adjourned.

