

Harrisburg City Council
Approved Meeting Minutes

The regular meeting of the City Council was called to order on November 7, 2023 at 6:00 pm, with Mayor Derick Wenck presiding. Council members were Matt Westerman, Tom Anez, and Kevin Maxwell. Kindt-absent. Also present from the city were Toby Huizenga, Andrew Pietrus, Chad Huwe and Deb Harris. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

No Public Comment

Consent Agenda: Motion Maxwell, seconded Westerman to approve the consent agenda as presented. Upon roll call vote; all present in favor

1. Approved Agenda
2. Approved Oct 17, 2023 City Council Meeting Minutes
3. Approved Nov 7, 2023 Claims
4. Approved surplus items – public works
5. Approved adoption of IT Director position description
6. Approved to advertise for full time IT director
7. Approved to advertise for full time parks employee
8. Approved to advertise for full time building inspector
9. Approved and authorized purchase of 2023 Larue D40 Snow Blower (Budgeted 2024 funds will not be dispersed or equipment delivered prior to 2024) in the amount of \$199,855.00
10. Approved and authorized 7 year lease of payloader model 938M (budgeted 2024 funds will not be dispersed or equipment delivered prior to 2024) in the amount of \$46,332.86 annually.
11. Approved and authorized 7 year lease of Backhoe Model 420XE (Budgeted 2024 funds will not be dispersed or equipment delivered prior to 2024) in the amount of \$32,457.28 annually
12. Approved and authorized purchase of AMI attachment plow for payloader (budgeted 2024 funds will not be dispersed or equipment delivered prior to 2024) in the amount of \$33,267.47
13. Approved and authorized purchase of AMI Attachment Plow for Payloader(budgeted 2024 funds will not be dispensed or equipment delivered prior to 2024) in the amount of \$18,387.50.
14. Approved and authorized Mayor to sign Pay Application # 2 – 2023 Asphalt Paving & Curb Repairs – Seal Pros in the amount of \$487,890.24.
15. Approved and authorized the Mayor to sign pay application # 7 – Harrisburg Roundabout – T & R Contracting in the amount of \$655,904.14.
16. 2024 Liquor License Renewals:
 - a. Country Apple Orchard
 - b. Hy-Vee Dollar Fresh
 - c. Serenity Nail Spa LLC
 - d. Dollar General Store # 22234
 - e. Casey's General Store #2586
 - f. Big J's Roadhouse 2
 - g. Fareway Stores Inc # 178
 - h. Grains & Grapes Liquor House LLC
 - i. The Meadows Barn
 - j. Phoenix Lounge
 - k. Harrisburg Event Center LLC
 - l. Air Madness LLC
 - m. Fresh Horses Saloon
 - n. The Bunker Bar

- o. Brooklyn Casino LLC
- p. Circle K # 2746531
- q. Kwik Star

A & B Business \$123.90; Accounts Management \$733.12; Ace Hardware \$2,435.66; AFLAC \$488.46; Alternative HR \$2,131.25; American Engineering Testing \$1,865.00; Banyon Data Systems \$2,270.00; Bobs Lock & Key \$143.00; Bogue Inc \$13,125.00; BSN Sports \$4,479.05; Butler Machinery \$23.38; C & B \$490.10; Cardmember Services \$32,462.00; CHS \$5,286.17; City of Sibley \$12,942.50; City of Sioux Falls PW \$7,397.41; Cutler Law Firm \$5,490.00; Dakota Hardscape \$1,085.04; Dakota Supply Group \$1,295.43; Delta Dental \$991.50; Denherder, Robin \$100.00; Dept of Treasury \$24,476.60; Dept of Revenue \$26.70; Fastenal \$400.41; Gaard, John \$100.00; Geotek \$1,560.50; Harris, Todd \$127.99; Harrisburg Baseball Assoc \$250.00; Harrisburg Heritage \$368,061.11; Health Equity 1,930.90; Hutman \$75.00; Interstate Power Systems \$409.00; Klipfel, Larry \$244.31; Kullander, Chris \$80.00; LG Everist \$1,980.24; Lacey's Rentals \$457.50; Lennox Independent \$37.12; Lewis & Clark Regional Water \$16,455.10; Lewis, Jonathan \$305.35; Linc Cty Rural Water \$2,091.28; Marco \$201.17; Matheson Tri-Gas \$1,116.13; Maxwell, Kevin \$231.87; Menards East \$127.38; Menards West \$84.00; Midamerican Energy \$491.25; Midco \$569.91; Nalco \$3,225.75; Olson, Virginia \$240.00; Optilegra \$176.52; Pearson, William \$580.00; Prairie Wind Trailers \$328.00; PS Garage Doors \$2,827.33; QPS \$754.40; Runnings \$235.88; Rural Route 1 Services \$199.29; Schoenemans \$190.60; SD Local Trans Assist Prg \$125.00; SDS Public Health Lab \$391.00; SDML Workers Comp Fund \$20,402.00; SDRS \$12,300.50; SDRS Supplemental \$200.00; SE Electric Coop \$52.28; Sign Solutions \$972.69; Sioux Falls Networks \$1,309.82; Sioux Valley News \$1,753.60; Siteworks \$151,924.95; Soukup Construction \$91,191.00; Stockwell Engineers \$115,127.49; Sturdevants \$376.52; Tejral, Adam \$251.42; Toshiba Financial \$258.43; Two Way Solutions \$909.00; USA Bluebook \$1,532.68; Verizon \$440.11; Wellmark BC/BS \$11,708.34; White Glove Cleaning \$192.50; Xcel Energy \$15,790.20; Payroll \$74,319.36

Business Item 2. Motion Anez, seconded Maxwell to approve new hire of Cheyenne Chontos as Library Director at \$65,000/year. Upon roll call vote; all in favor.

Business Item 3. Motion Anez, seconded Maxwell to approve A & B Business Proposal for additional copier for new office \$85/month for 63 months. Upon roll call vote; all in favor.

6:05 Public Hearing to receive input on a petition to vacate public right-of-way

6:06 Public Hearing to receive input on a Northeast Trunk Sewer Improvement Project

Business Item 1. Motion Maxwell seconded Anez to approve Resolution 2023-14 authorizing an application for financial assistance for the Northeast Trunk Sewer Improvement Project not to exceed \$36,813.00. Upon roll call vote; all present in favor.

RESOLUTION NO. 2023-14

RESOLUTION AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE, AUTHORIZING THE EXECUTION AND SUBMITTAL OF THE APPLICATION, AND DESIGNATING AUTHORIZED REPRESENTATIVES TO CERTIFY AND SIGN PAYMENT REQUESTS.

WHEREAS, the City of Harrisburg (the "City") has determined it is necessary to proceed with its Northeast Sewer Extension (the "Project").

WHEREAS, the City has determined that financial assistance will be necessary to undertake the Project and an application for financial assistance to the South Dakota Board of Water and Natural Resources (the "Board") will be prepared; and

WHEREAS, it is necessary to designate an authorized representative to execute and submit the Application on behalf of the City and to certify and sign payment requests in the event financial assistance is awarded for the Project,

NOW THEREFORE BE IT RESOLVED by the City as follows:

1. The City hereby approves the submission of an Application for financial assistance in an amount not to exceed \$36,813,000 to the Board for the Project.
2. The Mayor and Council President are hereby authorized to execute the Application and submit it to the Board, and to execute and deliver such other documents and perform all acts necessary to effectuate the Application for financial assistance.
3. The Mayor and Council President are hereby designated as authorized representatives of the City to do all things on its behalf to certify and sign payment requests in the event financial assistance is awarded for the Project.

Adopted at Harrisburg, South Dakota, this 7 day of November 2023.

APPROVED:

Derick Wenck

Mayor

City of Harrisburg

Attest: Deb Harris

City Finance Officer

Business Item 4. Motion Maxwell seconded Westerman to approve proposal for 600 Willow St demolition from Soukup Construction in the amount of \$17,500. Upon roll call vote; all present in favor.

Business Item 5. Motion Maxwell seconded Anez to approve contract with White Glove Cleaning. Upon roll call vote, all present in favor.

Business Item 6. Motion Maxwell, seconded Westerman to move into executive session pursuant to SDCL 1-25-2(4) Contract negotiations at 6:31PM. Upon roll call vote; all present in favor.

Mayor declared out of executive session at 6:57 pm.

With no further business, a motion was made by Maxwell, seconded Anez to adjourn the city council meeting at 6:57pm. Upon roll call, all members present in favor.

The Council went on a walking tour of Liberty Elementary School after council adjourned. No business was conducted.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Tuesday November 21, 2023.

Submitted by Jill Johnke, Deputy Finance Officer

Published once in the Sioux Valley News at the approximate cost of _____.

Mayor _____

Deputy Finance Officer _____

Finance Officer _____

