

Harrisburg City Council
Unapproved Meeting Minutes

The regular meeting of the City Council was called to order on April 11, 2023, at 6:00 pm, with Mayor Wenck presiding. Council members present were Kevin Maxwell, Matt Westerman. and Tom Anez. Chris Kindt absent. Also present from the city were Larry Klipfel, Andrew Pietrus, Toby Huizenga, Brandi Savage, Jill Johnke and Deb Harris. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

Consent Agenda: Motion Maxwell, seconded Anez to approve the consent agenda as presented.

1. Approved Agenda
2. Approved March 20, 2023 City Council Meeting Minutes
3. Approved April 11, 2023 Claims
4. Approved and authorized Mayor to sign 2023 mosquito trapping agreement.
5. Approved purchase of 6 new picnic tables (budgeted item) \$7000.00.
6. Approved purchase of Haugen 72" Hydraulic Pick Up Broom (budgeted item) \$7300.00
7. Approved purchase of vehicle for City Hall Staff (budgeted item) up to \$40,000
8. Approved purchase of banners, signs and hardware (budgeted item) \$20,000
9. Approved generator for Honeysuckle Lift Station (budgeted item) \$10,000
10. Approved Surplus Items: JD Model 3320 utility tractor, Bush Hog Tiller Model #RTS50-04
11. Approved pay increase – Jonathan Lewis \$.50 – Class 1 Wastewater Collection Certification.
12. Approved and authorized Mayor to sign Temporary Construction Easement – Cliff & Willow – between HV SD DST (Dollar Fresh) and the City of Harrisburg.
13. Approved and authorized Mayor to sign Temporary Construction Agreement – Cliff & Willow – between Dvorak Properties LLC and the City of Harrisburg.
14. Approved and Authorized the Mayor to sign Temporary Construction Agreement – Cliff & Willow – between Retail Properties LLC (Sams BP) and the City of Harrisburg.
15. Approved and authorized Mayor to sign Warranty Deed – Retail Properties LLC (Sam's BP)
16. Approved and Authorized Mayor to sign Warranty Deed – Dvorak Properties LLC
17. Approved and authorized Mayor to sign Final invoice for the Willow Street Preliminary Design to HDR Engineering in the amount of \$3070.00
18. Approved and authorized Mayor to sign Pay application #3 – Westside Sanitary Sewer Improvements Phase 1 Siteworks in the amount of \$804,792.78
19. Approved and authorized payment to Xcel Energy to relocate overhead power line at Cliff & Willow Roundabout in the amount of \$33,136.74
20. Authorized Finance Officer to sign 2022 Annual Drinking Water Report Certification for the City of Harrisburg- Certifies that our water customers have been notified on their April Water Bills that the report is available on our City Website and at City Hall.
21. Set Annual Clean up days and times for May 2nd and May 3rd from 3pm-7pm and May 6th from 8am to 11am – public works facility 801 S Prairie Street

Upon roll call, all members present in favor.

A & B Business \$123.90; Ace Hardware \$2,913.37; AFLAC \$361.02; Albers Electric \$6,958.09; All Seasons \$150.00; American Engineering Testing \$1,988.50; Banyon Data Systems \$1,359.00; Bluepeak \$1,578.15; CC & F Retail (Friendly's) \$1,859.26; City of Sibley \$12,167.50; City of Sioux Falls \$351.50; Collaborative Summer Library \$20.18; Cooperative Energy \$2,699.14; Core & Main \$1,346.91; Customeyez Signs \$942.50; Dakota Data Shred \$17.04; DSG \$3,460.00; Delta Dental \$859.80; Demco \$161.90; Dept of Treasury \$25,728.67; Fastsigns \$906.85; Flagshooter \$296.16; Fleetpride \$356.51; Geotek \$1,863.50; Great Plains Zoo \$188.00; gWorks \$1,260.00; Harrisburg Chamber of Commerce \$150.00; HEDC \$3,439.93; HDR Engineering \$3,070.00; Health Equity \$1,930.90; Hutman \$75.00; IDG \$18,586.99

Innovative Office \$317.20; Interstate Power Systems \$323.00; iWorq \$5,900.00; Knife River \$1,012.95; Kullander, Chris \$170.00; Lewis & Clark Reg Water \$10,161.80; Linc Cty Register of Deeds \$96.00; Linc Cty Rural Water \$2,120.32; Lookout Plan & Code \$6,667.74; Marco \$212.86; Matheson Tri-Gas \$34.44; Menards East \$103.21; Northern Truck Equipment \$8,814.00; Olson, Virginia \$390.00; Optilegra \$169.26; Payroll \$89,852.69; Pfeifer Implement \$1,714.50; Prairie Wind Trailer \$60.00; Prostrollo Auto Mall \$170.72; PSN \$47.20; QPS \$1,179.53; Riteway \$196.73; Sanitation Products \$167,114.00; SD Federal Prop Agency \$60.00; SDML Workers Comp Fund \$229.00; SDRS \$12,086.77; SDRS Supplemental \$200.00; SE Electric Coop \$7,732.86; Sioux Falls Networks \$249.30; Sioux International \$56.55; Sioux Valley News \$1,420.19; Siteworks \$758,329.88; Southeastern Electric \$19.50; Spencer Quarries \$2,982.40; Stan Houston \$232.20; Staples \$32.64; Sturdevants \$151.56; Toshiba \$258.43; USA Bluebook \$832.67; Wealth Management \$33,268.42; Wellmark BC/BS \$11,615.47; Wheelco Truck \$70.57; White Glove Cleaning \$210.00; Xcel Energy \$34,473.53;

Business Item 1. Motion Maxwell, seconded Anez to approve the estimate for a well test hole at central park for a future well in the amount of \$7500.00 Upon roll call vote; all present in favor

6:05 Public Hearing to receive public input on a request for a zoning amendment to change the zoning of a portion of Tract 1 Sejnoha Addition from Agricultural to General Business. Lincoln County residents voiced concerns and opinions on the rezone.

Business Item 2. Motion Anez, seconded by Maxwell to approve the right of way purchase agreement between Retail Properties LLC (Sams BP) and the City of Harrisburg in the amount of \$1140.00. Upon roll call vote, all present in favor.

Business Item 3. Motion Maxwell, seconded Westerman to approve the right of way purchase agreement between Dvorak Properties LLC and the City of Harrisburg in the amount of \$34,000. Upon roll call vote; all present in favor.

Business Item 4. Motion Maxwell, seconded Anez to set the 2nd reading of Ordinance 2023-01 to April 18, 2023. Upon roll call vote; all present in favor.

Business Item 5. Motion Maxwell, seconded Anez to set the 2nd reading of Ordinance 2023-02 to April 18, 2023. Upon roll call vote; all present in favor.

Business Item 6. Motion Maxwell, seconded by Anez to approve Resolution 2023-03 Adopting a Revised Planning & Building Services Fee Schedule. Upon roll call vote; all in favor.

Resolution 2023-03

A RESOLUTION ADOPTING A REVISED PLANNING & BUILDING SERVICES FEE SCHEDULE

WHEREAS the City Of Harrisburg has adopted a Planning Fee Schedule by Resolution 2021-46; and

WHEREAS, the City Engineer has reviewed the City's current Planning Fee Schedule and recommends the Schedule be revised to ensure the City's costs of issuing permits and accepting applications are covered; and

WHEREAS, the Harrisburg City Council has considered this recommendation and finds it to be reasonable and in the best interests of the residents of the City;

NOW, THEREFORE, BE IT RESOLVED by the Harrisburg City Council to approve and adopt the Planning & Building Services Fee Schedule as shown in attached Exhibit A

Dated this 11th day of April, 2023.

HARRISBURG CITY COUNCIL

Derick Wenck
Mayor

Deb Harris
Finance Officer

Published: April 20, 2023

Effective: May 10, 2023

Published once at the approximate cost of _____

Staff Report on sod watering and fireworks

Business Item 7. Motion Anez, seconded Maxwell to enter into executive session pursuant to SDCL 1-25-2(4) at 6:48am. Upon roll call vote; all present in favor.

Mayor declared out of executive session at 7:14pm. Upon roll call; all present in favor.

With no further business, a motion was made by Maxwell, seconded Westerman to adjourn the city council meeting at 7:14pm. Upon roll call, all members present in favor.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Monday, April 18, 2023.

Submitted by Jill Johnke, Deputy Finance Officer

Published once in the Sioux Valley News at the approximate cost of _____.

Mayor _____

Deputy Finance Officer _____

Finance Officer _____