

Harrisburg Library Board Meeting Minutes

Thursday, July 14, 2022

4:00pm, Harrisburg Community Room

Roll Call and declaration of quorum: Attending: Barb Patterson, Kama Konda-Varilek, Stephanie Bouza, Rob Doyen, Larry Klipfel, Kristi Jones. Absent: Eve Langerock, Kevin Maxwell. Motion to declare a quorum by Bouza. Second by Doyen. Motion carried.

Amendment/Adoption of Agenda: Motion to adopt the agenda by Bouza. Second by Doyen. Motion carried.

Reading and approval of minutes of previous meeting: Motion to adopt the minutes from the previous meeting by Bouza. Second by Doyen. Motion carried.

Review of financial and statistical reports: Financial Report was reviewed.

City Librarian/Staff Reports:

May 2022 Attendance: 534 Adults; 847 Children; 1,381 Total.

May 2021 Attendance: 326 Adults; 413 Children; 739 Total.

June 2022 Attendance: 844 Adults; 1,349 Children; 2,193 Total.

June 2021 Attendance: 699 Adults; 880 Children; 1,579 Total.

Zoomobile Attendance: 21 Adults; 54 Children; 75 Total.

Summer Reading Program:

The library handed out:

61 PreSchool; 203 Elementary School; 87 Middle School Bingo Logs; 351 Total Reading Logs. Completed so far:

7 PreSchool Reading Logs; 41 Grade School Reading Logs; 13 Middle School Bingo Logs

Harrisburg Days Booth: 173 People visited our booth.

Craft Times: 102 Children Attended: 21 6/1; 21 6/8; 21 6/15; 18 6/22; 21 6/29;

New Members (June 2022): 29 New Members

Public Input: (Comments limited to 10 minutes): No public input at this time.

Unfinished Business:

Library Board Member Renewal: Kama Konda-Varilek and Barb Patterson will be returning with a Library Board position; both for a two-year term.

Librarian Salaries Recommendation: Recommendation by Library Director to increase the pay of Jo Helland, Donna Huizenga, & Lisa Hirschorn to \$16.96/hour, to increase pay per hour of any new staff to \$15.00/hour, and to increase the pay for Kristi Jones to \$22.87/hour.

Motion by Bouza. Second by Doyen to be implemented upon approval by City Council at their next City Council Meeting. Yes; Bouza, Patterson, Konda-Varilek, Doyen. No: 0. Motion passes. 4-0.

Book Club Update: The book discussed for May was, *Sound of Gravel* by Ruth Wariner. 8 people attended. The book discussed for June's meeting was *The Butterfly Garden* by Dot Hutchison. 13 people attended. The book for July is *The Lincoln Highway* by Amor Towles. Book Club is held the last Tuesday of the month @ 7:00pm in the Harrisburg Community Room.

Community Ed. Update: Working on a canvas painting project to be held in early to mid-September. A self-defense class is being looked at in October, and we will have our Santa event in early December again this year.

New Business:

Other: Klipfel reported that the City is partnering with CTE at the high school and will hire interns to work with city employees in various areas.

Set Date for Next Meeting: Next meeting is set for Thursday, September 8th @ 5:00pm in the Harrisburg Community Room.

Adjournment: Motion to adjourn at 5:02 pm by Bouza. Second by Konda-Varilek. Meeting adjourned.

Entire city staff-public record for raises-promotions, is there a need for a library director
Is that what we want to achieve-to hire part time employees-what would a full time library director's salary look like? Budgets-where do we get the money to pay for these things?
Strongly recommend the library board post a job description me involved-check with Andrew for additional guidance just to make sure personnel are covered by confidentiality measures...65,000 + 20,000=85000 + insurance.

Full-Time Director:

Andrew to come to next Library Board Meeting: make a pitch to City Council – maybe make a full-time POSITION