

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on June 7, 2022, at 6:00 pm, with Mayor Derick Wenck presiding. Council members present were Chris Kindt, Matt Westerman, Kevin Maxwell and Tom Anez. Also present from the city were Andrew Pietrus, Deb Harris, Toby Huizenga, and Larry Klipfel. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

No public comment was offered.

Consent Agenda: Motion Kindt, seconded Maxwell to approve the consent agenda with the exception of Consent Item #13 be moved to Business Item #8

1. Approved June 7, 2022 Agenda –Declaration of any Potential Conflict of Interest
2. Approved – May 17, 2022 City Council Meeting Minutes
3. Approved June 7, 2022 Claims
4. Approval of Garbage Renewal License
 - a. Roo's Sanitation
 - b. Bolte's
 - c. Novak Sanitary Service
 - d. A-OK Sanitary Service
 - e. Sweeney Sanitation
 - f. RBS Sanitary
 - g. Waste Management
5. Authorized Mayor, Council President & Finance Officer to sign engagement letter from Schoenfish & Co for annual audit
6. Approved and Authorized Mayor to sign Temporary Construction Agreement by HLD, LLC and the City of Harrisburg
7. Approved and Authorized Mayor to sign Concrete Pavement Proposal to Soukup Construction Inc in the amount of \$99,800.00-Budgeted Item
8. Approved Hire of Mary Noffsinger-Summer Librarian \$11.55/hr
9. Approved Parks & Recreation Board Appointment
10. Approved Pay Application #1 to Schwartzle Construction for Hugh Robinson Playground, \$52,185
11. Approved Pay Application #3 Request (Final) to MLC Construction, \$48,632.15
12. Approved Temporary Street Closure-Columbia Street North, South of Foundation & North of Liberty Parking Lot-July 30, 2022 for Lake Ole Sculpture Dedication
13. Approved Hire of Adam Martin-Planning and Permit Tech Intern, rate TBD
14. Mayoral Proclamation-2022 Boys Championship Track & Field Team Day

Upon roll call, all members present in favor.

A & B Business-Rentals (All Depts) \$239.00; Ace Hardware-Supplies/Materials/Repairs/Maintenance (Streets Sewer Water Parks) \$3,294.03; AFLAC-Withholdings \$504.54; Amanda Kehoe-Water Deposit Refund \$36.72; American Legion Post #45-Community Events \$750.00; Ambush Apparel-Professional Service/Fee (Streets Sewer Water Parks) \$382.05; American Engineering Testing-Professional Service/Fee (Sewer) \$1,909.00; AmericanInn-Travel/Conference (Planning) \$213.98; Archeology

Laboratory-Professional Service/Fee (Sewer) \$2,454.50; Bluepeak-Utilities (Gov't Bldgs) \$1,576.27
Brooke Bomgaars-Water Deposit Refund \$0.20; Bumblebee Gibson-Repairs/Maintenance (Parks)
\$1,760.00; Butler Machinery-Repairs/Maintenance (Streets Sewer Water Parks) \$185.84; Cardmember
Services-Professional Services/Supplies/Materials Repairs/Maintenance Computer Software Books
Insurance (All Dept's) \$8,611.21; Casey Klein-Water Deposit Refund \$98.83; CC & F Retail-Energy
(Streets Sewer Water Parks Planning) \$1,932.60; Chaz Fredericksen-Water Deposit Refund \$89.96; City
of Sibley-Water for Resale (Water) \$11,392.50; Code Works-Professional Services (Planning) \$9,489.60;
Cooperative Energy-Energy (Streets Sewer Water Parks) \$1,228.57; Core & Main-Supplies/Materials
(Water) \$22,090.94; Creekside Place LLC-Principal (TIF#4) \$83,356.89; Customeyez Designs-
Supplies/Materials (Streets Sewer Water Parks) \$85.00; Cutler Law Firm-Professional Services (Attorney)
\$1,215.00; Dauby Sports-Community Events \$77.00; Department of Treasury-Withholdings \$10,986.83;
Dominic Hardimon-Water Deposit Refund \$134.94; Fierce Impressions LLC-Supplies/Materials
(Economic Development) \$100.00; Harrisburg Water-Utilities (Gov't Bldgs) \$1,440.92; HDR Engineering-
Professional Services (Engineering) \$10,068.88; Health Equity-HSA Withholding \$1,716.17; HLD LLC-
Principal (TIF#3) \$26,278.95; Home Definition-Professional Services (Gov't Bldgs) \$25.00; Innovative
Office Solutions-Supplies/Materials (All Dept's) \$466.76; Jennie Shephard-Water Deposit Refund \$55.34;
Johnny Holm-Community Event (Community Event) \$9,500.00; Josh Taralson-Deposit Water Refund
\$35.31; Knife River-Improve Other Than Buildings (Streets Sewer Water Parks) \$788.67; Laceys-Rentals
(Parks) \$1,670.00; Lewis & Clark Regional Water-Water for Resale (Water) \$9,925.90; Lincoln County
Register of Deeds-Professional Service/Fee Supplies/Materials (Planning) \$339.00; Lincoln County Rural
Water-Water for Resale (Water) \$2,000.80; Menards East-Repairs/Maintenance/Supplies/Materials
(Streets Sewer Water Parks) \$211.72; MidAmerican Energy-Energy (Gov't Bldgs) \$442.96; Norberg Paints-
Supplies/Materials (Streets) \$142.02; Northern Truck Equipment-Machinery/Equipment (Streets Sewer
Water Parks) \$20,516.00; Novak Sanitary Service-Utilities/Professional Services (Gov't Bldgs) \$3,205.82;
Payment Service Network-Professional Service/Fee (Water Sewer Planning) \$2,139.74; Petty Cash
\$1,000.00; Pfeifer Implement-Repairs/Maintenance (Streets Sewer Water Parks) \$952.22; Pheasantland
Industries-Supplies/Materials (Board) \$32.50; Qualified Presort-Supplies/Materials (Sewer Water)
\$1,286.05; Running Supply Co-Supplies/Materials (Streets Sewer Water Parks) \$38.47; Savage, Brandi-
Repairs/Maintenance (Planning) \$63.87; Sanitation Products-Repairs/Maintenance (Street Cleaning
Streets) \$1,534.42; Schoeneman Bros-Supplies/Materials (Streets Sewer Water Parks) \$229.80;
Schwartzle Construction-Machinery/Equipment (Parks) \$52,182.00; SD Supplemental Retirement-
Withholding \$200.00; SE South Dakota Tourism Assoc-Professional Services (Economic Development)
\$395.00; Sioux Falls Humane Society-Professional Services (Animal Control) \$292.56; Sioux Falls
Networks-Machinery/Equipment/Professional Services (Streets Sewer Water Parks Finance) \$5,249.30;
Sioux International-Repairs/Maintenance (Parks) \$151.58; Sioux Valley News-Publishing (Planning Econ
Development) \$975.66; Sisson Printing-Supplies/Materials (Code Enforcement) \$387.90; Siteone
Landscape Supply-Supplies/Materials (Weed Control) \$1,978.93; South Dakota Municipal League-
Travel/Conference (Planning Finance Comm.Director) \$110.00; South Dakota Retirement-Withholdings
\$9,492.84; Stan Houston-Machinery/Equipment/Supplies/Materials (Streets Sewer Water Parks)
\$4,666.54; Stanley McClung-Water Deposit Refund \$25.00; Staples-Supplies/Materials (Finance Comm.
Director) \$90.79; Stockwell Engineers-Professional Services (Engineering) \$86,200.52; Sturdevants Auto
Supply-Repairs/Maintenance (Streets Sewer Water Parks) \$18.08; Sydney Brower-Water Deposit Refund
\$101.55; Toshiba Financial Services-Rentals (Finance) \$258.43; Truist Gov't Finance-Principal/Interest
\$78,550.61; Truist Gov't Finance-Principal/Interest \$108,616.80; Truist Gov't Finance-Principal/Interest

\$46,697.51; US Postal Service-Rentals (Finance) \$84.00; USA Blue Book-Supplies/Materials (Sewer) \$532.16; Verizon Wireless-Utilities Machinery/Equipment (Gov't Bldgs) \$3,435.07; Wellmark BC/BS-Insurance Withholding (Planner) \$211.40; Wellmark BC/BS-Insurance Withholding/Group Insurance \$12,148.16; White Glove Cleaning-Utilities (Gov't Bldgs) \$227.50; Woodson, Erin-Water Deposit Refund \$149.10

Business Item 1. Resolution 2022-08 Annexation of Tom Sawyer Addition-this Resolution replaces 2022-06 in its entirety. Motion Kindt, seconded by Maxwell to approve Resolution 2022-08 Annexation of Tom Sawyer Addition replacing 2022-06 in its entirety. Upon roll call vote; all in favor.

RESOLUTION 2022-08

A RESOLUTION TO APPROVE A PETITION FOR ANNEXATION OF CERTAIN PROPERTY CONTIGUOUS TO THE CITY OF HARRISBURG, LINCOLN COUNTY, SOUTH DAKOTA.

WHEREAS, the City of Harrisburg has received a written petition for voluntary annexation signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the territory sought to be annexed to the municipality;

WHEREAS, certain territory, hereinafter more particularly described, is contiguous to the City of Harrisburg, South Dakota; and

WHEREAS, the City of Harrisburg has a Pre-Annexation Agreement for the Tom Sawyer Addition and is providing water and sanitary sewer services to that subdivision per the Agreement; and

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Harrisburg, South Dakota, that the boundaries of said City of Harrisburg, South Dakota, be and they hereby are extended to include the area contiguous to the City of Harrisburg described as follows:

Lots 1-5 of Block 1 (approximately 10.37 acres), Lots 1-9 of Block 2 (approximately 14.83 acres) and public rights-of-way (approximately 3.42 acres) of the Tom Sawyer Addition, located in the NW¼ of Section 34, T100N, R50W, 5th P.M., Lincoln County, South Dakota. (Approximately 28.62 acres)

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the within-described territory is hereby designated Urban Service District, thus amending Ordinance #2006-016;

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the zoning for the within described territory be designated as A-2 Rural Residential District for Lots 3-5 Block 1 and Lots 6-9 Block 2 and GB, General Business District for Lots 1-5 Block 2.

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that this Resolution replaces Resolution 2022-06 in its entirety.

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that this resolution shall become effective according to law.

RESOLUTION 2022-08, Page 2 of 2 pages.

Dated at Harrisburg, South Dakota, this 7th day of June, 2022.

COMMON COUNCIL OF THE CITY OF HARRISBURG

Seal:

Attest:

Derick Wenck

Deb Harris

Mayor

Finance Officer

Published: June 16, 2022

Effective: July 6, 2022

Business Item 2. Consider Purchase of new/used vehicle not to exceed \$40,000. Motion Anez, seconded by Maxwell to approve the purchase of a new/used vehicle not to exceed \$40,000. Upon roll call vote; all in favor.

Business Item 3. Consider Proposal for TextMyGov. Motion Maxwell, seconded by Westerman to approve Proposal for TextMyGov. Upon roll call vote; all in favor.

Business Item 4. Consider Amendment to iWorQ contract to allow remote access-one time setup total of \$4,389. Motion by Kindt, seconded by Maxwell to approve Amendment to iWorQ contract to allow remote access-one time setup total of \$4,389. Upon roll call vote; all in favor.

Business Item 5. Consider Curb and Gutter Repairs-Variou Locations and Approve request award of informal bid package. Motion by Kindt, seconded by Maxwell to approve Curb and Gutter Repairs-Variou locations and Approve request of informal bid package. Upon roll call; all in favor.

Business Item 6. Consider Amendment to GIS Agreement-New Work Order amount \$68,350 previous amount \$50,000. Motion by Anez, seconded by Maxwell to approve Amendment to GIS Agreement-New Work Order amount \$68,350, previous amount \$50,000. Upon roll call; all in favor.

Business Item 7. Consider moving June 21, 2022 City Council Meeting to June 28, 2022. Motion by Anez seconded by Westerman to approve moving the June 21, 2022 City Council Meeting to June 28, 2022. Upon roll call; all in favor.0.

Business Item 8. Consider Hire of Adam Martin-Planning and Permit Tech Intern \$26.00/hr to start June 20,2022. Motion by Kindt, seconded by Maxwell to approve hire of Adam Martin-Planning and Permit Tech Intern \$26/hr to start June 20, 2022. Upon roll call, all in favor.

Reports: Legendary Drainage Improvement Recommendation by Jon Brown of Stockwell Engineers

With no further business, a motion was made by Maxwell, seconded by Kindt to adjourn the city council meeting at 7:09 pm. Upon roll call, all members present in favor.

The next regular meeting of the Harrisburg City Council will be held June 28, 2022 at 6:00 pm

Submitted by Deb Harris, Finance Officer

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