

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on April 5, 2022, at 6:00 pm, with Mayor Wenck presiding. Council members present were Kevin Maxwell, Chris Kindt, Danny Tank and Tom Anez. Also present from the city were Andrew Pietrus, Deb Harris, Jill Johnke, Toby Huizenga, Michael McMahon, Brandi Savage and Larry Klipfel. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

No public comment was offered.

Mayor acknowledged his Limb Loss and Limb Difference Awareness Month.

Consent Agenda: Motion Tank, seconded Maxwell to approve the consent agenda as presented

1. Approved of April 5 Agenda – Declaration of any Potential Conflict of Interest
2. Approved March 14, 2022 City Council Meeting Minutes
3. Approved of March 21, 2022 Local Review Board Meeting Minutes
4. Approved April 5, 2022 Claims
5. Approved Personnel Policy Amendments
 - a. 6.1.3 Permit Certification Pay Policy and General Wage Adjustments
 - b. 6.6.4 Continuation of Health Benefits
 - c. 7.9 Holidays
6. Approved and Authorized Mayor to Sign the subdivision construction agreement for Mydland Estates Addition Phases 3a, 3b, 3d, 4a, 4b and 4c
7. Approved and authorized Mayor to sign the subdivision construction agreement for Tiger Meadows LLC to proceed with Public Improvements before platting
8. Approved and authorized the Mayor to sign 2022 Harrisburg Mosquito Trapping Agreement with City of Sioux Falls
9. Approved and authorized Mayor to Sign Temporary Construction easement for lots F and G of Lot 3 of Shebal's subdivision.
10. Approved and Authorized Mayor to sign quit claim deed for tract 2 of Bramstedt Addition
11. Approved and Authorized Mayor Signature on Change order #1 for the building expansion at Public Works Facility- MLC Construction \$4192.69
12. Approved and Authorized Mayor Signature on BNSF Application for City of Harrisburg Sanitary Sewer Crossing \$800 application fee
13. Authorized Finance Officer to sign 2021 Annual Drinking Water Report Certification for the City of Harrisburg – Certifies that our water customers have been notified on their April Water bills that the report is available on our City website and at City Hall
14. Approved purchase of Window Shades \$350.00, office chairs \$2500, TV's \$1500.00 to finish office addition at Public Works – total \$4350.00
15. Approved Dakota Pump to perform necessary lift station repair for main lift station
16. Mayoral Proclamation – Limb Loss and Limb Difference Awareness Month

Upon roll call, all members present in favor.

A & B Business Inc-Rentals (Gov't Blds) \$236.07; Ace Hardware-Supplies/Materials (All Depts) \$1,827.18; AFLAC-AFLAC Withholding \$557.98; Albers Electric LLC-Repairs/Maintenance (Sewer Other Protention) \$1,228.34; American Engineering Testing-Professional Service/Fee (Sewer) \$2,288.00; B & E Autoworx-Deposit Water Refund (Water) \$150.00; Banyon Data Systems-Professional Service/Fee (Sewer Water Finance) \$1,359.00; Blue Valley Public Safety-Repairs/Maintenance (Other Protection) \$6,772.31; Butler Machinery-Repairs/Maintenance (Streets Sewer Water Parks) \$471.20; Card Member Services-Supplies/Materials/Books/Travel & Conference (All Dept) \$5,492.58; Casey's General Store-Land (Streets) \$1.00; City of Sibley-Water for Resale (Water) \$9,114.00; CMAC-Economic Development (Community Events) \$625.00; City Payroll-Payroll (All Dept) \$76,194.33; City Payroll (Council/Boards) \$10,640.45; Code Works Inc-Professional Service/Fee (Planner) \$8,655.27; Copper Cottage-Repairs/Maintenance (Gov't Blds) \$397.03; Core & Main-Supplies/Materials (Water)

\$8,642.38; Crew-Repairs/Maintenance (Planning) \$2,816.33; Curry, Kiron-Water Deposit Refund (Water) \$59.68; Customeyez Design-Repairs/Maintenance (Parks) \$698.75; Cutler Law Firm-Professional Service/Fee (Attorney) \$2,175.00; Dakota Date Shred-Rentals (Gov't Blds) \$16.00; DENR-Professional Service/Fee (Sewer) \$10.00; Dept of Treasury-Withholdings \$10,976.37; Dept of Treasury-Withholdings (Council/Boards) \$2,035.35; Experience Sioux Falls-Travel/Conference (Communication Director) \$50.00; Fastenal-Supplies/Materials (Streets) \$808.29; Flag Shooter Inc-Supplies/Materials (Water Sewer) \$472.46; Gengler, Anthony-Water Deposit Refund (Water) \$37.72; Geotek Engineering-Professional Service/Fee (Sewer) \$14,500.00; Harris, Jaelynne-Water Deposit Refund \$86.74; Harris, Todd-Supplies/Materials (Streets Sewer Water Parks) \$59.95; Harrisburg School District-Cost Recovery Payment \$2,935.77; Harrisburg School District-Principal (Debt Service) \$624,242.17; Health Equity-H S A Withholdings (All Dept) \$3,669.50; Hieb, Jolene-Deposit Water Refund \$37.06; Hollingsworth, Anthony-Water Deposit Refund \$3.09; Hutman-Professional Service/Fee (Finance) \$75.00; Infrastructure Design Group-Professional Service/Fee (Engineering) \$7,854.50; Iworq-Professional Service/Fee (Planning) \$3,750.00; K & M Tire-Supplies/Materials (Streets Sewer Water Parks) \$952.00; Knife River-Supplies/Materials (Parks) \$6,489.00; Kullander, Chris-Travel & Conference(Sewer) \$17.90; Lacey's-Professional Service/Fee (Economic Development Promotion) \$2,615.00; Lewis & Clark Regional Water-Water for Resale (Water) \$10,200.40; Lincoln Co Register of Deeds-Professional Service/Fee (Gov't Blds) \$246.00; Lincoln Co Rural Water-Water for Resale (Water) \$1,834.88; Marco Inc-Rentals (Streets Sewer Water Parks) \$165.65; MCL Construction-Buildings (Gov't Blds) \$41,452.73; MCL Construction-Buildings (Gov't Blds) \$4,192.69; Menards East-Supplies/Materials (Sewer) \$255.85; Morrison, Keagan-Water Deposit Refund \$150.00; Nordtvedt, Brian & Shelly-Water Deposit Refund \$106.34; Optilegra Inc-Insurance Withholding (All Dept) \$159.22; Payment Service Network-Professional Service/Fee (Planning) \$34.49; Payment Services Network-Professional Service/Fee (Water Sewer) \$2,161.37; Preheim, Dustin-Travel & Conference (Sewer) \$20.32; Rural Route 1 Services-Utilities (Gov't Blds) \$176.00; Sanow, Carrie-Water Deposit Refund \$88.16; Sapari, Matt-Water Deposit Refund-\$28.92; Schoeneman Bros-Supplies/Materials (Streets Sewer Water Parks) \$77.23; SDRS Special Pay Plan-Professional Service/Fee (Finance) \$45.00; SD Supplemental Retirement-SDRS Withholding \$125.00; SD Water & Wastewater Assoc-Travel/Conference (Sewer) \$200.00; Sioux Falls Humane Society-Professional Service/Fee (Animal Control) \$191.18; Sioux Falls Networks-Professional Service/Fee (Gov't Blds) \$130.00; Sioux Metro Growth Alliance-Professional Service/Fee (Economic Development) \$10,000.00; Sioux Valley News-Publishing (Ordinance, Planner) \$717.01; SD Municipal League-Professional Service/Fee (Finance) \$50.00; Smith, Elsie-Water Deposit Refund \$122.92; Stockwell Engineering Inc-Professional Service/Fee (Gov't Blds) \$70,577.01; South Dakota Retirement System-Withholdings (All Dept) \$9,578.96; Sturdevants Auto-Supplies/Materials (Streets Sewer Water Parks) \$424.54; Toshiba Financial Services-Rentals (Finance) \$258.43; Van Tol, Ryan-Water Deposit Refund \$89.78; Verizon Wireless-Utilities (Water Sewer) \$240.10; Wellmark BCBS-Insurance Withholding (All Dept) \$13,769.17; White Glove Cleaning Service-Utilities (Gov't Blds) \$81.25

Business Item 1. 2nd Reading of Ordinance 2022-01 An Ordinance Revising the Zoning Regulations of the City of Harrisburg, Changing the zoning of Block 10 of Creekside Addition from R-3 Multi-Family Residential District to GB General Business District. Motion Tank, seconded Maxwell to approve Ordinance 2022-01 an ordinance revising the Zoning regulations of the City of Harrisburg, changing the zoning of block 10 of Creekside Addition from R-3 Multi Family Residential District to GB General Business District. Upon roll call, all in favor

Business Item 2. 2nd Reading of Ordinance 2022-02 An Ordinance Revising the Zoning Regulations of the City of Harrisburg, Changing the Zoning of Lots 19A and 20A of Block 7 of the Dynamic Development 2nd Addition from GB General Business District to R-2 Low Density Residential District. Motion Kindt, seconded Maxwell to approve Ordinance 2022-02 an ordinance revising the zoning regulations of the City of Harrisburg, changing the Zoning of lots 19A and 20A of Block 7 of the Dynamic Development 2nd addition from GB general Business District to R-2 Low Density Residential District. Upon roll call; all in favor.

Business Item 3. 2nd Reading Ordinance 2022-03 Supplemental Appropriations Ordinance. Motion Anez, seconded Maxwell to approve Ordinance 2022-03 Supplemental Appropriations Ordinance. Upon roll call; all in favor.

Business Item 4. 1st Reading Ordinance 2022-04 To Amend the Zoning Regulations Chapter 9.02 Section 4.9 Sign Regulations. Motion Tank, seconded Maxwell to move the 2nd reading of ordinance 2022.04 amending the zoning regulations chapter 9.02 section 4.9 sign regulations for April 19, 2022. Upon roll call; all in favor.

Business Item 5. 1st Reading Ordinance 2022-05 To Amend Municipal Ordinance 5.02 Animal Control Regulations. Motion Anez, seconded Maxwell to set the 2nd reading of Ordinance 2022.05 amending municipal ordinance chapter 5.02 animal control regulations for April 19, 2022. Upon roll call; all in favor.

Business Item 6. 1st Reading Ordinance 2022.06 To Amend Municipal Ordinance Chapter 3.01 Nuisance Regulations. Motion Maxwell, seconded Anez to set second reading of Ordinance 2022-06 amending municipal ordinance chapter 3.01 nuisance regulations to April 19, 2022. Upon roll call vote; all in favor.

Business Item 7. 1st Reading Ordinance 2022-07 To Amend Municipal Ordinance Chapter 12.01: Penalties Regulations. Motion Kindt, seconded Maxwell to set the 2nd reading of Ordinance 2022.07 Amending Ordinance Chapter 12.01 Penalties Regulations to April 19, 2022. Upon roll call vote; all in favor.

Business Item 8. Approve purchase of Tract 1 Willow Estates. Motion Tank, seconded Maxwell to approve the purchase of Tract 1 Willow Estates in the amount of \$147,000. Upon roll call vote; all in favor.

Business Item 9. Consider recommendation from Stockwell Engineers to award bid for Hugh Robinson Park improvements to Schwartzle Construction – Tea SD in the amount of \$193,300 and to proceed with Notice to award to Schwartzle Construction LLC. Other bids received were LT Companies with the amount of \$204,464.00, Big Al’s Contracting with the amount of \$212,500.00 and Asphalt Surfacing Co with the amount of \$229,750.00. Motion Maxwell, seconded Anez to approve the recommendation by Stockwell to award the bid for Hugh Robinson Park improvements to Schwartzle Construction – Tea SD in the amount of \$193,300 and to proceed with the notice to award to Schwartzle Construction, LLC. Upon roll call vote; all in favor.

Business Item 10. Consider Contract Agreement for a Cultural Resources Survey of the Proposed Harrisburg Wastewater System Expansion project revisions – estimated cost \$2699. Motion Tank seconded Maxwell to approve the contract agreement for a cultural resources survey of the proposed Harrisburg Wastewater System Expansion project revisions-estimated cost \$2699.00. Upon roll call; all in favor.

With no further business, a motion was made by Tank, seconded Maxwell to adjourn the city council meeting at 6:29pm. Upon roll call, all members present in favor.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Tuesday, April 19, 2022.

Submitted by Jill Johnke, Deputy Finance Officer

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