

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on March 14, 2022, at 6:00 pm, with Mayor Wenck presiding. Council members present were Kevin Maxwell, Chris Kindt, Danny Tank and Tom Anez. Also present from the city were Andrew Pietrus, Deb Harris, Jill Johnke, Toby Huizenga, Jason Thurston and Larry Klipfel. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

No public comment was offered.

Consent Agenda: Motion Kindt, seconded Maxwell to approve the consent agenda with the addition of an executive session after business item 9.

1. Approved Agenda – Declaration of any Potential Conflict of Interest
2. Approved March 1, 2022 City Council Meeting Minutes
3. Approved March 14, 2022 Claims
4. Approved of Pay Adjustment – Todd Harris Wastewater Collection Class 1 Certification – Effective April 4, 2022 - \$20.94/hour
5. Approved and Authorized Mayor to Sign 2023 Contract for Provision of Fire and Rescue Service with the Harrisburg Community Fire Department Inc. - \$85,771.26
6. Approved New Cleaning Contract with White Glove Cleaning Service to increase to \$35/hr
7. Approved Plat and Pre-Annexation Agreement of Tract 12 of Merkle Addition, Located in the SE¼SE¼ of Section 8, T99N, R50W, 5<sup>th</sup> P.M., Lincoln County, South Dakota.
8. Approved the Purchase of Bulk Telespar for Installing Street Signs – Sign Solutions \$4,877.72
9. Approved and Authorized Mayor Signature on Change Order #34 for the Water Reclamation Facility – Henry Carlson Construction – Credit for Remaining Unused Contingency Balance (\$67,583)
10. Approved and Authorized Mayor Signature on Change Order #35 for the Water Reclamation Facility – Henry Carlson Construction – Final Project Cost Reconciliation (\$31,886)
11. Approved and Authorized Mayor Signature on Final Pay Application #20 for the Water Reclamation Facility – Henry Carlson Construction - \$9,429
12. Approved and Authorized Mayor Signature on SRF Application #25 Harrisburg Water Reclamation Facility - \$23,950
13. Approved Pay Application for IDG for the Cliff & Willow Final Design in the amount of \$45,293.75
14. Approved and Authorized Mayor Signature on Pay Application #1 Building Expansion of the Existing Harrisburg Public Works Facility – MLC Construction \$41,452.73
15. Approved Job Description – Part Time Deputy Finance Officer
16. Approved By-Laws for Library Board of Trustees
17. Approved By-Laws for Disability Awareness Commission
18. Approved to Advertise for Part Time Summer Public Works
19. Set Annual Clean Up Days and Times for May 3<sup>rd</sup> and May 4<sup>th</sup> from 3pm – 7pm and Saturday May 7<sup>th</sup> from 8am – 11 am – Public Works Facility 801 S Prairie Street
20. Approved Amendment to 6.6.4 Continuation of Health Benefits Policy

Upon roll call, all members present in favor.

Henry Carlson Construction-Improvements other than Buildings (Sewer) \$396,087.00; Avera Occupational Medicine-Professional Service/Fee (Streets Sewer Water Parks) \$93.00; Harrisburg Water-Utilities (Gov't Bld) \$1,100.38; City of Sibley-Water for Resale (Water) \$8,232.00; American Engineering Testing-Professional Service/Fee (Sewer) \$1,156.00; City of Sioux Falls-Professional Service/Fee (Sewer) \$980.00; Cooperative Energy Co-Energy (Streets Sewer Water Parks) \$1,978.53; Fareway Stores-Supplies/Materials (Streets Sewer Water Parks) \$17.99; Flag Shooter-Supplies/Materials (Water Sewer) \$345.79; CC & F Retail-Energy (Streets Sewer Water Parks) \$694.04; Graybar Electric Co-Supplies/Materials (Gov't Bld) \$305.28; Infrastructure Design Group-Professional Service/Fee

(Engineering) \$57,009.90; Customeyez Designs-Supplies/Materials (Streets Sewer Water Parks) \$100.00; Lincoln County Auditor-Professional Service/Fee (Police) \$103,226.73; Lincoln Co Register of Deeds-Supplies/Materials (Gov't Blds) \$2.00; Midamerican Energy-Energy (Sewer) \$3,390.28; Nalco Co LLC-Supplies/Materials (Sewer) \$1,550.44; Novak Sanitary Service-Utilities (Gov't Blds) \$197.54; Pfeifer Implement-Repairs and Maintenance (Streets Sewer Water Parks) \$29.16; Pheasantland Industries-Supplies/Materials (Hwy/Streets) \$90.72; Matheson Tri-Gas Inc-Supplies/Materials (Streets Sewer Water Parks) \$30.39; Payment Service Network-Professional Service/Fee (Water Sewer) \$1,924.95; Qualified Presort Service-Supplies/Materials (Water Sewer) \$1,258.75; Running Supply Inc-Supplies/Materials (Streets Sewer Water Parks) \$5.18; Sanitation Products-Machinery/Equipment (Streets Sewer Water Parks) \$64,818.00; SD Supplemental Retirement-SDRS Withholdings (Finance) \$125.00; Sioux Falls Networks-Professional Service/Fee (Finance Parks) \$333.16; SE Electric Coop-Energy (Sewer Street Lighting Water) \$7,951.38; Stan Houston-Supplies/Materials (Streets Sewer Water Parks) \$661.08; Staples-Supplies/Materials (Streets Sewer Water Parks Finance Planner) \$128.47; USA Blue Book-Supplies/Materials (Sewer) \$364.60; Vast Broadband-Utilities (Sewer Library Gov't Blds) \$2,365.39; Dakota Pump-Supplies/Materials (Sewer) \$11.75; Health Equity-Professional Service/Fee (All) \$27.50; Department of Treasury-Federal Withholding (All) \$10,179.24; Health Equity-H S A Withholdings (All) \$669.50; Too Drunk To Fish-Professional Service/Fee (Economic Development Promotion) \$200.00; Titan Rentals-Rentals (Snow Removal) \$3,010.00; Wellmark Blue Cross-Insurance Withholdings (Planner) \$211.40; Creekside Place LLC-Principal (TIF #4) \$15,615.60; Menard's East-Supplies/Materials (Streets Sewer Water Parks) \$2,381.67; Overhead Door Co-Repairs/Maintenance (Streets Sewer Water Parks) \$311.23; Copper Cottage-Repairs/Maintenance (Gov't Blds) \$195.75; Banner Associates Inc-Professional Service/Fee (Engineering) \$63,099.80; White Glove Cleaning Service-Utilities (Gov't Blds) \$81.25; HDR Engineering Inc-Professional Service/Fee (Engineering) \$13,091.40; Home Definition Inc-Professional Service/Fee (Gov't Blds) \$25.00; One Call Systems Inc-Professional Service/Fee (Sewer Water) \$66.15; Prairie Wind Trailers LLC-Supplies/Materials (Streets Sewer Water Parks) \$40.00; MidAmerican Energy-Energy (Gov't Blds) \$4,684.97;

Business Item 5. Consider Purchase of Quartzite Boulders for Central Park to be Used as Parking Barriers from Hardscapes Outlet - \$6,000. Motion Tank, seconded Maxwell to approve the purchase of 100 Quartz Builders from Hardscapes Outlet in the amount of \$6,000 to be used as parking barriers at Central Park. Upon roll call, all members present in favor.

Business Item 6. Consider Proposal from Subsurface Utility Exploration to Locate 2 Gas Mains Associated with Banner's Westside Sanitary Sewer Extension Phase 1 Project - \$2,080. Motion Kindt, seconded Maxwell to approve the proposal from Subsurface Utility Exploration to Locate 2 gas mains associated with Banner's Westside Sanitary Sewer Extension Phase 1 Project in the amount of \$2,080. Upon roll call, all members present in favor.

Business Item 7. Consider Work Order for Professional Services Between City of Harrisburg and Stockwell Engineering for 272<sup>nd</sup> Street Roadway Improvements.

6:05pm – Public Hearing – To Receive Input on a Proposal to Change the Zoning of Block 10 of Creekside Addition from R-3 Multi-Family Residential District to GB General Business District. No public input was offered.

Business Item 7 continued. Motion Tank, seconded Maxwell to approve the work order for professional services between City of Harrisburg and Stockwell Engineering for 272<sup>nd</sup> Street Roadway Improvements in the amount of \$536,000. Upon roll call, all members present in favor.

Business Item 1. 1<sup>st</sup> Reading of Ordinance 2022-01 An Ordinance Revising the Zoning Regulations of the City of Harrisburg, Changing the Zoning of Block 10 of Creekside Addition from R-3 Multi-Family Residential District to GB General Business District. Motion Tank, seconded Maxwell to set the 2<sup>nd</sup> Reading of Ordinance 2022-01 An Ordinance Revising the Zoning Regulations of the City of Harrisburg,

Changing the Zoning of Block 10 of Creekside Addition from R-3 Multi-Family Residential District to GB General Business District for April 5, 2022. Upon roll call, all members present in favor.

6:15pm – Public Hearing – To Receive Public Input on a Proposal to Change the Zoning of Lots 19A and 20A of Block 7 of Dynamic Development Second Addition from GB General Business District to R-3 Multi-Family Residential District

Business Item 2. 1<sup>st</sup> Reading of Ordinance 2022-02 An Ordinance Revising the Zoning Regulations of the City of Harrisburg, Changing the Zoning of Lots 19A and 20A of Block 7 of the Dynamic Development 2<sup>nd</sup> Addition from GB General Business District to R-2 Low Density Residential District. Motion Maxwell, seconded Anez to set the 2<sup>nd</sup> Reading of Ordinance 2022-02 An Ordinance Revising the Zoning Regulations of the City of Harrisburg, Changing the Zoning of Lots 19A and 20A of Block 7 of the Dynamic Development 2<sup>nd</sup> Addition from GB General Business District to R-2 Low Density Residential District for April 5, 2022. Upon roll call, all members present in favor.

Business Item 3. 1<sup>st</sup> Reading of Ordinance 2022-03 Ordinance 2022-03 Supplemental Appropriations Ordinance. Motion Anez, seconded Maxwell to set the 2<sup>nd</sup> Reading of Ordinance 2022-03 Supplemental Appropriations Ordinance for April 5, 2022. Upon roll call, all members present in favor.

Business Item 4. Approve Right of Way Purchase Agreement and authorize Mayor to Sign and Acceptance of Lot H1 of Tract 5 Green Meadows Quit Claim Deed. Motion Tank, seconded Maxwell to approve right of way purchase agreement and accept Lot H1 of Tract 5 Green Meadows and to accept Lot H1 of Tract 5 Green Meadows Quit Claim Deed in the amount of \$1.00. Upon roll call, all members present in favor.

Business Item 8. Approve Agreement between SECOG, Lincoln County, City of Harrisburg and City of Sioux Falls for 272<sup>nd</sup> Street Roadway Improvements. Motion Tank, seconded Maxwell to approve the agreement between SECOG, Lincoln County, City of Harrisburg and City of Sioux Falls for 272<sup>nd</sup> Street Roadway Improvements in an amount not to exceed \$9,025.00. Upon roll call, all members present in favor.

Business Item 9. Approve Hires

- Part Time Deputy Finance Officer. Motion Tank, seconded Maxwell to approve hiring Mary McClung as the part time deputy finance officer at a rate of \$45/hour beginning April 1, 2022. Upon roll call, all members present in favor.
- Full Time Public Works Parks Employee. Motion Maxwell, seconded Anez to approve hiring Magenta Hammond as a full-time public works parks employee at a rate of \$19.08/hour plus \$35.00/mo. phone allowance beginning March 21, 2022. Upon roll call, all members present in favor.

Motion Tank, seconded Maxwell to enter into executive session pursuant to SDCL 1-25-2 (4) Contract Negotiations at 6:26pm. Upon roll call, all members present in favor.

Mayor declared out of executive session at 6:55pm

Business Item 10. Consider Purchase of Hsbg Willow Estates Addition Tracts. Motion Tank, seconded Maxwell to authorize the City Administrator to negotiate purchase of Hsbg Willow Estates Addition Tract 1. Upon roll call, all members present in favor.

Mayor thanked Mary McClung for her years of service with the City of Harrisburg

February 2022 Building and Finance Reports were made available for council review.

With no further business, a motion was made by Tank, seconded Maxwell to adjourn the city council meeting at 6:57pm. Upon roll call, all members present in favor.

The Local Review Board will meet on Monday, March 21, 2022, at 6:00 pm.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Tuesday, April 5, 2022.

Submitted by Jill Johnke, Deputy Finance Officer

Published once in the Sioux Valley News at the approximate cost of \_\_\_\_\_.