

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on November 16, 2021 at 6:00 pm, with Mayor Wenck presiding. Council members present were Tom Anez, Chris Kindt, Kevin Maxwell, and Danny Tank. Also present from the city were Jill Johnke, Toby Huizenga, Larry Klipfel, Andrew Pietrus, Michael McMahan and Mary McClung. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

Pietrus reiterated to the council that the incidents that had been reported to the city in regards to the Phoenix did not result in any citations or violations of the Phoenix itself or any of its employees.

No additional public comment was offered.

Consent Agenda: Motion Tank, seconded Maxwell to remove consent item #4 Reimbursement of Water Reclamation Facility Sales Tax to Henry Carlson from the consent agenda (with no further action required at this time) and approved the remainder of the consent agenda as presented.

1. Approved of November 16, 2021 Agenda
2. Approved November 2, 2021 City Council Meeting Minutes
3. Approved November 16, 2021 Claims
4. ~~Reimbursement of Water Reclamation Facility Sales Tax to Henry Carlson \$83,719.63 (REMOVED)~~
5. Approved Purchase of Light Bar for PW pickup from Light and Siren – \$2,095 (2021 Budget)
6. Approved Purchase Order for Push Block and Fenders from Butler Cat - \$6,978.57 (Purchase and Possession in 2022)
7. Approved Purchase Order of Plow Truck with a Landscaper Box from Sanitation Products Inc. off of Sourcewell Contract \$167,114 (Purchase and Possession in 2022)
8. Approved Water Reclamation Facility Change Order #30 – Credit for Acceptance of Imperfections in Epoxy Island Top at the Operations Building – Credit of \$1,280
9. Approved and Authorized the Mayor Sign the Water Reclamation Facility Pay Application #16 – Henry Carlson Construction - \$289,049
10. Approved and Authorized the Mayor Sign the SRF Application \$21 for the Harrisburg Water Reclamation Facility - \$373,264
11. Approved to Advertise for Public Works Generalist
12. Approved and Authorized Mayor Signature on Plat of Tract 2 of Bramstedt Addition, located in the NW ¼ of Section 33, T100N, R49W, 5<sup>th</sup> P.M., Lincoln County, SD
13. Approved and Authorized Mayor Signature on Preliminary Plan of Tiger Meadows Subdivision, located in the W1/2SE1/4 of Section 2, T99N, R50W, 5<sup>th</sup> P.M., Lincoln County, SD
14. Approved the Surplus of Hugh Robinson Park Equipment (6 seat swing set frame, 2 seat swing set frame, merry-go-round) and 20' x 40' Open Air Shelter – No Value (Salvage)

Upon roll call, all members present in favor.

A & B Specialists – Repairs/Maintenance (Engineering) \$1,283.49; A & B Business, Inc. – Rentals (Fin Admin) \$124.15; American Engineering Testing – Professional Services/Fees (Sewer) \$1,695.00; Asphalt Seal Coating and Repairs – Repairs/Maintenance, Improve other than Bldgs (Streets, Sewer) \$38,693.29; Asphalt Surface Technologies – Repairs/Maintenance (Streets) \$84,780.69; Banner Associates Inc. – Professional Services/Fees (Engineering - General, Storm Drainage, Sewer) \$25,346.70; Benders Sewer & Drain – Professional Services/Fees (Sewer) \$8,616.45; CC & F Retail – Energy, Supplies/Materials (Streets, Water, Sewer, Parks, Building Services, Engineering) \$946.86; Cell Phone Allowance – Utilities (Govt Bldgs) \$560.00; City of Sibley – Water for Resale (Water) \$9,114.00; Department of Treasury – Federal Withholdings \$9,950.09; Department of Treasury – Federal Withholdings \$575.28; Department of Treasury – Federal Withholdings \$9,720.30; Fastenal Company – Supplies/Materials (Streets) \$69.25; First Dakota Title – Land (General, Arterial Street, Storm Drainage

Funds) \$392,719.75; First Rate Excavate Inc. – Professional Services/Fees (Streets) \$42,500.00; Harris, Todd – Supplies/Materials (Streets, Water, Sewer, Parks) \$71.98; Harrisburg Economic Development – Subsidies (Economic Dev Promo) \$5,863.12; Harrisburg Water – Utilities (Govt Bldgs, Sewer, Parks) \$585.39; Hauge Associates, Inc. – Garnishment Withholdings \$310.40; Hauge Associates, Inc. – Garnishment Withholdings \$310.40; Health Equity – Professional Services/Fees (City Admin, Dir of Comm/Events, Fin Admin, Planner, Engineering, Streets, Water, Sewer, Parks) \$30.00; Health Equity – H.S.A. Withholdings \$504.62; Health Equity – Group Insurance \$333.33; Health Equity – H.S.A. Withholdings \$504.62; Heiman Fire – Professional Services/Fees (Gove Bldgs) \$499.00; HLD LLC - Principal (TIF #3) \$5,341.86; Huizenga, Toby – Supplies/Materials (Streets, Water, Sewer, Parks) \$141.71; Interstate Power Systems Inc. – Repairs/Maintenance (Sewer) \$1,278.90; I & S Group, Inc. – Professional Services/Fees (Engineering) \$17,153.00; Lewis & Clark Regional Water – Water for Resale (Water) \$9,956.40; Madison Apartments, LLC – Principal (TIF #2) \$27,420.30; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$32.58; Meyer, Nolan – Supplies/Materials (Streets, Water, Sewer, Parks) \$66.82; MidAmerican Energy – Energy (Sewer, Govt Bldgs) \$770.01; Novak Sanitary Service – Utilities (Govt Bldgs, Sewer) \$338.71; Optilegra Inc – Group Insurance, Insurance Withholdings (City Admin, Dir of Comm/Events, Engineering, Fin Admin, Planner, Streets, Water, Sewer, Parks) \$187.24; Optilegra Inc – Group Insurance, Insurance Withholdings (City Admin, Dir of Comm/Events, Engineering, Fin Admin, Planner, Streets, Water, Sewer, Parks) \$159.22; Payment Service Network – Professional Services/Fees (Water, Sewer, Planner) \$2,099.96; Payroll – November 2021 – All Departments \$64,223.86; Pheasantland Industries – Supplies/Materials (Streets, Building Services, Dir of Comm/Events) \$1,643.96; Qualified Presort Service, LLC – Supplies/Materials (Water, Sewer) \$1,309.64; Sawyer Point Apartments – Sewer Charges Refund (Sewer) \$5,000.00; Sioux Falls Networks – Professional Service/Fees (Fin Admin) \$249.30; South Dakota Engineering Society – Professional Services/Fees (Engineering) \$60.00; South Dakota One Call – Professional Services/Fees (Water, Sewer) \$269.85; South Dak Retirement System – SDRS Withholdings \$8,233.66; SD Supplemental Retirement Plan – SDRS Withholdings \$225.00; SE Electric Cooperative, Inc. – Energy (Sewer, Street Lighting, Water) \$8,570.17; Sturdevant’s Auto Supply – Supplies/Materials (Engineering, Streets, Water, Sewer, Parks) \$626.69; The Library Store, Inc. – Machinery/Equipment (Library) \$8,509.08; Thurston, Jason – Supplies/Materials (Streets, Water, Sewer, Parks) \$144.97; Truist Governmental Finance – Principal/Interest (General Fund) \$78,550.61; USA Blue Book – Supplies/Materials (Sewer) \$531.16; Vast Broadband – Utilities (Library, Govt Bldgs) \$861.17; Wellmark Blue Cross Blue Shield – Group Insurance (Planner) \$197.70; White Glove Cleaning Services – Utilities (Govt Bldgs) \$81.25

Business Item 1. Harrisburg Economic Development Corporation and Harrisburg Chamber Resolutions. Representing the HEDC/Chamber was Al Doeve with a brief overview of the resolutions of support and a progress report of their capital campaign.

- a) Harrisburg Economic Development Corporation Support Resolution. Motion Tank, seconded Maxwell to approve and authorize the mayor to sign the resolution of support for the Harrisburg Economic Development Corporation. Upon roll call, all members present in favor.

WHEREAS:

- The City of Harrisburg, South Dakota and the Harrisburg Economic Development Corporation (HEDC), a volunteer not for profit organization formed during 2007, have cooperated for the civic betterment and social improvement of the community, and
- WHEREAS the City supports HEDC through cooperative planning and financial resources for approved initiatives up to and including the purchase and management of real estate assets and the employment of an Economic Development Director to pursue economic development initiatives; and
- WHEREAS HEDC presently completes a five-year strategic plan that is supported by public and private funding sources to generate economic development assets, attract businesses, grow the number

of jobs and enhance quality of life amenities targeted for completion during multi-year increments to benefit all residents of the community; and

- WHEREAS the City agrees in principle with comprehensive approaches to economic and workforce development as well as quality-of-life components envisioned by public and private investors as well as area residents, including those served by the school district; and
- WHEREAS HEDC is restructured as a volunteer organization to advise and provide financially responsible oversight of economic development initiatives in partnership with this municipality towards the achievement of goals articulated in the plan,  
Now, therefore, it is agreed to by the City and HEDC:  
The City of Harrisburg and the Harrisburg Economic Development Corporation sustain an enduring partnership consistent with HEDC's obligations to meet IRS requirements and true to our respective organizations' shared vision, mission and values.

CITY OF HARRISBURG, SD

Derick Wenck

Its: Mayor

Mary McClung

Attest

Its: Finance Officer

- b) Harrisburg Chamber of Commerce Support Resolution. Motion Anez, seconded Maxwell to approve and authorize the mayor to sign the resolution of support for the Harrisburg Economic Development Corporation. Upon roll call, all members present in favor.

WHEREAS:

- The City of Harrisburg, South Dakota strongly supports the Harrisburg Chamber of Commerce which brings businesses and the community together to grow economic vitality as well as civic networks; and
- WHEREAS the Chamber provides businesses and civic organizations membership opportunities to promote access to global markets for products and services, sponsorships for events, branding, and marketing in addition to traditional and online network resources while promoting the voice of business throughout local and regional communities; and
- WHEREAS the Chamber renders essential, unduplicated services through the promotion of small business and commercial growth even as it fosters individual career prospects and civic responsibilities such as welcoming, volunteering and voting;  
Now, therefore, it is agreed to by the City and Chamber leaders:
- The City and Chamber sustain an enduring partnership consistent with the City's municipal obligations as well as the Chamber's requirement to remain qualified for tax exemption status true to our respective organizations' shared vision, mission, and values.

CITY OF HARRISBURG, SD

Derick Wenck

Its: Mayor

Mary McClung

Attest

Its: Finance Officer

Business Item 2. 2<sup>nd</sup> Reading Ordinance 2021-15 Change of Zoning of Lots 6B and 7B of Block 12 of the Dynamic Development Second Addition from R-1 Single Family Residential District to R-2 Low Density Residential District. Motion Kindt, seconded Maxwell to approve Ordinance 2021-15 Change of Zoning of Lots 6B and 7B of Block 12 of the Dynamic Development Second Addition from R-1 Single Family Residential District to R-2 Low Density Residential District. Upon roll call, all members present in favor.

Business Item 3. 2<sup>nd</sup> Reading Ordinance 2021-16 Adoption of Local Amendments to the 2021 Edition of the International Building Code. Motion Tank, seconded Maxwell to approve Ordinance 2021-16 Adoption of Local Amendments to the 2021 Edition of the International Building Code. Upon roll call, all members present in favor.

Business Item 4. 2<sup>nd</sup> Reading Ordinance 2021-17 Adoption of Local Amendments to the 2021 Edition of the International Residential Code. Motion Kindt, seconded Maxwell to approve Ordinance 2021-17 Adoption of Local Amendments to the 2021 Edition of the International Residential Code. Upon roll call, all members present in favor.

Business Item 5. 2<sup>nd</sup> Reading Ordinance 2021-18 Adoption of Local Amendments to the 2021 Edition of the International Existing Building Code. Motion Anez, seconded Maxwell to approve Ordinance 2021-18 Adoption of Local Amendments to the 2021 Edition of the International Existing Building Code. Upon roll call, all members present in favor.

Business Item 6. 2<sup>nd</sup> Reading Ordinance 2021-19 Adoption of Local Amendments to the 2021 Edition of the International Mechanical and Fuel Gas Codes. Motion Maxwell, seconded Kindt to approve Ordinance 2021-19 Adoption of Local Amendments to the 2021 Edition of the International Existing Mechanical and Fuel Gas Codes. Upon roll call, all members present in favor.

Business Item 7. 2<sup>nd</sup> Reading Ordinance 2021-20 Adoption of Local Amendments to the 2021 Edition of the International Property Maintenance Code. Motion Kindt, seconded Maxwell to approve Ordinance 2021-20 Adoption of Local Amendments to the 2021 Edition of the International Existing Property Maintenance Code. Upon roll call, all members present in favor.

Business Item 8. 2<sup>nd</sup> Reading Ordinance 2021-21 Adoption of Local Amendments to the 2021 Edition of the International Swimming Pool & Spa Code. Motion Tank, seconded Maxwell to set the 2<sup>nd</sup> reading of Ordinance 2021-20 Adoption of Local Amendments to the 2021 Edition of the International Swimming Pool & Spa Code. Upon roll call, all members present in favor.

Business Item 9. 2<sup>nd</sup> Reading Ordinance 2021-22 Supplemental Appropriations Ordinance. Motion Tank, seconded Maxwell to set the 2<sup>nd</sup> reading of Ordinance 2021-22 Supplemental Appropriations Ordinance for Tuesday, November 16, 2021. Upon roll call, all members present in favor.

Business Item 10. Resolution 2021-44 Voluntary Annexation of Tract 1 of Anderson's Addition, located in the W1/2SE1/4 of Section 27, T100N, R50W, 5<sup>th</sup> P.M., Lincoln County, South Dakota. Motion Tank, seconded Maxwell to approve Resolution 2021-44 Voluntary Annexation of Tract 1 of Anderson's Addition, located in the W1/2SE1/4 of Section 27, T100N, R50W, 5<sup>th</sup> P.M., Lincoln County, South Dakota. Upon roll call, all members present in favor.

#### RESOLUTION 2021-44

#### A RESOLUTION TO APPROVE A PETITION FOR ANNEXATION OF CERTAIN PROPERTY CONTIGUOUS TO THE CITY OF HARRISBURG,

#### LINCOLN COUNTY, SOUTH DAKOTA.

WHEREAS, the City of Harrisburg has received a written petition for voluntary annexation signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the territory sought to be annexed to the municipality;

WHEREAS, certain territory, hereinafter more particularly described, is contiguous to the City of Harrisburg, South Dakota; and

WHEREAS, the Planning Commission of the City of Harrisburg recommends that said area be annexed thereto;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Harrisburg, South Dakota, that the boundaries of said City of Harrisburg, South Dakota, be and they hereby are extended to include the area contiguous to the City of Harrisburg described as follows:

Tract 1 of Anderson's Addition, located in the W½SE¼ of Section 27, T100N, R50W, 5<sup>th</sup> P.M., Lincoln County, South Dakota. (Approximately 3.00 acres.)

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the within-described territory is hereby designated Rural Service District, thus amending Ordinance #2006-016;

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the zoning for the within described territory be designated as A-2: Rural Residential District.

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that this resolution shall become effective according to law.

Dated at Harrisburg, South Dakota, this 16<sup>th</sup> day of November, 2021.

COMMON COUNCIL OF THE CITY OF HARRISBURG

Seal:

Attest:

Derick Wenck

Mayor

Published: November 26, 2021

Effective: December 15, 2021

Mary McClung

Finance Officer

Business Item 11. Consider and Approve Recommendation from Harrisburg Community Library Board for New Hire Librarian. Motion Maxwell, seconded Kindt to approve the new hire of Samuel Lenz as a librarian at the Harrisburg Community Library at a rate of \$10.50 per hour. Upon roll call, all members present in favor.

With no further business, a motion was made by Tank, seconded Maxwell to adjourn the city council meeting at 6:25 pm. Upon roll call, all members present in favor.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Monday, December 6, 2021.

Submitted by Jill Johnke, Deputy Finance Officer

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