

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on October 19, 2021 at 6:00 pm, with Mayor Wenck presiding. Council members present were, Tom Anez, Chris Kindt, Kevin Maxwell and Danny Tank. Also present from the city were Jill Johnke, Toby Huizenga, Larry Klipfel, Joe Stonesifer, Andrew Pietrus and Mary McClung. A list of all others in attendance is on file at the city office.

No public comment offered for non-business or business items.

Consent Agenda: Motion Tank, seconded Maxwell to approve the consent agenda.

1. Approved of October 4, 2021 Agenda
2. Approved October 19, 2021 City Council Meeting Minutes
3. Approved September 21, 2021 Claims
4. Approved and Authorized Public Works to place Vehicle Order for 2022 – Lamb Motors Ford F250 State of SD BOA Awarded Contract 17619 with options \$34,723 (2022 Budgeted Item - Purchase and Possession in 2022)
5. Approved and Authorized Public Works to place Vehicle Order for 2022 – Lamb Motors Ford F250 State of SD BOA Awarded Contract 17619 with options \$35,805 (2022 Budgeted Item – Purchase and Possession in 2022)
6. Approved and Authorized Public Works to place Order for a Knapheide 696 Service Body for New Ford F250 from Northern Truck Equipment Corp - \$14,890 (2022 Budgeted Item – Purchase and Possession in 2022)
7. Approved and Authorized Public Works to place Order for a Knapheide 682 Service for New Ford F250 from Northern Truck Equipment Corp. - \$14,690 (2022 Budgeted Item – Purchase and Possession in 2022)
8. Approved and Authorized Public Works to place Order for a new John Deere 4 x 4 Utility Vehicle from Pfeifer's - \$29,985 (2022 Budgeted Item – Purchase and Possession in 2022)
9. Approved to Advertise for the Following Positions
 - a) Wastewater Treatment Operator
 - b) Finance Officer
 - c) City Engineer
10. Approved and Authorized Mayor Signature – Harrisburg Water Reclamation Facility Change Order #28 – Added Storm Sewer Piping \$2,091
11. Approved and Authorized Mayor Signature – Harrisburg Water Reclamation Facility Change Order #29 – Added Jersey Barriers \$2,697
12. Approved and Authorized the Mayor to Sign Water Reclamation Facility Pay Application #15 – Henry Carlson Construction - \$644,437
13. Approved and Authorized the Mayor to Sign SRF Application #20 for the Harrisburg Water Reclamation - \$644,437
14. Approve Plat of Tract 1 of Sandanaler Addition, located in the NE $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 30, T100N, R50W, 5th P.M., Lincoln County, SD.
15. Approved Mayor's signature on the Subdivision Construction Agreement for Mydland Estates Addition Phase 3.
16. Approved and Authorized Mayor to Sign the Following 2022 Liquor License Renewals:
 - a) CC & F Retail – Package (Off Sale) Liquor License
 - b) Big J's Roadhouse 2 – Retail Restaurant Liquor License
 - c) Casey's General Store – Package (Off Sale) Liquor License
 - d) Country Apple Orchards LLC – Retail (On-Off Sale) Wine and Cider License
 - e) Fareway Stores, Inc. – Package (Off Sale) Liquor License
 - f) Grains & Grapes Liquor House, LLC – Package (Off Sale) Liquor License
 - g) Harrisburg Events Center LLC – Retail (On Sale) Liquor License
 - h) Hy-Vee Dollar Fresh – Package (Off Sale) Liquor License
 - i) On The Rocks – Retail (On Sale) Liquor License

- j) The Academy (Perfect Practice) – Retail (On Sale) Liquor License
 - k) Serenity Nails – Retail (On-Off Sale) Wine and Cider License
 - l) With A Twist (The Meadow Barn) – Retail (On Sale) Liquor License
17. Appointed Robyn Winge to the Harrisburg Disability Awareness Commission – Term 2024
18. Approved and Authorized Mayor to Sign the Sub-Recipient Agreement between Harrisburg and South Eastern Council of Governments for 2022 UPWP

Upon roll call, all members present in favor.

A & B Business Inc. – Rentals (Fin Admin) \$124.15; AE2S – Professional Services/Fees (Engineering – Water) \$6,300.00; American Engineering Testing – Professional Service/Fees (Sewer) \$973.00; B & E Autoworx, LLC – Repairs/Maintenance (Planner) \$876.04; Banner Associates Inc. – Professional Services/Fees (Engineering – General, Sewer, Storm Drainage) \$51,907.45; Barnes & Noble Booksellers – Books (Library) \$391.05; Benders Sewer & Drain – Professional Services/Fees (Sewer) \$9,673.20; Board Of Operator Certifications – Professional Services/Fees (Sewer) \$60.00; Board of Operator Certifications – Professional Services/Fees (Sewer) \$60.00; CC & F Retail – Energy (Streets, Sewer, Water, Parks, Planner) \$1,224.80; Cell Phone Allowance – Utilities (Govt Bldgs) \$35.00; CHS – Supplies/Materials (Weed Control) \$77.00; City of Sibley – Water for Resale (Water) \$8,100.00; City of Sioux Falls – Professional Services/Fees (Water) \$304.50; Creekside Place, LLC – Principal (TIF #4) \$3,986.10; Department of Treasury – Tax Withholdings \$9,917.84; Equipment Blades, Inc. – Supplies/Materials (Snow Removal) \$2,338.68; Follett School Solutions, Inc. – Professional Services/Fees (Library) \$922.19; Grainger – Supplies/Materials (Streets, Water, Sewer, Parks) \$1,087.85; HDR Engineering, Inc. Professional Services/Fees (Engineering – General) \$26,963.72; Health Equity – Professional Services/Fees (Fin Admin, City Admin, Dir of Comm/Events, Engineering, Streets, Water, Sewer, Parks) \$30.00; Health Equity – H.S.A. Withholdings \$504.62; Hierholzer, Mark – Professional Services/Fees, Travel (Sewer) \$1,642.92; Home Definition, Inc. – Professional Services/Fees (Govt Bldgs) \$25.00; Huizenga, Toby – Supplies/Materials (Streets, Water, Sewer, Parks) \$27.99; IMEG Engineering – Professional Services/Fees (Engineering – General) \$1,000.00; Infrastructure Design Group – Professional Services/Fees (Engineering – General) \$32,138.25; I & S Group, Inc. – Professional Services/Fees (Engineering – General) \$10,292.09; Johnke, Jill – Conference/Travel (Fin Admin) \$41.00; K & M Tire – Repairs/Maintenance (Planner) \$548.00; Klipfel, Lawrence – Conference/Travel (Dir of Comm Dev/Events) \$487.24; Laceys – Rentals (Parks) \$725.00; Lewis & Clark Regional Water – Professional Services/Fees (Water) \$2,944.00; Marco, Inc. – Rentals (Streets, Water, Sewer, Parks) \$159.38; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$31.85; McClung, Mary – Conference/Travel (Fin Admin) \$487.24; MidAmerican Energy – Energy (Sewer, Govt Bldgs) \$177.39; Novak Sanitary Service (Utilities (Govt Bldgs) \$109.66; One Call Systems – Professional Services/Fees (Water, Sewer) \$244.65; Optilegra, Inc. – Group Insurance, Insurance Withholdings (City Admin, Dir of Comm Dev/Events, Fin Admin, Planner, Engineering, Streets, Water, Sewer, Parks) \$187.24; Payroll – October 2021 \$64,705.65; Pfeifer Implement – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$193.64; Sanitary Products – Repairs/Maintenance (Sewer) \$185.00; Savage, Brandi – Conference/Travel (Planner) \$20.16; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$404.82; Sioux Falls Networks – Professional Services/Fees (Fin Admin) \$249.30; Siteone Landscape Supply, LLC – Supplies/Materials (Weed Control) \$401.77; 605 Dirtworks – Repairs/Materials (Storm Drainage) \$6,632.67; SDML Workers Compensation Fund – Workmen’s Compensation (Mayor, Board, City Admin, Dir of Comm/Events, P & Z Board, Park Board, Fin Admin, Planner, Engineering, Mechanical Inspection, Streets, Bldg Inspection, Sewer, Code Enforcements, Water, Parks, Library) \$17,374.00; South Dak Retirement – SDRS Withholdings \$8,227.72; SD Supplemental Retirement Plan – SDRS Withholdings \$225.00; SD Electric Cooperative, Inc. – Energy (sewer) \$9,650.60; Staples Advantage – Supplies/Materials (Fin Admin, Planner) \$156.75; Stockwell Engineers Inc. – Professional Services/Fees (Engineering - Sewer, Storm Drainage, General) \$104,432.94; Stonesifer, Joe – Conference/Travel (Engineering – General) \$102.00; USA Blue Book –

Supplies/Materials (Sewer) \$256.71; Vast Broadband – Utilities (Library, Govt Bldgs, Sewer) \$1,559.57; Verizon Wireless – Utilities (Water, Sewer) \$40.01; Wealth Mgmt TFM SDC – Principal/Interest (Storm Drainage) \$24,342.43; Wealth Mgmt TFM SDC – Principal/Interest (Water) \$22,053.69; Wealth Mgmt TFM SDC – Principal/Interest (Water) \$29,926.63; Wealth Mgmt TFM SDC – Principal/Interest (Sewer) \$33,268.42; Wealth Mgmt TFM SDC – Principal/Interest (Sewer) \$11,373.07; Wealth Mgmt TFM SDC – Interest (Sewer) \$400,316.05; Wellmark Blue Cross Blue Shield – Group Insurance (Planner) \$197.70; Wellmark Blue Cross Blue Shield – Group Insurance, Insurance Withholdings (City Admin, Dir of Comm/Events, Fin Admin, Engineering, Streets, Water, Sewer, Parks) \$8,228.22; White Glove Cleaning Services - Utilities (Govt Bldgs) \$81.25

Business Item 1. Executive Session – Pursuant to SDCL 1-25-2 (4) Contract Negotiations and SDCL 1-25-2 (1) Personnel. Motion Tank, seconded Maxwell to enter executive session at 6:01pm.

Mayor declared out of executive session at 7:07pm

Business Item 2. Resolution 2021-42 To Approve the Voluntary Annexation of Tract 1 of Sandanaler Addition, Located in the NE $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 30, T100N, R50W, 5th P.M., Lincoln County, SD. Motion Tank, seconded Maxwell to approve Resolution 2021-42 a Voluntary Annexation of Tract 1 of Sandanaler Addition, Located in the NE $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 30. T100N, R50W, 5th P.M., Lincoln County, SD. Upon roll call, all members present in favor.

RESOLUTION 2021-42

A RESOLUTION TO APPROVE A PETITION FOR ANNEXATION OF CERTAIN PROPERTY CONTIGUOUS TO THE CITY OF HARRISBURG,

LINCOLN COUNTY, SOUTH DAKOTA.

WHEREAS, the City of Harrisburg has received a written petition for voluntary annexation signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the territory sought to be annexed to the municipality.

WHEREAS, certain territory, hereinafter more particularly described, is contiguous to the City of Harrisburg, South Dakota; and

WHEREAS, the Planning Commission of the City of Harrisburg recommends that said area be annexed thereto;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Harrisburg, South Dakota, that the boundaries of said City of Harrisburg, South Dakota, be and they hereby are extended to include the area contiguous to the City of Harrisburg described as follows:

Tract 1 of Sandanaler Addition, located in the NE $\frac{1}{4}$ NE $\frac{1}{4}$ of Section 33, T100N, R50W, 5th P.M., Lincoln County, South Dakota. (Approximately 9.54 acres.)

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the within-described territory is hereby designated Rural Service District, thus amending Ordinance #2006-016;

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the zoning for the within described territory be designated as A-1: Agricultural District.

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that this resolution shall become effective according to law.

Dated at Harrisburg, South Dakota, this 19th day of October, 2021.

COMMON COUNCIL OF THE CITY OF HARRISBURG

Seal:
Attest:

Derick Wenck
Mayor

Mary McClung
Finance Officer

Published: October 28, 2021
Effective: November 17, 2021

Business Item 3. Consider Agreement with Xcel Energy for Cliff and Willow Improvements. Motion Tank, seconded Maxwell to approve the proposal from Xcel Energy for the improvements needed at Cliff and Willow St. in the amount of \$913,000 and to make a design deposit to Xcel in the amount of \$412,000. Upon roll call, all members present in favor.

Business Item 4. Consider Proposal from Bender's Sewer & Drain – Video Inspection of 5,708 Ft. of Sanitary Sewer Lines. Discussion regarding invoicing the developer for this inspection and any further work needed for cleaning of the sewer line. Staff will review the inspection recording and determine if there is any cleaning required due to the manholes not properly being covered and if invoicing of developer is needed. Motion Kindt, seconded Tank to approve the proposal from Bender's Sewer and Drain to video inspect only and provide a flash drive recording and reports on approximately 5,708 ft of 12" to 15" sanitary sewer lines at 90 cents per ft. for a total proposal of \$5,137.20. Upon roll call, all members present in favor.

Business Item 5. Consider Reimbursement for Ostebee Driveway Improvement. Motion Tank, seconded Maxwell to approve the reimbursement of \$5,000.00 for Ostebee Driveway Improvement. Tank amended the motion, seconded by Maxwell to add upon receipt of signed drainage easement agreement. Upon roll call, all members present in favor.

Business Item 6. Approve Real Estate Purchase Agreement Tract 12C and Tract 13F Green Meadows Addition. Motion Maxwell, seconded Kindt to approve the real estate purchase agreement with Costello for Tract 12C and Tract 13F of Green Meadows Addition in the amount of \$391,000 plus closing costs. Upon roll call, all members present in favor.

Business Item 7. Consider Proposal from Stockwell Engineers for Municipal Engineering Services. Motion Maxwell, seconded Tank to approve the proposal from Stockwell Engineers for municipal engineering services. Upon roll call, all members present in favor.

Business Item 8. Consider Proposal from Banner Associates for Agreement for Westside Extension Design-Bidding-Construction Administration. Motion Tank, seconded Kindt to table the proposal from Banner Associates for Agreement for Westside Extension Design-Bidding-Construction Administration until the November 2nd city council meeting. Upon roll call; Kindt – aye, Tank – aye, Maxwell – aye, Anez – no.

Business Item 9. 2022 Health Insurance Renewal. Motion Maxwell, seconded Kindt to approve the 2022 Health Insurance myBlue HDHP Silver plan with a 3.14% increase over the 2021 plan, and contributions to Health Savings Accounts of \$2,000 each and 50% towards family plans. Upon roll call, all members present in favor.

With no further business, a motion was made by Maxwell, seconded Anez to adjourn the city council meeting at 7:47pm. Upon roll call, all members present in favor.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Tuesday, November 2, 2021.

Submitted by Jill Johnke, Deputy Finance Officer

Published once in the Sioux Valley News at the approximate cost of _____.