

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on June 1, 2021 at 6:00 pm, with Mayor Wenck presiding. Council members present were, Chris Kindt, Tom Anez, and Danny Tank. Absent, Kevin Maxwell. Also present from the city were Joe Stonesifer, Toby Huizenga, Jill Johnke, Larry Klipfel, Michael McMahon, Andrew Pietrus and Mary McClung. A list of all others in attendance is on file at the city office.

Consent Agenda: Motion Tank, seconded Kindt to approve the consent agenda.

1. Approved of June 1, 2021 Agenda
2. Approved May 18 2021 City Council Meeting Minutes
3. Approved June 1, 2021 Claims
4. Approved 1st and Final Change Order for 2021 Water Main Install from Backhaus in the amount of \$3,500
5. Approved Final Pay App for the 2021 Water Main Install from Backhaus in the amount of \$2,500
6. Approved Change Order #18 for Water Reclamation Facility from Henry Carlson with a deduct amount of \$3,493 (Appliance Credit)
7. Approved Job Description for Building Services Intern
8. Approved 2021-2022 Garbage License Renewals
 - a) A-OK Sanitary Service
 - b) Novak Sanitary
 - c) RBS Sanitation
 - d) Roo's Sanitary Inc.
 - e) Sweeney Sanitation Services
 - f) Waste Management
 - g) Bolte's Sunrise Sanitary Sewer Service, Inc.
9. Authorized payments for Harrisburg Days Event Vendors and Expenses Outside of Regular Claims Payment Cycle.

Upon roll call, all members present in favor.

A & B Business Inc. – Rentals (Engineering) \$115.50; Ace Hardware – Supplies/Materials, Repairs/Maintenance (Streets, Sewer, Water, Parks, Govt Bldgs, Storm Drainage) \$2,212.03; Aflac – Aflac Withholdings \$479.60; Albers Electric LLC – Machinery/Equipment (Govt Bldgs, Public Safety) \$6,387.20; All Seasons Inc. – Professional Services/Fees (Code Enforcement) \$141.00; Banyon Data Systems, Inc. – Computer Software (Water, Sewer) \$595.00; Barnes & Noble Booksellers – Books (Library) \$348.30; BB & T Governmental Finance – Principal/Interest (Water) \$47,522.50; BB & T Governmental Finance – Principal/Interest (Sewer) \$88,331.99; Benders Sewer & Drain – Professional Services/Fees (Sewer) \$19,070.10; Blue Valley Public Safety, Inc. – Professional Services/Fees, Repairs/Maintenance (Public Safety) \$975.00; Border States Electric – Repairs/Maintenance (Parks, Govt Bldgs) \$472.94; Brown, Amy & Terry – Customer Deposit Refund (Water) \$93.04; Bumblebee Gibson – Repairs/Maintenance (Streets) \$3,492.45; Bungler, Adam & Louisa – Customer Deposit Refund (Water) \$119.31; Cardmember Services – Books, Professional Services/Fees, Supplies/Materials, Community Events (Planner, Govt Bldgs, Solid Waste Disposal, Fin Admin, Economic Dev. Promo, Library, Streets, Water, Sewer, Parks) \$5,809.92; Code Works Inc. – Professional Services/Fees (Planner) \$1,230.40; Concrete Materials – Repairs/Maintenance (Streets) \$334.40; Cooperative Energy Company – Energy (Streets, Water, Sewer, Parks) \$1,619.51; Core & Main – Supplies/Materials (Water) \$11,754.17; Dauby Sports – Community Event (Economic Dev Promo) \$87.00; Federal Signal Corporation – Machinery/Equipment (Public Safety) \$7,495.06; Fields, Chris – Customer Deposit Refund (Water) \$101.95; First National Bank – Professional Services/Fees (Fin Admin) \$25.44; Friessen Construction Co. In. – Repairs/Maintenance (Streets) \$20,010.54; Geotek Engineering – Professional Services/Fees

(Sewer) \$3,457.50; Hach Company – Machinery/Equipment, Supplies/Materials (Sewer) \$18,951.25; Harmon, Andrea – Customer Deposit Refund (Water) \$62.93; Heimdal, Justin & Sandra – Customer Deposit Refund (Water) \$56.28; Henry Carlson Construction, LLC – Improve Other Than Bldgs (Sewer) \$862,740.00; Laceys – Rentals (Parks) \$725.00; Laird, Justin – Customer Deposit Refund (Water) \$133.00; Linc. Co. Register of Deeds – Professional Services/Fees, Supplies/Materials (Planner, Engineering) \$539.00; Linc. Co. Rural Water System – Water for Resale(Water) \$4,788.30; Marco, Inc. – Rentals, Supplies/Materials (Streets, Water, Sewer, Parks, Fin Admin, Planner) \$630.86; Martish, Lesli & Troy – Customer Deposit Refund (Water) \$103.92; Moran, Jaime & Jordan – Customer Deposit Refund (Water) \$101.95; Nielson Development LLC – Cost Recovery Payments (Sewer) \$9,037.16; Pendley, Austin – Customer Deposit Refund (Water) \$112.89; Petty Cash \$1,000.00; Pfeifer Implement - Repairs/Maintenance (Parks) \$16.76; Pheasantland Industries – Supplies/Materials (Streets, Sewer) \$433.44; Poberezhnik, Vitaliy & Brishka, Oksana – Customer Deposit Refund (Water) \$81.34; Promologo USA – Community Events (Economic Dev Promo) \$1,042.40; Revier Pressure Washers Inc. – Machinery & Equipment (Sewer) \$5,080.00; Riteway Business Forms & Acct – Supplies/Materials (Fin Admin) \$217.09; Rogness, Courtney & Nathan – Customer Deposit Refund (Water) \$48.28; Rural Route 1 Services – Utilities (Govt Bldgs) \$126.50; Sams Club GEMB – Supplies/Materials, Community Events (Library, Economic Dev Promo, Streets, Sewer, Water, Parks, Planner) \$3,828.74; Sanitation Products – Repairs/Maintenance (Sewer) \$208.94; Schoeneman Bros. Co. – Supplies/Materials (Water, Parks) \$49.97; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$83.22; Sioux Falls Networks – Machinery/Equipment, Supplies/Materials (Sewer, Planner) \$8,265.00; Sioux Valley News – Publishing (Ord, Res, Proceedings) \$587.10; Siteone Landscape Supply, LLC – Supplies/Materials (Weed Control) \$333.13; SD Dept of Transportation – Improve Other Than Buildings (Streets) \$3,457.50; SDPAA – Insurance (Engineering) \$376.96; SD Supplemental Retirement Plan – SDRS Withholdings \$325.00; SE South Dakota Tourism Assoc – Professional Services/Fees (Economic Development) \$385.00; Spyksma, Jeff – Customer Deposit Refund (Water) \$108.08; Stan Houston – Supplies/Materials (Streets, Water, Sewer, Parks) \$56.03; Stockwell Engineers Inc. – Professional Services/Fees (Sewer, General) \$55,780.69; Sturdevants Auto Supply – Supplies/Materials (Streets, Water, Sewer, Parks) \$17.00; Titan Machinery – Supplies/Materials (Parks) \$155.43; Traffic Solutions Inc. – Supplies/Materials (Streets) \$2,575.00; USA Blue Book – Supplies/Materials (Water) \$281.53; Verizon Wireless – Utilities (Water, Sewer, Engineering) \$200.07; Vermulm, Erin – Professional Services/Fees (Library) \$300.00; Wallenstein, Rod – Metered and Flat Rate Water Refund (Water) \$57.84; White Glove Cleaning Services – Utilities (Govt Bldgs) \$81.25; Zabel Steel Company – Supplies/Materials (Streets, Water, Sewer, Parks) \$88.80

No public comment offered.

Business Item 2. 1st Reading of Ordinance 2021-04 – A Temporary Ordinance Regarding the Issuance of Local Medical Cannabis Establishment Permits and/or Licenses. Motion Anez, seconded Kindt to set the 2nd Reading of Ordinance 2021-04 – A Temporary Ordinance Regarding the Issuance of Local Medical Cannabis Establishment Permits and/or License for June 15, 2021.

Business Item 6. 2nd Reading of Ordinance 2021-06 Amendment of Title 8 Municipal Utilities, Chapter 8.02 Water Provisions Section 8.0216 Water Conservation Measures Established. Motion Tank, seconded Kindt to approve Ordinance 2021-06 Amendment of Title 8 Municipal Utilities, Chapter 8.02 Water Provisions Section 8.0216 Water Conservation Measures Established. Upon roll call, all members present in favor.

6:05 pm - Public Hearing to Accept Public Input on a Zoning Amendment Request for Tract 4 of Devitt Farm Addition to change the zoning from GB General Business District to R-2 Low Density Residential District. No public comment was offered.

Business Item 4. 1st Reading of Ordinance 2021-03 To Rezone Tract 4 of Devitt Farm Addition from GB

General Business District to R-2 Low Density Residential District. Motion Anez, seconded Tank to set the 2nd Reading of Ordinance 2021-03 To Rezone Tract 4 of Devitt Farm Addition from GB General Business District to R-2 Low Density Residential District for June 15, 2021. Upon roll call, all members present in favor.

Business Item 7. Resolution 2021-23 Amending Sewer Rates. Motion Tank, seconded Anez to approve Resolution 2021-23 Amending Sewer Rates. Upon roll call, all members present in favor.

RESOLUTION NO. 2021-23
A RESOLUTION AMENDING SEWER RATES

WHEREAS, the Harrisburg City Council believes that it is necessary and in the best interest of the City of Harrisburg, in order to pay all costs for the operation, maintenance, and improvement of the City's sewer system, to amend the rates for the collection and disposal of wastewater provided by the City of Harrisburg; and

WHEREAS, Sections 8.0103 and 8.0366 of the Harrisburg Municipal Ordinances gives the Harrisburg City Council the authority to set sewer rates by Resolution of the Harrisburg City Council; and

NOW, THEREFORE, BE IT RESOLVED by the Harrisburg City Council as follows:

SECTION 1. That all residential single-family dwelling unit customers shall pay:

- (i) a minimum base monthly fee of eighteen dollars and eighteen cents (\$18.18) per month (the "Base Fee"), plus three dollars and seventy-two cents (\$3.72) per one thousand gallons of water used per month (the "Volume Rate"), based on their average use in the months of December, January and February ("winter average").
- (ii) Council authorizes City staff to adopt a written policy for calculating winter usage.

SECTION 2. That all residential multi-family customers shall pay:

- (i) a minimum base monthly fee of sixteen dollars and one cent (\$16.01) per month (the "Base Fee") per living unit, plus five dollars and twenty cents (\$5.20) per one thousand gallons of water used per month (the "Volume Rate").
- (ii) Council authorizes City staff to adopt a written policy for calculating the number of living units.

SECTION 3. That all school district facilities, commercial customers and industrial customers shall pay:

- (i) a minimum base monthly fee of sixteen dollars and one cent (\$16.01) per month (the "Base Fee"), plus two dollars and eighty-nine cents (\$2.89) per one thousand gallons of water used per month (the "Volume Rate").

SECTION 4. Any surcharges separately authorized by resolution shall be in addition to the above sewer rates.

SECTION 5. This rate change is effective beginning with the July 1, 2021 bills.

Adopted this 1st day of June, 2021.

Derick Wenck
Mayor

ATTEST:
Mary McClung
Finance Officer

Publication: June 10, 2021
Effective Date: July 1, 2021

6:10 pm - Public Hearing to Accept Public Input on a Zoning Amendment Request for Tract 2 of Harvest Acres Addition from GB General Business District to R-2 Low Density Residential District. Developer has presented his revised plans to the area residents in the vicinity of the rezone and they were accepting and approving of the plans.

Business Item 8. Consider Quote to Grind Blacktop and Concrete Piles to Use for Improvements to Compost Access Road. Motion Tank, seconded Anez to approve quote from First Rate Excavate to grind the stockpile of blacktop and concrete piles to use for improvements to the compost access road in the amount of \$42,500.00. Upon roll call, all members present in favor.

6:15 pm – Public Hearing to Accept Public Input on Amendments to Zoning Regulations. No public comment offered

Business Item 3. 1st Reading of Ordinance 2021-02 To Amend the Zoning Regulations. Motion Tank, seconded Kindt to set the 2nd Reading of Ordinance 2021-02 To Amend the Zoning Regulations for June 15, 2021. Upon roll call, all members present in favor.

Business Item 5. 1st Reading of Ordinance 2021-05 To Rezone Tract 2 of Harvest Acres Addition from GB General Business District to R-2 Low Density Residential District. Motion Kindt, seconded Tank to set the 2nd Reading of Ordinance 2021-05 To Rezone Tract 2 of Harvest Acres Addition from GB General Business District to R-2 Low Density Residential District for June 15, 2021. Upon roll call, all members present in favor.

Business Item 1. Executive Session – SDCL 1.25.2 (5) Economic Development Matters Motion Tank, seconded Anez to enter executive session pursuant to SDCL 1-25-2 (5) Economic Development Matters at 6:21pm. Upon roll call, all members present in favor.

Mayor Wenck declared out of executive session at 6:37pm.

Business Item 9. Consider Quote to Install Pedestrian Flashing Beacon Signal at Shebal Avenue Crossing Willow Street. The school has agreed to cover fifty percent of this project. Motion Tank, seconded Anez to approve the quote from Traffic Solutions in the amount of \$15,902.42 for (2) Solar powered radio, push button pedestrian flashing beacon signals for the crossing at Shebal Avenue and Willow Street. Upon roll call, all members present in favor.

Business Item 10. Consider Authorization to Advertise for Bids for Central Park Grading Phase 2. Motion Tank, seconded Anez to authorize the advertisement for bids for Central Park Grading Phase 2. Upon roll call, all members present in favor.

Business Item 11. Consider Proposal from JSA for Topographic and Boundary Survey of Macey Ave. to Lien Ave. and Legendary Street to Miah Street – Planned Stormwater Project. Motion Anez, seconded Kindt to approve the proposal from JSA for a Topographic and Boundary Survey of Macey Ave. to Lien Ave. and Legendary Street to Miah Street for the planned stormwater project in the amount of \$13,048.00. Upon roll call, all members present in favor.

Business Item 12. Consider Proposal from ISG for Harrisburg Downtown Master Planning. Motion Tank, seconded Anez to approve the proposal from ISG for the Harrisburg Downtown Master Planning Study in the amount of \$42,000. Upon roll call, all members present in favor.

Business Item 13. Approve New Hire for Building Services Intern. Motion Anez, seconded Kindt to approve hiring Brandi Savage for the building services intern position at a rate of \$18.00 an hour. Upon roll call, all members present in favor.

With no further business, a motion was made by Tank, seconded Kindt to adjourn the city council meeting at 7:04pm. Upon roll call, all members present in favor.

The next regular meeting of the Harrisburg City Council will be held at 6:00pm on Tuesday, June 15, 2021.

Submitted by Jill Johnke, Deputy Finance Officer

Published once in the Sioux Valley News at the approximate cost of _____.