

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on May 4, 2021 at 6:00 pm, with Mayor Wenck presiding. Council members present were Kevin Maxwell, Ryan Berg, Ryan Olson and Danny Tank. Also present from the city were Joe Stonesifer, Toby Huizenga, Jill Johnke, Andrew Pietrus and Mary McClung. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

Consent Agenda: Motion Tank, seconded Maxwell to approve the consent agenda as presented.

1. Approved of May 4, 2021 Agenda
2. Approved April 20, 2021 City Council Meeting Minutes

Upon roll call, all members present in favor.

Mayor Wenck thanked city staff and everyone who worked the annual spring citywide clean up days last week (six dumpsters and two trucks of waste was collected). He also extended a big thank you to Leah Janssen for all her efforts in organizing, and to all the residents that assisted with the volunteer clean up (1.23 ton of litter picked up).

No other public comment was offered.

No business items.

Motion Olson, seconded Berg to adjourn and sine die the meeting at 6:02 pm.

Reconvene as New Council at 6:02pm.

Oath of Offices – The following Aldermen took the oath of office:

- a) Ward I – Thomas Anez (3-year term – 2024)
- b) Ward II – Chris Kindt (3-year term – 2024)

Election of Officers – Motion Tank, seconded Anez to nominate Maxwell for President of the Council and that nominations cease. Motion Maxwell, seconded Anez to nominate Tank for Vice President and that nomination cease.

Official Newspaper. With no objections from council, Mayor Wenck designated the Sioux Valley News as the city's official newspaper.

Official Depositories. With no objections from council, Mayor Wenck designated First National Bank and South Dakota FIT as the city's official depositories.

Planning and Zoning Commission. With no objections from council, Mayor Wenck appoint Rob Doyen to the Harrisburg Planning and Zoning Commission for a five-year term (2026).

Park Board. With no objections from council, Mayor Wenck appointed Lois McMahan and Scott Langerock to the Harrisburg Park Board for three-year terms (2024).

Disability Awareness Commission. With no objections from council, Mayor Wenck appointed Taylor Berg and Michelle Morrison to the Disability Awareness Commission for two-year terms (2023).

With no objections from council, Mayor Wenck made the following liaison designations:

Parks Board (Alderman Maxwell)
HEDC/Chamber (Alderman Anez)

Harrisburg Community Foundation (Alderman Tank)
Library Board (Alderman Maxwell)
Planning & Zoning Commission (Alderman Kindt)
Disability Awareness (Alderman Anez)

Consent Agenda:

1. Approved May 4, 2021 Claims
2. Mayoral Proclamation
 - a) Harrisburg High School 2020 Championship Softball Team Day – May 5, 2021
 - b) Arbor Day – May 15th, 2021
3. Approved Job Description for Water Reclamation Facility Intern
4. Approved and authorized Mayor to Sign Change Order #9 for Water Reclamation Facility (Hook-ups for Future Washer and Dryer if needed) - \$5,627
5. Approved and authorized Mayor to Sign Change Order #15 for Water Reclamation Facility (Pick Points for Headworks Building) \$3,261
6. Approved and authorized Mayor to Sign Change Order #16 for Water Reclamation Facility (Additional Power and Data Ports) \$2,453
7. Approved of Pay Application #1 – Water Main Install from Backhaus \$97,270
8. Approved of Pay Application #1 – Southeastern Ditch Regrading from Backhaus \$20,000
9. Approved and Authorized Mayor to Sign Change Order #1 for Concrete Repair Project – Krump \$2,250

A & B Business, Inc. – Rentals (Engineering) \$115.50; Ace Hardware – Supplies/Materials, Community Education/Events (Streets, Water, Sewer, Parks, Govt Bldgs) \$2,432.12; Aflac – Aflac Withholdings \$479.60; Behl, Keith – Customer Deposit Refund (Water) \$150.00; Blackburn Mfging Co. – Supplies/Materials (Water, Sewer) \$583.60; Cardmember Services – Supplies/Materials, Books, Community Education/Events, Travel/Conference, Professional Services/Fees (Planner, City Council, Engineering, Fin Admin, Elections, Library, Streets, Parks, Water, Sewer) \$6,915.88; CC & F Retail – Energy (Streets, Water, Sewer, Parks, Engineering) \$859.78; Code Works Inc. – Professional Services/Fees (Planner) \$1,187.00; Concrete Materials – Repairs/Maintenance (Streets) \$281.05; Custom Tree Movers, Inc. – Supplies/Materials, Professional Services/Fees (Forestry) \$1,200.00; Cutler Law Firm, LLP – Professional Services/Fees (Attorney) \$2,681.25; Dakota Supply Group – Repairs/Maintenance (Streets) \$281.25; Department of Treasury – Tax Withholding \$9,747.63; Geotek Engineering & Testing Services – Professional Services/Fees (Sewer) \$1,622.50; Harrisburg Economic Development – Subsidies (Economic Dev) \$4,167.03; Harrisburg Fire Dept – Professional Services/Fees (Fire) \$36,442.25; Harrisburg School District – Interest (Sewer - Debt Service) \$14,393.34; Harrisburg Water System – Utilities (Govt Bldgs, Parks, Streets, Water, Sewer) \$507.08; Health Equity – H.S.A. Withholdings \$516.16; Henry Carlson Construction LLC – Water Refund (Water) \$284.18; Henry Carlson Construction, LLC – Improve other than Buildings (Sewer) \$1,542,294.00; Infrastructure Design Group, Inc. – Engineering (Professional Services/Fees) \$40,121.30; Linc. Co. Register of Deeds – Professional Services/Fees, Supplies/Materials (Planner) \$396.00; Linc. Co. Rural Water System – Water for Resale (Water) \$1,675.30; Marco, Inc. – Rentals, Supplies/Materials (Streets, Water, Sewer, Parks, Fin Admin, Community Dev Dir, Planner) \$598.21; Menards East – Supplies/Materials (Water, Govt Bldgs) \$164.32; Payment Service Network – Professional Services/Fees (Water, Sewer, Planner) \$1,762.45; Petty Cash – Supplies/Materials (Fin Admin) \$46.19; Qualified Presort Service, LLC – Supplies/Materials (Water, Sewer) \$1,235.56; Roto Rooter – Repairs/Maintenance (Sewer) \$663.50; Rushmore Service Center – Garnishment Withholdings \$224.87; Sams Club GEMB – Professional Services/Fees, Supplies/Materials (Fin Admin, Library) \$193.47; Schoeneman Bros. Co. – Supplies/Materials (Water, Streets, Sewer, Parks) \$58.78; Sioux Falls Humane Society – Professional Services/Fees (Animal Control) \$186.72; Sioux Valley News – Publishing (Ord, Res, Proceedings,

Elections, Streets, Parks) \$1,103.62; SD Department of Transportation – Improve Other Than Buildings (Streets) \$747.53; SD Supplemental Retirement – SDRS Withholdings \$325.00; Stan Houston – Supplies/Materials (Streets, Water, Sewer, Parks) \$199.99; Staples Advantage – Supplies/Materials (Fin Admin) \$79.98; TomCrete Concrete Construction – Improve Other Than Buildings (Parks) \$3,635.27; Traffic Solutions Inc. – Repairs/Maintenance (Streets) \$65.00; Two Way Solutions, Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$660.00; USA Blue Book – Supplies/Materials (Water) \$95.44; White Glove Cleaning Services – Utilities (Govt Bldgs) \$126.25; Xcel – Energy (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$17,098.87

Business Item 1. Resolution 2021-19 Appreciation of Service – Ryan Berg.

Alderman Maxwell moved and Alderman Tank seconded the introduction of the following resolution on behalf of the City of Harrisburg:

RESOLUTION 2021-19

RESOLUTION EXPRESSING THE GRATITUDE OF THE
CITY OF HARRISBURG TO RYAN BERG FOR HIS
DISTINGUISHED SERVICE TO THE CITY OF HARRISBURG
AS ALDERMAN – WARD I AND PLANNING COMMISSION MEMBER

WHEREAS, Ryan Berg has compiled a career of over 1 year of public service to the Planning and Zoning Commission and 7 years as Alderman – Ward I to the City of Harrisburg; and

WHEREAS, the Harrisburg City Council recognizes Ryan’s ability, knowledge, willingness, and established track record in addressing and responding to the concerns of the citizens of Harrisburg and his service to the City of Harrisburg; and

WHEREAS, the City of Harrisburg recognizes Ryan’s leadership in achieving and fostering the advancement and growth of the City of Harrisburg; and

NOW, THEREFORE, BE IT RESOLVED by the City of Harrisburg that the city expresses its gratitude and thanks Ryan Berg for his services to the citizens and City of Harrisburg.

Dated this 4th day of May, 2021.

Derick Wenck, Mayor

Danny Tank, Alderman

Attest: Mary McClung, Finance Officer

Kevin Maxwell, Alderman

Chris Kindt, Alderman

Upon roll call, all members present in favor.

Business Item 2. Resolution 2021-20 Appreciation of Service – Ryan Olson.

Alderman Maxwell moved and Alderman Tank seconded the introduction of the following resolution on behalf of the City of Harrisburg:

RESOLUTION 2021-20

RESOLUTION EXPRESSING THE GRATITUDE OF THE
CITY OF HARRISBURG TO RYAN OLSON FOR HIS
DISTINGUISHED SERVICE TO THE CITY OF HARRISBURG
AS ALDERMAN – WARD II AND PLANNING COMMISSION MEMBER

WHEREAS, Ryan Olson has compiled a career of over 3 years of public service to the Planning Commission and 10 years to the Harrisburg City Council; and

WHEREAS, the Harrisburg City Council recognizes Ryan's ability, knowledge, willingness, and established record in addressing and responding to the concerns of the citizens of Harrisburg and his service to the City of Harrisburg; and

WHEREAS, the City of Harrisburg recognizes Ryan's leadership in achieving and fostering the advancement and growth of the City of Harrisburg; and

NOW, THEREFORE, BE IT RESOLVED by the City of Harrisburg that the city expresses its gratitude and thanks Ryan Olson for his services to the citizens and City of Harrisburg.

Dated this 4th day of May, 2021.

Derick Wenck, Mayor
Danny Tank, Alderman

Kevin Maxwell, Alderman
Chris Kindt, Alderman

Attest: Mary McClung, Finance Officer

Business Item 6. Approve First National Bank Signatories. Motion Maxwell, seconded Tank to approve the First National Bank signatories be Mayor Derick Wenck, Alderman Kevin Maxwell, Mary McClung, and Jill Johnke. Upon roll call, all members present in favor.

Business Item 7. Approval to Hire Part Time Seasonal Summer Public Works Employees.

a) Jacob Just - Motion Tank, seconded Maxwell to hire of Jacob Just as a part time seasonal summer public works employee at an hourly wage rate of \$12.00 an hour. Upon roll call, all members present in favor.

b) Brady Bretzman – Motion Tank, seconded Maxwell to approve the hire of Brady Bretzman as a part time seasonal summer public works employee at an hourly wage rate of \$12.00 an hour. Upon roll call, all members present in favor.

Business Item 8. Approval to Hire Water Reclamation Facility Intern. Motion Maxwell, seconded Tank to hire of Noah Hierholzer as water reclamation facility operator intern at an hourly wage of \$17.00 an hour contingent on background check. Upon roll call, all members present in favor.

Business Item 9. Approval of Salary Adjustment for Building and Mechanical Inspectors.

Motion Tank, seconded Maxwell to approve a salary adjustment for Alan Bossman, building inspector to be \$37.00 per inspection beginning May 3, 2021. Upon roll call, all members present in favor.

Motion Tank, seconded Maxwell to approve a salary adjustment for Steve Robertson, mechanical inspector to be \$37.00 per inspection to begin May 3, 2021. Upon roll call, all members present in favor.

Motion Tank, seconded Maxwell to approve a salary adjustment for Geoff Fillingsness, building inspector to be \$37.00 per inspection to begin May 3, 2021. Upon roll call, all members present in favor.

Introduced Business Item 10. Consider 605 Companies Quote for 2021 Harrisburg Curb & Gutter Project – Cliff Ave. & Southeastern Ave. Areas. Moved to scheduled public hearing.

6:20 pm – Public Hearing for Country Apple Orchards LLC (Greg Jones) for Retail (on-off sale) Wine and Cider and Retail (on-off sale) Malt Beverage and SD Farm Wine – No public comment offered

Business Item 3. Approval and Authorize Mayor to Sign Retail (on-off sale) Wine and Cider License for Country Apple Orchards. Motion Anez, seconded Maxwell to approve and authorize Mayor to sign retail (on-off sale) Wine and Cider license for Country Apple Orchards contingent on the transfer of ownership of the licensed premise property listed on application to Greg Jones. Upon roll call, all members present in favor.

Business Item 4. Approval and Authorize Mayor to Sign Retail (on-off sale) Malt Beverage and SD Farm Wine License for Country Apple Orchards. Motion Maxwell, seconded Kindt to approve and authorize Mayor to sign retail (on-off sale) Malt Beverage and SD Farm Wine license for Country Apple Orchards contingent on the transfer of ownership of the licensed premise property listed on the application to Greg Jones. Upon roll call, all members present in favor.

Continued business item 10. Consider 605 Companies Quote for 2021 Harrisburg Curb & Gutter Project – Cliff Ave. & Southeastern Ave. Areas. Motion Tank, seconded Maxwell to approve the quote from 605 Companies in the amount of \$48,500.00 for the 2021 Harrisburg Curb & Gutter project – Cliff Ave. & Southeastern Ave. areas. Upon roll call, all members present in favor.

Business Item 11. Consider Asphalt Seal Coating and Repair Quote for Patching Repairs for Devitt Drive and Maple Street. Motion Tank, seconded Anez to approve the quote from Asphalt Seal Coating and Repair quote in the amount of \$6,646.00 for patching repairs on Devitt Drive where water main was connected and on Maple Street where the culvert was reset. Upon roll call, all members present in favor.

6:30 pm – Public Hearing Petition to Vacate Public Right of Way – No public comment offered

Business Item 5. Resolution 2021-21 Petition to Vacate Public Right-of-Way. This is to vacate the north 245.36 feet of the west half of the Columbia Street North right-of-way. Motion Tank, seconded Anez to approve Resolution 2021-21 Petition to Vacate Public Right-of-Way on North Columbia Street. Upon roll call, all members present in favor.

RESOLUTION 2021-21

A RESOLUTION TO VACATE PUBLIC RIGHT-OF-WAY.

WHEREAS, a plat is to be submitted to the Planning & Zoning Administrator that requests the vacation of the north 245.36 feet of the west half of the Columbia Street North right-of-way; and

WHEREAS, this portion of Columbia Street North has not served the purpose of public access or been used as a street or alley to serve adjoining properties since it was platted in August of 2020; and

WHEREAS, the vacation of the small portion of the Columbia Street North right-of-way will allow construction of a home on the adjoining lot; and

WHEREAS, the City Council has held a public hearing to accept public input on the proposed right-of-way vacations after publication as required by SDCL 9-45-10 and 11;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Harrisburg, South Dakota, that the public right-of-way so described above is hereby vacated and may be included in the plat of Lot 12 of Block 10 of the Devitt Farm Addition;

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that this resolution shall become effective according to law.

Dated at Harrisburg, South Dakota, this 4th day of May, 2021.

COMMON COUNCIL OF THE CITY OF HARRISBURG

Seal:

Attest: Mary McClung

Derick Wenck
Mayor

Mary McClung
Finance Officer

Published: May 13, 2021

Effective: June 2, 2021

Published once at the cost of _____.

Business Item 12. Executive Session. Motion Tank seconded Maxwell to enter executive session pursuant to SDCL 1-25-2 (1) Personnel Matters at 6:33pm.

Mayor Wenck declared out of executive session at 7:05pm

Business Item 13. Approve Temporary Communications Intern Position Description. Motion Tank, seconded Maxwell, to approve the Temporary Communication Intern Position Description. Upon roll call, all members present in favor.

The April 2021 Building Permit Reports and April 2021 Finance Report were distributed and are available on the city website.

With no further business, a motion was made by Tank seconded Maxwell to adjourn the city council meeting at 7:05 pm. Upon roll call, all members present in favor.

The next regular meeting of the Harrisburg City Council will be held at 6:00pm on Tuesday, May 18, 2021.

Submitted by Jill Johnke, Deputy Finance Officer

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