

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on March 15, 2021 at 6:32 pm, with Mayor Wenck presiding. Council members present were Kevin Maxwell, Ryan Berg, Ryan Olson and Danny Tank. Also present from the city were Joe Stonesifer, Toby Huizenga, Jill Johnke, and Mary McClung. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

Consent Agenda: Motion Olson, seconded Tank to approve the consent agenda as presented.

1. Approved March 15, 2021 Agenda
2. Approved March 2, 2021 City Council Meeting Minutes
3. Approved March 15, 2021 Claims
4. Approved Dakota Garage Doors Quote to replace 305 Main Street Garage Door - \$3,199
5. Approved purchase of plate packer from Bierschbach Equipment & Supply - \$2,335
6. Approved TomCrete Concrete Quote for Concrete Sidewalk and Anchor Pad at Lake Ole Fishing Pier - \$3,635.27
7. Approved the use of staff time to work as election board for the April 13, 2021 Ward I Election
8. Approved Mayor to sign the 2022 Contract for the Provision of Fire and Rescue Service with Harrisburg Community Fire Department
9. Appointed Stephanie Bouza (3-year term) and Kama Varilek- Konda (2-year term) to the Harrisburg Community Library Board
10. Approved to expend \$500 on Disc Golf Tournament
11. Approved and authorized the Mayor to sign Water Reclamation Facility Pay Application #8 to Henry Carlson - \$350,114
12. Approved and Authorized the Mayor to Sign SRF Application #13 for Water Reclamation Facility - \$399,534
13. Approved Plat of Tract 1 of Dingsor Addition, located in the E1/2SW1/4 of Section 24, T99N, R50W, 5th P.M., Lincoln County, SD
14. Approved Pre-Annexation Agreement for Tract 1 of Dingsor Addition, located in the E1/2SW1/4 of Section 24, T99N, R50W, 5th P.M., Lincoln County, SD
15. Approved Abatements of Special Annual Street and Storm Drainage Assessments payable 2021 for parcel:

Parcel Number	HD - Harrisburg Drainage Special Annual Assessment	HR - Harrisburg Road Maintenance Special Annual Assessment
270.63.75.C100	\$349.00	\$293.40
16. Approved Spring Clean Up Days for April 27th and 28th from 3pm – 7pm and May 1st from 8am – 11am - 801 S Prairie Street

Upon roll call, all members present in favor.

AE2S – Professional Services/Fees (Engineering – Water, Sewer) \$20,389.75; American Stamp & Marking Products – Supplies/Materials (Fin Admin) \$155.45; Banner Associates, Inc. – Professional Services/Fees (Engineering – General, Sewer) \$9,734.60; Batteries Plus – Supplies/Materials (Streets, Water, Sewer, Parks) \$27.95; Border States Electric – Supplies/Materials (Water, Sewer) \$245.35; CC&F Retail – Energy (Streets, Water, Sewer, Parks, Engineering) \$623.19; City of Sioux Falls – Professional Services/Fees (Sewer) \$1,000.00; Code Works Inc. – Professional Services/Fees (Planning) \$4,691.40; Core & Main – Supplies/Materials (Water) \$4,297.34; Core & Main – Supplies/Materials (Water) \$2,160.00; Department of Treasury – Federal Tax Withholdings \$8,929.34; Distinct Auto Glass & Tires – Repairs/Maintenance (Streets, Water, Sewer, Parks) \$240.00; Fastenal Company – Supplies/Materials (Streets, Water, Sewer, Parks) \$202.32; Federal Signal Corporation – Machinery/Equipment (Public Safety) \$15,445.06; Frontier Precision Inc. – Machinery/Equipment (Engineering) \$7,100.00; Harrisburg

Economic Development Corporation – Subsidies (Economic Dev General, Additional Sales Tax Fund) \$102,720.00; Health Equity – Professional Services/Fees (City Admin, Comm Dev Dir, Fin Admin, Engineering, Streets, Water, Sewer, Parks) \$27.50; Health Equity – H.S.A. Withholdings \$566.16; Linc. Co. Rural Water System – Water for Resale (Water) \$3,290.00; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$30.39; McCallister, Anna – Other Misc Exp (Sewer) \$269.56; MidAmerican Energy – Energy (Sewer, Govt Bldgs) \$2,034.02; Novak Sanitary Sewer – Utilities (Govt Bldgs) \$69.51; Optilegra Inc. – Group Insurance (City Admin, Fin Admin, Comm Dev Dir, Engineering, Planning, Streets, Water, Sewer, Parks) \$151.28; Payment Service Network – Professional Services/Fees (Planning, Water, Sewer) \$1,654.01; Pheasantland Industries – Supplies/Materials (Streets, Water, Sewer, Parks) \$413.19; Running Supply Inc. – Repairs/Maintenance (Snow Removal) \$105.94; Rushmore Service Center – Garnishment Withholdings \$224.87; Sanborn County Clerk of Courts – Professional Services/Fees (Streets, Water, Sewer, Parks) \$20.00; Sioux Falls Networks – Supplies/Materials (Water), Professional Services/Fees (Fin Admin) \$1,174.35; Sioux Falls Utilities – Utilities (Sewer) \$19.49; SD Building Officials Association – Travel/Conference (Planning, Building Insp, Mechanical Insp) \$246.00; SD Dept of Transportation – Improve other than Bldgs (Streets) \$422,457.68; SD One Call Systems – Professional Services/Fees (Water, Sewer) \$34.65; SD Supplemental Retirement Plan – SDRS Withholdings \$275.00; SE Electric Cooperative, Inc. – Energy (Sewer, Street Lighting, Water) \$1,772.20; Stan Houston – Supplies/Materials (Engineering) \$598.25; Stone Group Architects, Inc. – Professional Services/Fees (Govt Bldgs) \$6,021.64; Sturdevant’s Auto Supply – Supplies/Materials (Streets, Water, Sewer, Parks) \$195.19; 3D Specialties – Supplies/Materials (Streets) \$3,323.98; Titan Machinery – Supplies/Materials (Streets, Water, Sewer, Parks) \$542.93; Vast Broadband – Utilities (Library, Govt Bldgs) \$860.67; Wellmark Blue Cross Blue Shield – Group Insurance (Planning) \$197.70; Wellmark Blue Cross Blue Shield – Group Insurance (City Admin, Fin Admin, Comm Dev Dir, Engineering, Streets, Water, Sewer, Parks) \$9,818.21; White Glove Cleaning Services – Utility (Govt Bldgs) \$81.25; Xcel – Energy (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$11,313.07

No public comment was offered.

Mayor thanked Huizenga and public works department for getting the streets plowed so quickly this morning.

Business Item 1. 1st Reading Ordinance 2021-01 Supplemental Appropriations Ordinance. Motion Berg, seconded Maxwell to set the 2nd Reading of Ordinance 2021-01 Supplemental Appropriations Ordinance for April 6, 2021 City Council Meeting. Upon roll call, all members present in favor.

Business Item 2. Approval and Authorize Mayor to Sign Water Purchase Agreement. Motion Tank, seconded Berg to approve and authorize the Mayor to sign the water purchase agreement with Sibley, IA for additional supply of Lewis & Clark water contingent on the final form of the agreement approved by our city attorney. Upon roll call, all members present in favor.

Business Item 3. Resolution 2021-03, Annexation of Kieffer Property - The West 28 rods of the South 28 Rods of the SW1/4SW1/4 of Section 35, T100N, R50W, 5th P.M., Lincoln County, SD. Motion Tank, seconded Olson to approve Resolution 2021-03 Annexation of Kieffer Property – the West 28 Rods of the South 28 Rods of the SW1/4SW1/4 of Section 35, T100N, R50W, 5th P.M., Lincoln County, SD. Upon roll call, all members present in favor.

RESOLUTION 2021-03

A RESOLUTION TO APPROVE A PETITION FOR ANNEXATION OF CERTAIN PROPERTY
CONTIGUOUS TO THE CITY OF HARRISBURG,

LINCOLN COUNTY, SOUTH DAKOTA.

WHEREAS, the City of Harrisburg has received a written petition for voluntary annexation signed by not less than three-fourths of the registered voters and by the owners of not less than three-fourths of the value of the territory sought to be annexed to the municipality.

WHEREAS, certain territory, hereinafter more particularly described, is contiguous to the City of Harrisburg, South Dakota; and

WHEREAS, the Planning Commission of the City of Harrisburg recommends that said area be annexed thereto;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Harrisburg, South Dakota, that the boundaries of said City of Harrisburg, South Dakota, be and they hereby are extended to include the area contiguous to the City of Harrisburg described as follows:

The West 28 rods of the South 28 rods, less Lots H-1, H-2, and H-3, of the SW¹/₄SW¹/₄ of Section 35, T100N, R50W, 5th P.M., Lincoln County, South Dakota. (Approximately 4.45 acres)

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the within-described territory is hereby designated Urban Service District, thus amending Ordinance #2006-016;

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that the zoning for the within described territory be designated as GB, General Business District.

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that this resolution shall become effective according to law.

Dated at Harrisburg, South Dakota, this 15th day of March, 2021.

COMMON COUNCIL OF THE CITY OF HARRISBURG

Seal:

Attest:

Derick Wenck

Mayor

Mary McClung

Finance Officer

Published: March 25, 2021

Effective: April 15, 2021

Business Item 4. Resolution 2021-04 To Prohibit Parking on a Portion of Cliff Avenue. Motion Olson, seconded Maxwell to approve Resolution 2021-04 To Prohibit Parking on a Portion of Cliff Avenue. Upon roll call, all members present in favor.

RESOLUTION 2021-04

A RESOLUTION TO PROHIBIT PARKING ON A PORTION OF CLIFF AVENUE IN THE CITY OF HARRISBURG, SOUTH DAKOTA

WHEREAS, City of Harrisburg, South Dakota has investigated the traffic on Cliff Avenue and determined that parking on Cliff Avenue from Willow Street to 3,300 feet south will cause unsafe driving conditions.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harrisburg, hereby prohibits parking on Cliff Avenue from Willow Street to 3,300 feet south as a means of reducing unsafe driving conditions along Cliff Avenue.

Dated this 15th day of March 2021.

DERICK WENCK
Mayor

ATTEST:
MARY MCCLUNG
Finance Officer
(SEAL)

Published: March 25, 2021
Effective: April 15, 2021

Business Item 5. Resolution 2021-05 To Prohibit Parking on a Portion of Columbia Street. Motion Olson, seconded Maxwell to approve Resolution 2021-05 To Prohibit Parking on a Portion of Columbia Street. Upon roll call, all members present in favor.

RESOLUTION 2021-05

A RESOLUTION TO PROHIBIT PARKING ON A PORTION OF COLUMBIA STREET
IN THE CITY OF HARRISBURG, SOUTH DAKOTA

WHEREAS, City of Harrisburg, South Dakota has investigated the traffic on Columbia Street and determined that parking on the east side of Columbia Street from Willow Street to 150 feet south will cause unsafe driving conditions.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harrisburg, hereby prohibits parking on the east side of Columbia Street from Willow Street to 150 feet south as a means of reducing unsafe driving conditions along Columbia Street.

Dated this 15th day of March 2021.

Derick Wenck
Mayor

ATTEST:
Mary McClung
Finance Officer
(SEAL)

Published: March 25, 2021
Effective: April 15, 2021

Business Item 6. Resolution 2021-06 To Prohibit Parking on a Portion of Creekside Avenue. Motion Tank, seconded Maxwell to approve Resolution 2021-06 To Prohibit Parking on a Portion of Creekside Avenue. Upon roll call, all members present in favor.

RESOLUTION 2021-06

A RESOLUTION TO PROHIBIT PARKING ON A PORTION OF CREEKSIDE AVENUE
IN THE CITY OF HARRISBURG, SOUTH DAKOTA

WHEREAS, City of Harrisburg, South Dakota has investigated the traffic on Creekside Avenue and determined that parking on Creekside Avenue from Willow Street to Ross Street cause unsafe driving conditions.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harrisburg, hereby prohibits parking on Creekside Avenue from Willow Street to Ross Street as a means of reducing unsafe driving conditions along Creekside Avenue.

Dated this 15th day of March 2021.

Derick Wenck
Mayor

ATTEST:

Mary McClung

Finance Officer

(SEAL)

Published: March 25, 2021

Effective: April 15, 2021

Business Item 7. Resolution 2021-07 To Prohibit Parking on a Portion of Devitt Drive. Motion Maxwell, seconded Tank to approve Resolution 2021-07 To Prohibit Parking on a Portion of Devitt Drive. Upon roll call, all members present in favor.

RESOLUTION 2021-07

A RESOLUTION TO PROHIBIT PARKING ON A PORTION OF DEVITT DRIVE
IN THE CITY OF HARRISBURG, SOUTH DAKOTA

WHEREAS, City of Harrisburg, South Dakota has investigated the traffic on Devitt Drive and determined that parking on the north side of Devitt Drive from Cliff Avenue to 250 feet east and on the south side of Devitt Drive from Cliff Avenue to 850 feet east and south will cause unsafe driving conditions.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harrisburg, hereby prohibits parking on the north side of Devitt Drive from Cliff Avenue to 250 feet east and on the south side of Devitt Drive from Cliff Avenue to 850 feet east and south as a means of reducing unsafe driving conditions along Devitt Drive.

Dated this 15th day of March 2021.

Derick Wenck

Mayor

ATTEST:

Mary McClung

Finance Officer

(SEAL)

Published: March 25, 2021

Effective: April 15, 2021

Business Item 8. Resolution 2021-08 To Prohibit Parking on a Portion of Shadowcreek Drive. Motion Tank, seconded Maxwell to approve Resolution 2021-08 To Prohibit Parking on a Portion of Shadowcreek Drive. Upon roll call, all members present in favor.

RESOLUTION 2021-08

A RESOLUTION TO PROHIBIT PARKING ON A PORTION OF SHADOWCREEK DRIVE
IN THE CITY OF HARRISBURG, SOUTH DAKOTA

WHEREAS, City of Harrisburg, South Dakota has investigated the traffic on Shadowcreek Drive and determined that parking on Shadowcreek Drive from Cliff Avenue to 700 feet west will cause unsafe driving conditions.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harrisburg, hereby prohibits parking on Shadowcreek Drive from Cliff Avenue to 700 feet west as a means of reducing unsafe driving conditions along Shadowcreek Drive.

Dated this 15th day of March 2021.

Derick Wenck

Mayor

ATTEST:

Mary McClung

Finance Officer

(SEAL)

Published: March 25, 2021

Effective: April 15, 2021

Business Item 9. Resolution 2021-09 To Prohibit Parking on a Portion of United Avenue and Kent Street. Motion Tank, seconded Maxwell to approve Resolution 2021-09 To Prohibit Parking on a Portion of United Avenue and Kent Street. Upon roll call, all members present in favor.

RESOLUTION 2021-09

A RESOLUTION TO PROHIBIT PARKING ON A PORTION OF UNITED AVENUE AND KENT STREET IN THE CITY OF HARRISBURG, SOUTH DAKOTA

WHEREAS, City of Harrisburg, South Dakota has investigated the traffic at the intersection of United Avenue and Kent Street and determined that parking on United Avenue and Kent Street for 100 feet north, south, east, and west from the intersection will cause unsafe driving conditions.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harrisburg, hereby prohibits parking on United Avenue and Kent Street for 100 feet north, south, east, and west from the intersection if United Avenue and Kent Street as a means of reducing unsafe driving conditions at the intersection.

Dated this 15th day of March 2021.

Derick Wenck

Mayor

ATTEST:

Mary McClung

Finance Officer

(SEAL)

Published: March 25, 2021

Effective: April 15, 2021

Business Item 10. Resolution 2021-10 A Resolution to Amend the City's Comprehensive Plan By Adopting A Revised Major Street Plan. Motion Tank, seconded Berg to approve Resolution 2021-10 to amend the City's Comprehensive Plan by adopting a Revised Major Street Plan. Upon roll call, all members present in favor.

RESOLUTION 2021-10

A RESOLUTION TO AMEND THE CITY'S COMPREHENSIVE PLAN BY ADOPTING A REVISED MAJOR STREET PLAN.

WHEREAS, the Planning Commission of the City of Harrisburg has made a careful study of the probable future growth of the City of Harrisburg and its transportation network; and

WHEREAS, the Planning Commission of the City of Harrisburg has proposed that the City's Comprehensive Plan be amended by the adoption of a revised Major Street Plan to improve the City's efforts in planning the future growth of the City by expanding the area subject to the City's Subdivision Regulations;

WHEREAS, the City Council of the City of Harrisburg believes that the adoption of a revised Major Street Plan will help guide and accomplish the coordinated and harmonious development of the City; and

WHEREAS, the Planning Commission and City Council have both held public hearings to accept public input on the revised Major Street Plan;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Harrisburg, South Dakota, that the City's Comprehensive Plan is hereby amended by the adoption of the revised Major Street Plan attached hereto;

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that this resolution shall become effective according to law.

Dated this 15th day of March 2021.

Derick Wenck
Mayor

ATTEST:

Mary McClung
Finance Officer
(SEAL)

Published: March 25, 2021

Effective: April 15, 2021

Business Item 11. Employee Wage Adjustment for Class I and Pesticide Certifications. Motion Berg, seconded Maxwell that Nolan Meyer receives a \$2.00 an hour wage adjustment for a wage of \$20.90 for certifications obtained including Pesticide Applicator, Water Distribution Operator Class I, Wastewater Collection Operator Class I and Wastewater Treatment Operator Class I beginning with pay period #8. Upon roll call, all members present in favor.

Business Item 12. Approve New Hire Public Works Employee. Motion Maxwell, seconded Olson to hire Todd Harris at a starting wage of \$18.00 an hour plus \$.50 an hour for his CDL for a total of \$18.50 an hour plus a cell phone allowance of \$35.00 a month. Starting date to be determined. Upon roll call, all members present in favor.

Business Item 13. Consider Recommendation to Accept and Award the 2021 Slurry Seal Contract to Asphalt Surfacing Technologies. Sioux Falls was the lead on this project bid. Three bids were received: Asphalt Surfacing Technologies \$87,005.29, Missouri Petroleum Products \$93,918.42, and Intermountain Slurry Seal \$112,213.76. Motion Tank, seconded Maxwell to accept and approve the 2021 Slurry Seal bid from the lowest responsible bidder of Asphalt Surfacing Technologies in the amount of \$87,005.29. Upon roll call, all members present in favor.

Business Item 14. Consider Proposal from Banner Engineers for Amendment #1 to Wetlands Study Site Feasibility - Prospectus. Motion Tank, seconded Maxwell to approve the proposal from Banner Engineers for Amendment #1 to the Wetlands Study Site Feasibility – Prospectus in the amount of \$34,703.00. Upon roll call, all members present in favor.

With no further business, a motion was made by Tank, seconded Maxwell to adjourn the city council meeting at 6:59pm. Upon roll call, all members present in favor.

The next regular meeting of the Harrisburg City Council will be held at 6:00pm on Tuesday, April 6, 2021.

Submitted by Jill Johnke, Deputy Finance Officer

Published once in the Sioux Valley News at the approximate cost of _____.