

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on January 5, 2021 at 6:00 pm, with Mayor Wenck presiding. Council members present were Kevin Maxwell, Ryan Berg, and Danny Tank. Absent Ryan Olson. Also present from the city were Andrew Pietrus, Joe Stonesifer, Toby Huizenga, Mary McClung and Jill Johnke. A list of all others in attendance is on file at the city office.

Pledge of Allegiance was recited.

Consent Agenda: Motion Tank, seconded Maxwell to approve the consent agenda as presented.

1. Approved January 5, 2021 Agenda
2. Approved December 30, 2020 City Council Meeting Minutes
3. Approved January 5, 2021 Claims
4. Approved 2021 Sioux Empire Water Festival Subsidy - \$500.00
5. Authorized Preapproved Monthly or as Needed Payments to Avoid Late Penalties (Council and Employee wages and payroll deductions; health, vision, retirement, supplemental insurance, employee wage garnishments, credit card, loan payments and bonds, Sioux Falls Utilities, Lewis & Clark Regional Water System, South Eastern Electric Cooperative, Xcel Energy, MidAmerican Energy, Vast Broadband and Verizon Wireless)
6. Established April 13, 2021 as the Municipal Election Date

Upon roll call, all members present in favor.

American Water Works – Professional Services/Fees (Water, Sewer) \$344.00; Brewers, Thomas – Customer Deposit Refund (Water) \$53.00; Carlson, Tom & Pearl – Customer Deposit Refund (Water) \$118.07; Dakota Fluid Power, Inc. – Repairs/Maintenance (Snow Removal) \$25.81; Decker, Kurtis – Customer Deposit Refund (Water) \$133.17; DENR – Professional Services/Fees (Water, Sewer) \$108.00; DENR – Professional Services/Fees (Sewer) \$50.00; Dept of Revenue & Regulation – Other Current Expense (Fin Admin) \$6.50; Department of Treasury – Federal Withholdings \$8,298.97; Dibbern, Bobbi & Jason – Customer Deposit Refund (Water) \$139.32; Feddersen, Wayne & Kara – Customer Deposit Refund (Water) \$127.31; Government Finance Officers Assoc. – Professional Services/Fees (Fin Admin) \$65.00; Gworks – Computer Software (Water, Sewer, Streets, Storm Drainage) \$13,740.00; Harrisburg Chamber of Commerce – Professional Services/Fees (Library) \$125.00; Health Equity – H.S.A. Withholdings \$566.16; Health Equity – Group Insurance (Fin Admin, City Admin, Comm Dev Dir, Engineering, Streets, Water, Sewer, Parks) \$22,000.00; ICC Birmingham District Office – Professional Services/Fees (Planner) \$145.00; Jung, Brenda & Steve – Customer Deposit Refund (Water) \$99.21; Kens Auto – Customer Deposit Refund (Water) \$50.00; Linc. Co. Register of Deeds – Professional Services/Fees, Supplies/Materials (Planner) \$122.00; Maas, Maureen – Customer Deposit Refund (Water) \$150.00; McConnell, Brett & Jenny – Customer Deposit Refund (Water) \$76.43; Miller, Tara – Customer Deposit Refund (Water) \$96.45; Noonan, David – Customer Deposit Refund (Water) \$117.97; Onsolve, LLC – Professional Services/Fees (Streets, Water, Sewer) \$3,675.00; Optilegra, Inc. – Group Insurance, Insurance Withholdings (Comm Dev. Dir., Fin Admin, City Admin, Planner, Engineering, Streets, Water, Sewer, Parks) \$151.28; Payment Service Network – Professional Services/Fees (Planner, Water, Sewer) \$1,728.54; Rushmore Service Center – Garnishment Withholdings \$224.87; Sams BP – Customer Deposit Refund (Water) \$230.50; Sioux Empire Water Festival – Subsidies (Water) \$500.00; SF Area Chamber of Commerce – Professional Services/Fees (Econ Dev) \$200.00; SD Assoc of Code Enforcement – Professional Services/Fees (Planner) \$40.00; SD Assoc of Rural Water Systems – Professional Services/Fees (Water, Sewer) \$990.00; SD Building Officials Assoc. – Professional Services/Fees (Planner) \$50.00; SD City Management Assoc. – Professional Services/Fees (City Admin) \$150.00; SD Gov Finance Officers Assoc. – Professional Services/Fees (Fin Admin) \$70.00; SD Human Resource Assoc. – Professional Services/Fees (City Admin, Fin Admin) \$50.00; SD Municipal League –

Professional Services/Fees (Fin Admin) \$3,021.92; SD Municipal St. Maint. Assoc. of SD – Professional Services/Fees (Streets) \$35.00; SD Planners Assoc. – Professional Services/Fees (Planner, Planning Board) \$260.00; SD Unemployment Insurance Div. – Unemployment Comp (Fin Admin) \$137.94; SECOG – Professional Services/Fees (Fin Admin) \$7,429.00; SD Electric Cooperative, Inc. – Energy (Sewer, Street Lighting, Water) \$2,314.27; Stack, Jason – Customer Deposit Refund (Water) \$135.32; US Bank National Assoc. – Principal, Interest (Sewer) \$33,268.42; US Bank National Assoc. – Principal, Interest (Water) \$22,053.69; US Bank National Assoc. – Principal, Interest (Water) \$29,926.63; US Bank National Assoc. – Principal, Interest (Sewer) \$11,373.07; US Bank National Assoc. – Principal, Interest (Storm Drainage) \$24,342.43; Sd Supplemental Retirement Plan – SDRS Withholdings \$275.00; Web Concentrate – Professional Services/Fees (Comm Dev. Dir.) \$99.06; Wellmark Blue Cross Blue Shield – Group Insurance, Insurance Withholdings (Comm. Dev. Dir, Streets, Sewer, Water, Parks, Fin Admin, City Admin, Engineering) \$9,131.84; White Glove Cleaning Services – Utilities (Govt Bldgs) \$81.25; Vast Broadband – Utilities (Library, Govt Bldgs) \$1,004.59; Xcel Energy – Energy (Park Lighting, Govt Bldgs, Other Protection, Water, Sewer, Street Lighting) \$11,210.53

Jesse Fonkert – Executive Director of Lincoln & Minnehaha County Economic Development Associations gave a brief update on LCEDA and where they hope to take this organization in the future to best serve the communities.

Jim Weixel with Bumblebee Gibson requested the City help with removal of snow piles from his property along Railroad Avenue.

Design Alternatives for Willow Street and Cliff Avenue Intersection Presentation. Stonesifer went through information on the two alternatives of either a signalized or roundabout intersection. This information can be found on the city’s Cliff and Willow Intersection dedicated website page. Both alternatives will meet the city’s traffic needs for at least 20 years. A public open house (informal come and go) will be held on January 12, 2020 from 4:30 pm – 7:30 pm at the Liberty School Board Room with our engineer present to answer questions.

Business Item 1. Resolution 2021-01 Establishing Salaries for 2021. Motion Tank, seconded Maxwell to approve Resolution 2021-01 Establishing Salaries for 2021. Upon roll call, all members present in favor.

RESOLUTION 2021-01
A Resolution Establishing the Salaries for 2021

WHEREAS, SDCL 9-14-28 requires that the governing body of every municipality shall fix and determine by ordinance or resolution, the amount of salaries and compensation of all municipal officers and the time at which the same shall be paid; and

WHEREAS, the City council shall publish the salaries for compliance with the provision of SDCL,

NOW, THEREFORE, BE IT RESOLVED by the City Council that the following resolution, repealing all prior salary and wage resolutions, be passed, approved and effective beginning January 1, 2021. The Mayor, City Council, Planning and Zoning Board and Park Board shall be paid quarterly, and all other officers and employees shall be paid bi-weekly at the following yearly salary or hourly wage.

Derick Wenck (Mayor) - \$8,000.00 year; Ryan Berg (Alderman) - \$6,500.00 year; Ryan Olson - \$6,500.00 year; Danny Tank (Alderman) - \$6,500.00 year; Kevin Maxwell (Alderman) - \$6,500.00 year; Bruce Bicknase (Planning & Zoning Board) - \$800.00 year; Wendi Hogan (Planning & Zoning Board) - \$800.00 year, (Park Board) \$500.00 year; Chris Kindt (Planning & Zoning Board - \$800.00 year; Brandon Hiles (Planning & Zoning Board) - \$800.00 year; Jason Schipper (Planning & Zoning Board) - \$800.00 year; Robert Doyen (Planning & Zoning Board) - \$800.00 year; Kristin Larson (Planning & Zoning Board) - \$800.00 year, (Park Board) \$500.00 year; Tom Anez (Park Board) - \$500.00 year;

Jonathan DeBruin (Park Board) - \$500.00 year; Lois McMahon (Park Board) - \$500.00 year; Scott Langerock (Park Board) - \$500.00 year; Andrew Pietrus (Chief Executive) \$95,801.41 year; Kevin Fitzgibbons (Community Development Director) \$25.00 per hour; Jill Johnke (Deputy Finance Officer, Admin Assistant) \$22.00 per hour; Mary McClung (Finance Officer) \$85,000.00 year; Michael McMahon (Planning & Zoning Official) \$72,131.11 year; Joe Stonesifer (City Engineer) \$89,302.50 year; Cole Wedel (GIS Engineering Technician) \$20.52 per hour; Alan Bossman (Building Inspector) \$30.00 per inspection; Steve Robertson (Mechanical Inspector) \$30.00 per inspection; Geoff Fillingsness (Code Official) \$35.00 per hour; Toby Huizenga (Public Works Director) \$71,442.00 year; Dustin Preheim (Public Works Water Reclamation Supervisor and Assistant Public Works Director) \$57,750.00 year; Jason Thurston (Public Works Parks Supervisor) \$23.55 per hour; David Rennich (Public Works) \$19.40 per hour; Chris Kullander (Public Works) \$23.17 per hour; Nolan Meyer (Public Works) \$18.90 per hour; Jacob Wagoner (Public Works Water Reclamation Operator) \$22.66 per hour; Gene Hammerstrom (Public Works) \$19.73 per hour; Larry Plucker (Public Works) \$17.77 per hour; Kristi Jones (Librarian) \$18.08 per hour; Lisa Hirsch Korn (Librarian) \$13.40 per hour; JoAnn Helland (Librarian) \$13.40 per hour; Sarah Heinz (Librarian) \$11.82 per hour; Leslee Reiland (Librarian) \$13.11 per hour; LaRue Brereton (Librarian) \$13.11 per hour; Donaleen Huizenga (Librarian) \$11.14 per hour

BE IT FURTHER RESOLVED that the Mayor and Council shall determine all foregoing salaries and wages.

Dated this 5th day of January, 2021.

CITY OF HARRISBURG

Derick Wenck
Mayor, City of Harrisburg, SD

ATTEST:

Mary McClung, Municipal Finance Officer

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Business Item 2. Consider Engineering Feasibility Study of Developing a Wetland Area/Bank on the Water Reclamation Facility Land. Banner Engineering presented a proposal with an option to include a drone fly over for a total not to exceed \$7,677.00. Motion Berg, seconded Maxwell to approve the engineering proposal from Banner to complete a feasibility study of developing a wetland area/bank on the Water Reclamation Facility land in an amount not to exceed \$7,677.00. Upon roll call, all members present in favor.

Business Item 3. Consider Eastside Sanitary Sewer Study Engineering Proposal. AE2S presented a proposal in the amount of \$74,949.00 to complete this study. Motion Berg, seconded Maxwell to approve the engineering proposal from AE2S for the Eastside Sanitary Sewer Study in an amount not to exceed \$74,949.00. Upon roll call, all members present in favor.

Business Item 4. Consider Westside Sanitary Sewer Study Engineering Proposal. Banner Engineering presented a proposal in the amount of \$98,950.00 to complete this study. Motion Berg, seconded Maxwell to approve the engineering proposal Banner for the Westside Sanitary Sewer Study in an amount not to exceed \$98,950.00. Upon roll call, all members present in favor.

Business Item 5. Consider Water and Sewer Rate Study Engineering Proposal. AE2S presented a proposal in the amount of \$44,000.00 to complete this study. Motion Maxwell, seconded Tank to approve the water and sewer rate study proposal from AE2S at a cost not to exceed \$44,000.00. Upon roll call, all members present in favor.

Business Item 6. Westside Trunk Sewer: a) Approve and Authorize Mayor to Sign Final Change Order #5 and b) Approve and Authorize Mayor to Sign Final Pay Application #6. No action taken on either item at this time.

Henry Carlson Construction provided a written Harrisburg Water Reclamation Facility update.

December 2020 Building Permit Reports and Financial Report were provided and are available on the city website.

With no further business, a motion was made by Maxwell, seconded Tank to adjourn the city council meeting at 6:32 pm. Upon roll call, all members present in favor.

The next regular meeting of the Harrisburg City Council will be held at 6:00 pm on Tuesday, January 19, 2021.

Submitted by Jill Johnke, Deputy Finance Officer

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