

**HARRISBURG PLANNING COMMISSION  
APPROVED MINUTES OF THE REGULAR MEETING OF JANUARY 12, 2016  
HELD AT 6:00 P.M. IN THE CITY HALL CONFERENCE ROOM**

**CALL TO ORDER**

Vice-Chairman Tank called the meeting to order at 6:15 p.m.

Members present: Kvasnicka, Swenson, & Tank. Staff present: McMahon & Mergen.  
Others present: Donald Hoffman and Toby Brown.

**APPROVAL OF AGENDA**

1. To approve the agenda for the January 12, 2016 regular meeting.

Swenson moved, with Kvasnicka seconding, to approve the agenda as presented. The motion was approved by a unanimous vote.

**OLD BUSINESS**

2. Approval of the minutes of the Commission meeting of December 8, 2015.

Swenson moved, with Kvasnicka seconding, to approve the minutes of December 8 as presented. The motion was approved by a unanimous vote.

**NEW BUSINESS**

3. Review of Plat of Tract 2 of Hoffman's Addition, located in the E $\frac{1}{2}$  of Government Lot 2 of the NW $\frac{1}{4}$  of Section 3, T99N, R50W, 5<sup>th</sup> P.M., Lincoln County, SD.

After review of the plat and discussion with Mr. Hoffman, Swenson moved, with Kvasnicka seconding, to approve the Plat of Tract 2 of Hoffman's Addition as presented. The motion was approved by a unanimous vote.

4. Review of Plat of Tract 6A and Tract 6B of Timm's Addition, located in the E $\frac{1}{2}$ SE $\frac{1}{4}$  of Section 19, T99N, R49W, 5<sup>th</sup> P.M., Lincoln County, SD.

Swenson moved, with Kvasnicka seconding, to approve the Plat of Tract 6A and Tract 6B of Timm's Addition as presented. The motion was approved by a unanimous vote.

5. Discussion of proposed amendments to the City's Zoning Regulations.

The Commission discussed with Toby Brown how best to revise, amend, or replace the City's Zoning Regulations. The consensus of the Commission was to proceed with one or more minor amendments to the Regulations to address specific concerns rather than attempting a complete replacement of the current Regulations.

6. Review of the proposed amendment to the City's Subdivision Regulations.

McMahon briefly described the proposed changes to the Subdivision Regulations and asked that the Commission take no action on this item until its next meeting.

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**GUEST INPUT**

No guest input was offered.

**ADMINISTRATIVE REPORTS AND COMMISSION INPUT**

**7. Building and development activity reports for December, 2015.**

McMahon presented a report on building and development activity for December.

**8. 2015 Annual Reports.**

McMahon presented the 2015 Annual Reports to the Commission.

**9. Election of officers.**

The Commission deferred the election until the next meeting.

**ADJOURNMENT**

Swenson moved, with Kvasnicka seconding, to adjourn. The motion was approved by a unanimous vote. The Commission meeting adjourned at 7:40 p.m.

Respectfully submitted,

Michael McMahon  
Planning & Zoning Administrator