

**HARRISBURG PLANNING COMMISSION
APPROVED MINUTES OF THE REGULAR MEETING OF DECEMBER 8, 2015
HELD AT 6:00 P.M. IN THE CITY HALL CONFERENCE ROOM**

CALL TO ORDER

Chairman Bicknase called the meeting to order at 6:00 p.m.

Members present: Bicknase, Kindt, Kvasnicka, Schipper, Swenson, Tank, & Woodson.
Others present: McMahan.

APPROVAL OF AGENDA

1. To approve the agenda for the December 8, 2015 regular meeting.

Schipper moved, with Tank seconding, to approve the agenda as presented. The motion was approved by a unanimous vote.

OLD BUSINESS

2. Approval of the minutes of the Commission meeting of November 9, 2015.

Schipper moved, with Tank seconding, to approve the minutes of November 9 as presented. The motion was approved by a unanimous vote.

NEW BUSINESS

3. Review and recommendation to the City Council on the proposed amendment to the City's Subdivision Regulations.

McMahan reported that the changes to the Regulations were not completed in time for the Commission meeting and that this item will be placed on the January meeting agenda.

4. Discussion of proposed amendments to the City's Zoning Regulations.

The Commission discussed several areas of possible amendments to the Zoning Regulations. The consensus of the Commission is to place this item on the January meeting agenda and invite Toby Brown of SECOG to participate in the discussion.

5. Discussion of 2016 meeting dates and times.

The consensus of the Commission is to meet at 6:00 p.m. on the second Tuesday of each month in the City Hall Conference Room.

GUEST INPUT

No guest input was offered.

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ADMINISTRATIVE REPORTS AND COMMISSION INPUT

6. Building and development activity reports for November, 2015.

McMahon presented a report on building and development activity for November. No Commission input was offered.

ADJOURNMENT

Tank moved, with Schipper seconding, to adjourn. The motion was approved by a unanimous vote. The Commission meeting adjourned at 6:11 p.m.

Respectfully submitted,

Michael McMahon
Planning & Zoning Administrator