

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on February 1, 2016, at 6:00 p.m., with Mayor Julie Burke Bowen presiding. Council members present were Allison Sanderson, Ryan Olson, and Ryan Berg. Also present from the city were Mary McClung, Andrew Pietrus, Michael McMahon, Dustin Preheim and Alysia Simunek. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Olson to approve the consent agenda consisting of the following items: 1) February 1, 2016 agenda; 2) January 19, 2016 City Council Meeting Minutes; 3) February 1, 2016 claims, seconded Sanderson. Motion carried.

Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Aflac – Aflac Withholdings \$192.46; Agora X Inc. – Supplies & Materials (Streets, Water, Sewer Parks) \$1,717.55; Albers Electric LLC – Repairs/Maintenance (Govt Bldgs) \$257.99; Allied Oil & Tire Company – Repairs/Maintenance (Streets) \$180.80; Attema, Colin – Customer Deposit Refund (Water) \$97.15; Barron, Michael – Customer Deposit Refund (Water) \$150.00; ; Battery Systems – Supplies/Materials (Streets, Water, Sewer, Parks) \$78.01; Bumblebee Gibson – Supplies/Materials (Snow Removal) \$175.00; Campbell Supply – Supplies/Materials (Water, Govt Bldgs, Parks, Streets, Sewer) \$1,054.75; Cardmember Services – Travel/Conference (Planner), Professional Services/Fees (Weed Control, West Nile Prevention) Supplies/Materials (Library, Streets, Govt Bldgs) \$1,455.02; Certified Laboratories – Supplies/Materials (Streets, Water, Sewer, Parks) \$159.26; City of Sioux Falls – Professional Services/Fees (Sewer) \$1,000.00; Coon, Travis & Janessa – Customer Deposit (Water) \$109.80; Dakota Garage Doors, Inc. – Supplies/Materials (Govt bldgs.) \$175.00; Department of Treasury – Federal Withholding \$5,301.08; Fastenal Company – Supplies/Materials (Streets, Sewer, Water, Parks) \$1,191.58; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – Payroll \$29,516.41; Grainger – Supplies/Materials (Sewer) \$131.00; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; Harrisburg Water – Utilities (Govt Bldgs) \$176.64; Home Definition, Inc. – Professional Services/Fees - \$25.00; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Hunter, Amy – Customer Deposit Refund (Water) \$52.31; Inland Truck Parts and Service – Repairs/Maintenance (Streets) \$1,015.63; ICC Birmingham District Office – Professional Services/Fees (Planner) \$135.00; International Industries Inc. – Repairs/Maintenance (Sewer) \$1,197.60; LaValley Township – Repairs/Maintenance (Streets) \$90.00; Lincoln County Auditor – Professional Services/Fees (Police) \$59,362.86; Lincoln County Register of Deeds – Professional Services/Fees, Supplies/Materials (Planner) \$62.00; Lincoln Co Treasures Office – Repairs/Maintenance, Professional Services/Fees (Streets, Storm Drainage, Parks) \$9,667.22; Malloy Electric – Supplies/Materials (Sewer) \$569.19; Marco, Inc. – Rentals, Supplies/Materials (Fin Admin) \$309.91; Matheson Tri-Gas Inc. – Supplies/Materials (Streets, Water, Sewer, Parks) \$155.70; McClung, Mark – Utilities (Govt Bldgs), Travel/Conference (Water) \$153.50; McClung, Mary – Travel/Conference (Fin Admin) \$137.16; Meyer, Miranda – Customer Deposit Refund (Water) \$109.80; Miller, Patrick – Customer Deposit Refund (Water) \$84.50; Nelson, Amy & Chris – Customer Deposit Refund (Water) \$122.45; Novak Sanitary Service – Utilities (Govt Bldgs) \$56.75; Olson, Charise – Customer Deposit Refund (Water) \$109.80; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities, Travel/Conference, Supplies/Materials (Govt Bldgs, Water, Sewer, Streets, Parks) \$165.24; Schoeneman Bros. Co. – Supplies/Materials (Govt Bldgs, Streets, Water, Sewer, Parks) \$474.94; Sioux Falls Utilities – Pumping of wastewater (Sewer) \$78,192.61; Sioux Valley News – Publishing – Ords, Res, Proceedings, Election, Planner) \$338.28; South Dakota Retirement System – Retirement \$4,399.16; SD Supplemental Retirement Plan – Retirement \$312.00; SD Water and Wastewater Association – Travel/Conference (Water, Sewer) \$60.00; Staples Advantage – Supplies/Materials (Library, Fin Admin, Planner) \$210.34; Sundberg, Jason & Jessica – Customer Deposit Refund (Water) \$71.85; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; United States Post Office – Supplies/Materials (Water, Sewer, Fin Admin, Planner) \$996.43; Woessner, Nicole – Customer Deposit Refund (Water) \$122.45

Council member Ryan Wolbrink arrived at 6:06pm.

Rachel Abrahamson was present to discuss with council a dispute with her water/sewer bill. Another resident had incorrectly authorized monthly payments be made to her account for 9 months. After realizing the error, the amount was adjusted and reapplied to Abrahamson's account. Abrahamson requested a break in the bill due to financial hardship. Motion Berg to waive half of the remaining balance of \$196.20, seconded Wolbrink.

Jon Brown with Stockwell Engineers Inc., gave the water/sewer rate presentation. Ten residents were present to discuss the rate increase with council. Council and staff will review the recommendations from the engineer and residents and discuss at the next meeting.

Motion Wolbrink to authorize staff to negotiate an agreement with North Lincoln County Rural Water for the completion of the water main project on SD Highway 115, seconded Sanderson.

Motion Berg to approve the Design Agreement Amendment for the Second Mile of Water Main on SD Highway 115, seconded Wolbrink.

Council reviewed the employee volunteer program draft. Staff will still be reviewing the policy so no action will be taken at this time.

Simunek provided an update on the 2016 Special Census recruiting.

Brown, of Stockwell Engineers Inc., provided the monthly engineer's report. A copy of the report is available at city hall.

McMahon provided the planning & zoning report including the January 2016 building permit report.

Preheim provided the city maintenance report.

McClung provided the January 2016 finance report and sales tax reports.

Pietrus provided the city administrators monthly report.

The next meeting of the City Council will be held on Tuesday, February 16, 2016, at the Liberty School Board Room at 6:00 p.m. The next meeting of the Planning Commission will be held on Tuesday, February 9, 2016, at 6:00 p.m. at the Harrisburg City Hall Conference Room.

With no further business, a motion was made by Wolbrink to adjourn the meeting at 7:51 p.m., seconded Olson. Motion carried.

Alysia Simunek, Deputy Finance Officer

Please publish once at the approximate cost of _____.