

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on December 21, 2015, at 6:00 p.m., with Mayor Julie Burke Bowen presiding. Council members present were Allison Sanderson, Ryan Olson, Ryan Berg and Ryan Wolbrink. Also present from the city were Mary McClung, Andrew Pietrus, Michael McMahon, and Alysia Simunek. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Berg to approve the consent agenda consisting of the following items: 1) December 21, 2015 agenda; 2) December 7, 2015 City Council Meeting Minutes; 3) December 21, 2015 claims 4) 2016 Meeting Dates Calendar 5) Lincoln County Rural Water request to serve 27210 Huckfinn Circle (The City of Harrisburg will not provide water service to the Applicant at this time and consents in writing that Lincoln County Rural Water System, Inc. may serve the applicant until such time as City service is available, seconded Wolbrink. Motion carried.

Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Barnes & Noble Booksellers – Books (Library) \$3,457.98; Battery Systems – Supplies & Materials (Streets) \$316.78; Dakota Supply Group – Supplies (Sewer) \$55.07; Department of Treasury – Federal & FICA Withholdings \$5,198.70; GFP Licensing – Other Materials for Resale (Rec) \$66.00; Harrisburg School System – Rentals (Library) \$1,500.00; HD Supply Waterworks – Supplies and Materials (Water) \$1,692.20; H & W Contracting, LLC – Improvements other than Bldgs (Sewer, Storm Drainage Fund) \$10,853.50; Home Definition, Inc. – Professional Services & Fees (Govt Bldgs) \$25.00; International Industries Inc. – Repairs & Maintenance (Sewer) \$765.16; LaValley Township – Repairs & Maintenance (Streets) \$270.00; Lyle Signs Inc. NW 7165 – Supplies & Materials (Streets) \$334.18; Marco, Inc. – Rentals, Supplies & Materials (Fin Office) \$325.25; Nyberg's Ace Hardware Inc. – Supplies & Materials (Streets) \$11.98; Prairie Wind Trailers, LLC – Repairs & Maintenance (Streets) \$65.00; Respec Consulting & Services – Professional Services (Storm Drainage Fund) \$1,975.60; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Seal Pros, Inc. – Improvements other than bldgs. (Streets, Water, Sewer) \$41,883.17; Sioux Falls Humane Society – Professional Services (Animal Control) \$287.48; South Dakota DOT – Improvements other than buildings (Parks) \$79.29; South Dakota DOT – Supplies & Materials (Snow Removal) \$3,522.91; SD Supplemental Retirement Plan – SDRS Withholding \$312.00; SD Water & Wastewater Association – Professional Services & Fees (Water, Sewer) \$30.00; USD Government Research Bureau – Professional Services & Fees (Economic Development) \$8,467.00; Vantek Communications, Inc. – Repairs & Maintenance, Rentals (Water, Sewer) \$345.00; Vast Broadband – Utilities (Library, Govt Bldgs) \$393.69.

Mayor Burke-Bowen presented Justin VanOrmer with a Certificate of Appreciation of Service for his time and dedication to the Harrisburg Planning & Zoning Commission and Park Board.

Mayor Burke-Bowen also recognized Heidi Nickles and Rex McDonald for their time and dedication to the Harrisburg Park Board. Certificates of Appreciation of Service will be sent to them.

Discussion with representatives from the Sheriff's office regarding the current snow ticket and towing policy was had. Pietrus mentioned that they have decided when possible to not plow during the hours of 5-7pm, to allow residents to get home and clear their driveways. City staff, council members and the sheriff's office will meet again to develop a solid ordinance.

A Public Hearing was held at 6:05 p.m. for Subdivision Regulations Revision. No action taken at this time.

Collin McKenzie with the Harrisburg Days Foundation was present to discuss relinquishing the flag football program to the city. City Staff and council will discuss this possibility further before making a final decision.

Discussion began with Harry Lockhart about the replacing of the sidewalk in front of his business at 300 Main Street. Lockhart requests the city be responsible for replacing the sidewalk and the city has explained it is the landowner's responsibility. The council will obtain an estimate and be in further contact with Lockhart.

Council received a request to waive a snow parking ticket from Karla Lems issued on November 30<sup>th</sup>. Lems was assisting a new resident moving into a home during the snow storm. Motion Berg, to waive ticket #1913 for Karla Lems in the amount of \$25.00, seconded Sanderson.

Council received a request to waive a snow parking ticket from Josh Gullickson issued on November 30<sup>th</sup>. Resident was out of town however car was on street longer than the normal parking restrictions allow. Council denied request.

Motion Sanderson to take the 2<sup>nd</sup> Reading of Ordinance 2015-10 Amending Municipal Ordinances from the table.

Motion Wolbrink to approve Ordinance 2015-10 Amending Municipal Ordinances with the replacement of the snow removal policy, seconded Sanderson.

Motion Olson to approve Reading of Ordinance 2015-08 Zoning Ordinance Amendment, seconded Wolbrink.

Motion Berg to approve and have the Mayor sign the 2016 Sioux Falls MPO Agreement, seconded Wolbrink.

Council reviewed the cost for the advertising in the Sioux Falls Chamber of Commerce Map. Council opted to not renew the advertisement at this time.

Motion Wolbrink to set Dustin Preheim's wage at \$17.66 for receiving his Class I Wastewater Treatment Certification on December 16, 2015, new rate will be effective with pay period beginning December 21, 2015, seconded Sanderson.

Motion Wolbrink to set Jason Thurston's wage at \$16.13 for receiving his Stabilization of Ponds Certification on December 16, 2015, new rate will be effective with pay period beginning December 21, 2015, seconded Sanderson.

Jon Brown with Stockwell Engineers provided council with a short review of the CIP projects and recommended water and sewer rate increases. A formal presentation will be held at the 1<sup>st</sup> meeting in February 2016.

Motion Sanderson to enter into Executive Session pursuant to SDCL 1-25-2(1) regarding personnel at 7:48 p.m.

Mayor Burke-Bowen declared executive session over at 8:22 p.m.

The next special meeting of the City Council will be held on Wednesday, December 30, 2015, at the Harrisburg City Hall Conference Room at 8:00 a.m. The next meeting of the Planning Commission will be held on Tuesday, January 12, 2016, at 6:00 p.m. at the Harrisburg City Hall Conference Room.

With no further business, a motion was made by Olson to adjourn the meeting at 8:23 p.m., seconded Wolbrink. Motion carried.

Alysia Simunek, Deputy Finance Officer

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