

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on December 7, 2015, at 6:00 p.m., with Mayor Julie Burke Bowen presiding. Council members present were Allison Sanderson, Ryan Olson, Ryan Berg and Ryan Wolbrink. Also present from the city were Mary McClung, Andrew Pietrus, Michael McMahon, Dan Fink and Alysia Simunek. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Berg to approve the consent agenda consisting of the following items: 1) December 7, 2015 agenda; 2) November 17, 2015 City Council Meeting Minutes; 3) December 7, 2015 claims, seconded Wolbrink. Motion carried. Abels, Heather & Scott – Customer Deposit Refund (Water) \$71.85; Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Aflac – Aflac Insurance Withholding \$192.46; Agora X Inc – Supplies & Materials (Streets, Sewer, Water, Parks, Street Cleaning, Snow Removal, City Admin) \$1,546.37; Barnes & Noble Booksellers – Books (Library) \$153.44; Battery Systems – Supplies & Materials (Streets) \$38.53; Business Forms and Accounting – Supplies & Materials (Fin Admin) \$104.00; Campbell Supply – Supplies & Materials (Streets, Water, Sewer, Parks) \$314.18; Cardmember Services – Supplies & Materials (Board, Snow Removal) Professional Services & Fees (City Admin) Travel & Conference (Planner) \$349.07; Cutler Law Firm, LLP – Professional Services & Fees (Attorney) \$1,721.11; Dakota Fluid Power, Inc. – Supplies & Materials (Streets) \$126.82; Dataware – Professional Services & Fees (Fin Admin) \$380.00; Department of Treasury – Federal & FICA Withholdings \$5,217.77; Eastern Farmers Coop – Supplies & Materials (Sewer) \$252.89; Farley, Tom – Professional Services & Fees (Library) \$100.00; Fastenal Company – Supplies & Materials (Streets) \$137.93; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – November Payroll \$44,025.82; Folkens, Doug – Customer Deposit Refund (Water) \$84.50; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; Harrisburg Water System – Utilities (Govt Bldgs) \$163.99; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Hawk, Matthew – Customer Deposit Refund (Water) \$7.47; Lewis & Clark Regional Water System – Water for Resale (Water) \$10,547.07; LG Everist – Principal & Interest (TIF #1) \$98,663.23; Light & Siren – Supplies & Materials (Streets) \$70.00; Lyle Signs Inc. NW 7165 – Supplies & Materials (Streets) \$486.05; Marco, Inc. – Rentals, Supplies & Materials (Fin Admin) \$280.50; Matheson Tri-Gas Inc. – Supplies & Materials (Streets, Water, Sewer, Parks) \$11.55; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McClung, Mark – Travel & Conference (Streets) \$440.00; McMahon, Michael – Travel & Conference (Planner) \$310.50; MidAmerican Energy – Utilities (Sewer, Govt Bldgs) \$620.73; Miller, Jonathan – Customer Deposit Refund (Water) \$97.15; Novak Sanitary Service – Utilities (Govt Bldgs) \$54.00; Payment Service Network – Professional Services & Fees (Water, Sewer, Planner) \$860.15; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Sams Club GEMB – Supplies & Materials, Books (Library) \$627.85; Schoeneman Bros Co. – Supplies & Materials (Streets, Water, Sewer, Parks, Govt Bldgs) \$849.98; Seal Pros Inc – Improvements other than bldgs. (Water, Streets) \$58,672.59; Sensus Metering Systems – Professional Services & Fees (Water, Sewer) \$1,617.45; Sioux International - Supplies & Materials (Streets, Water, Sewer, Parks) \$130.60; Sioux Valley News – Publishing – (Ord, Res and Proceedings) \$317.94; SD GFP Licensing – Professional Services & Fees (Rec) \$25.00; SD One Call – Professional Services & Fees (Water, Sewer) \$106.05; SD Retirement – Retirement \$6,275.30; SD Supplemental Retirement – Retirement Withholdings \$624.00; SE Electric Cooperative Inc. – Utilities (Sewer, Street Lighting, Streets, Water) \$5,131.33; Stan Houston – Supplies & Materials (Streets) \$69.70; Staples Advantage – Supplies & Materials (Fin Admin) \$203.59; Stockwell Engineers Inc. – Engineering (General Fund, Water, Sewer) \$35,605.11; Sturdevant's Auto Supply – Supplies & Materials (Streets, Water, Sewer, Parks) \$611.29; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; Titan Machinery – Supplies & Materials (Streets, Water, Sewer, Parks) \$654.00; Tuttle, John – Customer Deposit Refund (Water) \$122.45; United States Post Office – Supplies & Materials (Water, Sewer) \$501.82; Vantek Communications, Inc. – Repairs & Maintenance, Rentals (Water, Sewer) \$345.00; Xcel Energy – Utilities (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$9,190.09

Motion Wolbrink to approve contract change order #2 in the deduction amount of \$3,441.29 for the Harvest Acres & Greyhawk Addition Street & Utility Improvements, seconded Sanderson.

Motion Olson to approve pay application #3 to Seal Pros in the amount of \$41,883.17 for the Harvest Acres & Greyhawk Addition Street & Utility Improvements, seconded Wolbrink.

A Public Hearing was held at 6:05 for the Zoning Ordinance Amendment. With no one present for the hearing and no comments received, motion Wolbrink to set the 2nd Reading of Ordinance 2015-08 Zoning Ordinance Amendment for Monday, December 21, 2015, seconded Sanderson.

Motion Berg to authorize the Mayor sign the Harrisburg Transportation Alternatives Program – Project P TAPU (01) PCN 04Q8 Agreement, seconded Wolbrink.

Motion Olson to table Ordinance 2015-10 Amending Municipal Ordinances, seconded Sanderson.

A Public Hearing was held at 6:10pm for Subdivision Regulations Revision. Subdivision Regulations are being revised and will be presented back to the Planning Commission and then presented back to the city council at a future date. No action taken.

Jon Brown, of Stockwell Engineers Inc., provided the monthly engineer's report. A copy of the report is available at city hall.

Dan Fink provided the city maintenance report including projects completed and snow removal updates.

McMahon provided the planning & zoning report including the November 2015 building permit report.

Mary McClung provided the November 2015 finance report and sales tax reports.

The final council meeting of the year will be held at 8:00am on Wednesday, December 30, 2015, at the Harrisburg City Hall Conference Room.

Pietrus provided the city administrators monthly report.

The next regular meeting of the City Council will be held on Monday, December 21, 2015, at the Liberty School Board Room at 6:00 p.m. The next meeting of the Planning Commission will be held on Tuesday, January 12, 2016, at 6:00 p.m. at the Harrisburg City Hall Conference Room.

With no further business, a motion was made by Sanderson to adjourn the meeting at 7:13 p.m., seconded Olson. Motion carried.

Alysia Simunek, Deputy Finance Officer

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