

**HARRISBURG PLANNING COMMISSION
APPROVED MINUTES OF THE REGULAR MEETING OF SEPTEMBER 8, 2015
HELD AT 6:00 P.M. IN THE CITY HALL CONFERENCE ROOM**

CALL TO ORDER

Chairman Bicknase called the meeting to order at 6:00 p.m.

Members present: Bicknase, Kindt, Schipper, Swenson, and Tank.

Others present: Mergen, McMahon, and Ryan Olson.

APPROVAL OF AGENDA

1. To approve the agenda for the September 8, 2015 regular meeting.

Tank moved, with Swenson seconding, to approve the agenda as presented. The motion was approved by a unanimous vote.

OLD BUSINESS

2. Approval of the minutes of the Commission meeting of August 11, 2015.

Kindt moved, with Tank seconding, to approve the minutes as presented. The motion was approved by a unanimous vote.

NEW BUSINESS

3. Preliminary Plan Application for Slack Addition, located in the SW¼ of Section 35, T100N, R50W, 5th P.M., City of Harrisburg, Lincoln County, SD.

McMahon and Mergen presented information on this Application to the Commission and answered questions from the Commission. Tank moved, with Kindt seconding, to recommend approval of this Preliminary Plan to the City Council subject to the following conditions:

- A. That provision be made and shown on the Preliminary Plan for a temporary turn-around at the north end of Vernon Drive.
- B. That the Preliminary Plan and Design Plans be updated by the developer's engineer to reflect the temporary easements for the temporary turn-around as well as the minor changes requested by the City Engineer before the Preliminary Plan is reviewed by the City Council.

The motion was approved by a unanimous vote.

4. Review and recommendation to the City Council of a Petition for Voluntary Annexation of Tract 3 of Country Corner Orchard Addition, located in the E½SE¼ of Section 34, T100N, R50W, 5th P.M., Lincoln County, South Dakota.

McMahon provided information on proposed annexation and noted that the property is to be designated as Agricultural Zoning District as well as Rural Service District. Olson was

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present to answer questions from the Commission. Schipper moved, with Kindt seconding, to recommend to the City Council that this annexation be approved. The motion was approved by a unanimous vote.

5. Review of revised Subdivision Regulations and Engineering Design Standards.

McMahon distributed the draft Regulations and Standards and asked the Commission to review them and respond with questions or concerns. A public hearing on the Subdivision regulations will be held at the next Commission meeting.

6. Distribution of draft revisions to Zoning Regulations.

McMahon distributed the draft Planned Unit Development regulations to the Commission and asked the Commission to review them and respond with questions or concerns. A public hearing on the amendments to the Zoning Regulations will be held at the next Commission meeting.

7. Distribution of draft 2015 Edition of the Building Codes.

McMahon distributed the draft Building Codes to the Commission and asked the Commission to review them and respond with questions or concerns. These updates to the Building Code regulations will be included in the update of the City's codified ordinances, which will be acted on by the City Council in October.

GUEST INPUT

No guest input was offered.

ADMINISTRATIVE REPORTS AND COMMISSION INPUT

McMahon presented a report on building and development activity for August and provided a report on the recent Western Planners Conference. No Commission input was offered.

ADJOURNMENT

Tank moved, with Schipper seconding, to adjourn. The motion was approved by a unanimous vote. The Commission meeting adjourned at 7:05 p.m.

Respectfully submitted,

Michael McMahon
Planning & Zoning Administrator