

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on May 18th, 2015, at 6:00 p.m., with Council President Alderman Ryan Olson presiding. Council members present were Allison Sanderson, Ryan Berg and Ryan Wolbrink. Absent was Mayor Julie Burke-Bowen. Also present from the city were Mary McClung, Andrew Pietrus, Michael McMahon and Alysia Simunek. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Council reviewed the agenda. Berg requested to abstain from item 2015-2016 Health Insurance Quotes.

Motion Berg to approve the minutes of the May 4th, 2015, City Council meeting with no changes, seconded Sanderson.

Motion Wolbrink to approve all claims as presented, seconded Berg. Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Albers Electric LLC – Improvements other than Bldgs (Sewer) \$12,678.59; Board of Operator Certification – Professional Services & Fees (Water) \$10.00; Brown & Saenger - Supplies & Materials (Fin Admin) \$250.52; BX Civil & Construction Inc. – Repairs & Maintenance (Streets) \$2,656.72; Concrete Materials – Repairs & Maintenance (Streets) \$376.00; Dataware – Professional Services & Fees (Fin Admin) \$380.00; Department of Treasury – 941 Taxes \$5,130.33; Eastern Farmers Coop – Supplies & Materials (Parks) \$477.21; Eco Prairie Seed LLC – Supplies & Materials (Parks) \$487.50; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank – May 2015 Payroll \$29,876.66; GF & P Licensing – Other materials for sale (Rec) \$56.00; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; HD Supply Waterworks – Supplies & Materials (Sewer) \$11,191.00; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; Matheson Tri-Gas Inc – Supplies & Materials (Streets, Water, Sewer, Parks) \$10.35; McClung, Mark – Utilities (Govt Bldgs) \$35.00; McMahon, Michael – Travel & Conference (Planner) \$146.63; MidAmerican Energy – Utilities (Sewer, Govt Bldgs) \$426.45; Myrl & Roys Paving, Inc. – Repairs & Maintenance (Streets, Govt Bldgs) \$551.37; North Central International SF – Repairs & Maintenance (Streets) \$1,498.05; Nybergs Ace Hardware Inc. – Supplies & Materials (Streets, Water, Sewer, Parks) \$23.98; Optilegra, Inc. – Group Vision Insurance (City Adm, Planner, Fin Adm, Streets, Water, Sewer, Parks) \$98.30; Payment Service Network – Professional Services & Fees (Planner, Water, Sewer) \$194.05; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; One Call Systems Inc. – Professional Services & Fees (Sewer, Water) \$332.85; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Scholastic Book Fairs – Books (Library) \$601.09; Sioux Falls Humane Society – Professional Services & Fees (Animal Control) \$17.50; SD Supplemental Retirement – Retirement \$368.00; SE Electric Cooperative, Inc. – Utilities (Sewer, Street Lighting, Streets, Water) \$4,805.74; Stan Houston – Supplies & Materials (Streets, Water, Sewer, Parks) \$16.29; Stockwell Engineers Inc. – Professional Services & Fees (General, Storm Sewer Engineering) \$28,589.32; Tapco Traffic & Parking Controls – Supplies & Materials (Streets) \$646.01; Tessman Seed Company – Supplies & Materials (Parks) \$232.70; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; USA Blue Books – Supplies & Materials (Sewer, Water) \$419.54; Vantek Communications, Inc. – Repairs & Maintenance, Rentals (Water, Sewer) \$345.00; Vast Broadband – Utilities (Govt Bldgs, Library) \$402.24; Wellmark Blue Cross Blue Shield – Group Insurance (City Adm, Planner, Fin Adm, Streets, Water, Sewer, Parks) \$6,172.36. Pietrus presented to council a proposal from a private group to move the Harrisburg Food Pantry into the living room area of the old city office location. City would cover all utilities. Council requested further information in regards if the private entity would cover insurance. Pietrus will look further into the insurance options and re-present to council.

A Public Hearing was held at 6:05pm for the Issuance of Temporary Liquor Licenses with Jay Ugofsky present from Harrisburg Days. Motion Wolbrink to approve the Temporary On Sale Liquor License for the Harrisburg Days Foundation for June 12-14, 2015 for the street right of way adjacent to Lots 10, 11, 12 Block 2 Original Harrisburg and to waive the fee for the license, seconded Berg.

Motion Berg to approve the Temporary On Sale Liquor License for the Harrisburg Days Foundation for June 12-14, 2015 at Tracts 1-5 of Harrisburg School Addition (200 N Columbia Street) and to waive the fee for the license, seconded Sanderson.

Motion Berg to approve the street closures of Willow Street from Columbia to Milwaukee, Main and Elm Streets from Columbia to Railroad, Railroad and Prairie Street from Willow to Maple Street on June 12th

and 13th, also closure of streets for the Harrisburg Days Parade Route on June 13th, 2015, seconded Wolbrink.

Motion Sanderson to approve Resolution 2015-07 Open Containers in a Specified Area of Harrisburg during Specified Times and Dates identified within the resolution, seconded Wolbrink.

RESOLUTION NO. 2015-07

A RESOLUTION PERMITTING OPEN CONTAINERS IN A SPECIFIED AREA OF HARRISBURG DURING SPECIFIED TIMES AND DATES.

WHEREAS, the City of Harrisburg (the "City") has passed ordinance 5.0102 that reads as follows:

5.0102 Open Containers. It shall be unlawful to drink any beer or alcoholic beverage or to possess any glass, can or other container containing beer or any alcoholic beverage on which the seal has been broken, in any public place, vacant building, automobile, street, alley, sidewalk or place of amusement or business establishment not authorized to sell beer or alcoholic beverages, unless approved by the City Council;

WHEREAS, the City has determined that it shall permit the consumption of alcoholic beverages on specific City streets at specific times during the annual Harrisburg Days celebration.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Harrisburg, South Dakota, that it shall permit the consumption of beer or alcoholic beverages on specific streets at specific times subject to the requirements of this resolution.

BE IT FURTHER RESOLVED that consumption shall only be permitted on the following portions of streets and their adjacent sidewalks and right of ways:

- Railroad Avenue between E. Willow Street and E. Maple Street;
- Prairie Street between Elm Street and E. Willow Street;
- E. Willow Street between Prairie Street and Railroad Avenue;
- Main Street between Columbia Street and Railroad Avenue;
- The alleys within the City block bounded by Prairie Street, E. Willow Street, Railroad Avenue, and Main Street;

BE IT FURTHER RESOLVED that no open container shall be permitted past barriers erected on the above streets and their adjacent sidewalks and right of ways;

BE IT FURTHER RESOLVED that only open containers purchased from establishments or permit holders licensed pursuant to SDCL 35-4-2(4) or SDCL 35-4-124 shall be permitted on the above streets and their adjacent sidewalks and right of ways;

BE IT FURTHER RESOLVED that open containers shall only be permitted on the following dates and times:

- June 12, 2015, 12:00pm – June 13, 2015 1:00am;
- June 13, 2015, 12:00pm – June 14, 2015 1:00am;

BE IT FURTHER RESOLVED that no glass containers containing beer or any alcoholic beverage shall be permitted on the above streets and their adjacent sidewalks and right of ways; and

BE IT FURTHER RESOLVED that the City and/or law enforcement may in its sole discretion reduce the area where open containers are permitted and shorten the time during which open containers are permitted.

Dated this 18th day of May, 2015.

Ryan Olson

Council President

ATTEST:

Mary McClung
Finance Officer

A Public Hearing was held at 6:10pm for the Issuance of On-Sale Liquor License. By request of the applicant motion Wolbrink to table the application for an On Sale Liquor License for Agora-X Inc. (Sams BP) until June 1st, 2015, seconded Sanderson.

Olson opened up the floor for public comments. Dustin Groen requested an update from city staff on the code violations enforcement of the property at 804 Chokecherry. City staff advised that the situation is being monitored between staff and Lincoln County Sheriff Deputies.

Motion Sanderson to take 2015-2016 Health Insurance Quotes off of the table. Motion Wolbrink to approve the health insurance quote from Wellmark Blue Cross Blue Shield for 2015-2016 in the amount of \$6,920.28 per month, seconded Sanderson. Olson, Sanderson and Wolbrink in favor; Berg abstains.

Motion Sanderson to approve the vision insurance renewal for 2015-2016 in the amount of \$10.04 per person per month from Optilegra, seconded Wolbrink.

No action taken on Dental Insurance due to the lack of enough participants.

Motion Sanderson to remove Census Cost Update from the table for discussion. Motion Berg to approve the expenditure for the special census and direct the finance officer to do a supplement to the budget for such expenditure in the amount of \$140,832.00, seconded Wolbrink. Motion Berg to approve the Mayor sign the MOA for the Special Census and remit to the US Department of Commerce with the advance payment of \$93,819.00, seconded Sanderson.

Motion Sanderson to set the 2nd Reading of Ordinance 2015-03 Supplement to the Budget for June 1st, 2015, seconded Wolbrink.

Motion Wolbrink to have the City of Harrisburg become a participating member of NJPA and have Mayor sign the agreement and approve quote from Titan Machinery for the Case 321 F Compact Wheel Loader in the amount of \$78,891.00 purchasing it off of NJPA, seconded Berg.

Motion Berg to approve the Community Survey proposal in the amount of \$8,467.00 from the USD Government Research Bureau using unallocated funds from the 3rd penny sales tax, seconded Wolbrink.

Motion Berg to take Greyhawk Estates Planned Unit Development General Plan off of the table.

Discussion regarding the Greyhawk Estates PUD included Brad Meyer and Eric Willadson from Willadson & Lund Engineering and several residents of the Greyhawk Estates. Motion Berg to approve the Greyhawk Estates Planned Unit Development General Plan contingent upon the covenants be presented to council prior to final approval, seconded Wolbrink. Berg and Wolbrink in favor; Sanderson and Olson against. Motion tied and failed.

No action to be taken on Greyhawk Estates Preliminary Plan.

Planning Commission convenes with Chairman Bicknase calling the meeting to order at 7:44 p.m.

Members present were Bicknase, Kindt, Swenson, Tank, and Woodson. Others present were Toby Brown, McMahan, Mergen, and Pietrus. No guests were present.

Tank moved, with Kindt seconding, to approve the agenda for the special meeting with the City Council. The motion was approved by a unanimous vote.

The City Council did not approve the Greyhawk Estates General Development Plan, so Planning Commission review of the Final Development Plan did not take place.

The Commission and Council extensively discussed the zoning ordinance requirements for residential zoning district minimum widths and lot sizes as well as Planned Unit Development requirements and standards. The consensus of the group was to direct SECOG and staff to revise: the R-1 minimum lot width to 65 feet (on lots with curved or irregular frontage the 65 width will be required at the front setback line) and the R-1 minimum lot size to 6,500 square feet; the PUD process; the PUD requirements to make clear that reductions in lot width, side and front yard setbacks, and engineering design standards for streets will not be allowed; and the subdivision regulations to require the developer to be present for Planning Commission action on Preliminary Plans and any other application when the Commission makes a recommendation to City Council.

Tank moved, with Kindt seconding, to adjourn. The motion was approved by a unanimous vote. The meeting adjourned at 8:37 p.m.

The next regular meeting of the City Council will be held on Monday, June 1st, 2015, at the Liberty School Board Room at 6:00 p.m. The next meeting of the Planning Commission will be held on Tuesday, June 9th, 2015, at 6:00 p.m. at the Harrisburg City Hall Conference Room.

With no further business, a motion was made by Berg to adjourn the meeting at 8:38 p.m., seconded Wolbrink.

Alysia Simunek, Deputy Finance Officer

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