

Harrisburg City Council
Meeting Minutes

The regular meeting of the City Council was called to order on May 4th, 2015, at 6:00 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Ryan Olson, Rob Handshumaker and Ryan Berg. Absent was Allison Sanderson. Also present from the city were Mary McClung, Andrew Pietrus, Dan Fink, Michael McMahon and Alysia Simunek. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Council reviewed the agenda.

Motion Berg to approve the minutes of the April 20th, 2015 City Council meeting with no changes, seconded Handshumaker.

Motion Olson to approve all claims as presented, seconded Berg. Above Standard Cleaning – Utilities (Govt Bldgs) \$160.00; Agora X Inc. – Supplies & Materials (Streets, Water, Sewer, Parks) \$2,032.41; Atwood, Nick – Customer Deposit Refund (Water) \$71.85; Banyon Data Systems – Professional Services & Fees (Fin Admin) \$195.00; Blackburn Manufacturing Co. – Supplies & Materials (Water, Sewer) \$109.86; Campbell Supply – Supplies & Materials (Streets, Water, Sewer, Parks) \$6.08; C & R Supply Inc. – Supplies & Materials (Streets, Parks) \$251.14; Cardmember Services – Supplies & Materials, Professional Service, Travel & Conference, Books (Police, Library, City Admin, Board, Streets, Water, Sewer, Parks, Planner) \$1,899.44; Christensen, Alyssa – Customer Deposit Refund (Water) \$82.25; Clay, Amy & Devin – Customer Deposit Refund (Water) \$150.00; Clubhouse Hotel & Suites – Travel & Conference (Water, Sewer) \$504.00; Colwill, Bill – Customer Deposit Refund (Water) \$19.00; Customeyez Designs – Repairs & Maintenance (Parks) \$545.22; Cutler & Donahoe, LLP – Professional Services & Fees (Attorney) \$1,491.38; Demco – Supplies & Materials (Library) \$106.89; Department of Treasury – 941 Taxes \$4,738.62; Ellingson, Joshua – Customer Deposit Refund (Water) \$122.45; Forward Sioux Falls – Professional Services & Fees (Economic Development) \$500.00; Halgerson, Jeremy – Customer Deposit Refund (Water) \$71.85; Harrisburg Fire Department – Professional Services & Fees (Fire) \$27,244.57; Harrisburg Water – Utility (Govt Bldgs, Parks) \$231.98; HD Supply Waterworks – Supplies & Materials (Water, Sewer) \$654.06; HR Green Inc. – Professional Services & Fees (Engineering) \$13,444.67; Home Definition, Inc. – Machinery & Equipment (Govt Bldgs) \$2,180.00; Huizenga, Toby – Travel & Conference (Water, Sewer) \$322.25; John Deere Landscapes – Supplies & Materials (Govt Bldgs) \$42.00; Jones, Kristi – Travel & Conference (Library) \$103.30; Langel, Jeremy & Andrea – Customer Deposit Refund (Water) \$97.15; Lewis & Clark Regional Water – Water for Resale (Water) \$10,897.51; Lincoln County Register of Deeds – Supplies & Materials (Planner) \$5.00; Matheson Tri-Gas Inc. – Supplies & Materials, Machinery & Equipment (Streets, Water, Sewer, Parks) \$1,935.20; McKillip, Justin & Angela – Customer Deposit Refund (Water) \$84.50; Novak Sanitary Service – Utility (Govt Bldgs) \$54.00; Olson, Eric – Customer Deposit Refund (Water) \$122.45; Payment Service Network – Professional Services & Fees (Planner, Water, Sewer) - \$590.64; Pheasantland Industries – Supplies & Materials (Streets) \$725.76; Preheim, Dustin – Supplies & Materials, Travel & Conference (Streets, Water, Sewer, Parks) \$157.05; R & L Supply – Supplies & Materials (Sewer, Parks) \$428.81; Sams Club GEMB – Supplies & Materials, Books, Professional Services & Fees (Govt Bldgs, Library, City Admin) \$544.33; Schoeneman Bros., Co. – Supplies & Materials (Streets, Water, Sewer, Parks, Govt Bldgs) \$883.91; Schuster, Matt – Customer Deposit Refund (Water) \$56.95; Sioux Falls Utilities – Treatment of Sewer (Sewer) \$117,106.76; Sioux International – Repairs & Maintenance (Streets, Water, Sewer, Parks) \$35.96; Sioux Valley News – Publishing (Ord, Res, Proceedings) \$346.28; SD Gov Finance Officer Association – Travel & Conference (Fin Admin) \$150.00; SD Human Resources Association – (Fin Admin, City Admin) \$100.00; SD Supplemental Retirement – Retirement \$368.00; Sturdevant's Auto Supply – Supplies & Materials (Streets, Water, Sewer, Parks) \$244.81; Tessman Seed Company – Supplies & Materials (Parks) \$447.08; United States Post Office – Supplies and Materials (Water, Sewer) \$484.16; Urban Chislic – Travel & Conference (City Admin) \$175.00; Vanderwal, Amber – Customer Deposit Refund (Water) \$71.85; Vantek Communications, Inc. – Repairs & Maintenance, Rentals (Water, Sewer) \$345.00; Xcel Energy – Utility (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$10,638.85; Zabel Steel Company – Supplies & Materials (Sewer) \$64.78.

Motion Handshumaker to approve Ordinance 2015-02 Rezone of Lot 1 of Tract 2 of Harvest Acres Addition, seconded Berg.

Motion Handshumaker, to remove from the table for further discussion, Resolution 2015-05 Amend the City's Comprehensive Plan by Adopting a new Major Street Plan, seconded Berg.

Motion Handshumaker to approve Resolution 2015-05 to Amend the City's Comprehensive Plan by Adopting a new Major Street Plan, seconded Olson.

RESOLUTION 2015-05

A RESOLUTION TO AMEND THE CITY'S COMPREHENSIVE PLAN BY ADOPTING A REVISED MAJOR STREET PLAN.

WHEREAS, the Planning Commission of the City of Harrisburg has made a careful study of the probable future growth of the City of Harrisburg and its transportation network; and

WHEREAS, the Planning Commission of the City of Harrisburg has proposed that the City's Comprehensive Plan be amended by the adoption of a revised Major Street Plan to improve the City's efforts in planning the future growth of the City by expanding the area subject to the City's Subdivision Regulations;

WHEREAS, the City Council of the City of Harrisburg believes that the adoption of a revised Major Street Plan will help guide and accomplish the coordinated and harmonious development of the City; and

WHEREAS, the Planning Commission and City Council have both held public hearings to accept public input on the revised Major Street Plan;

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Harrisburg, South Dakota, that the City's Comprehensive Plan is hereby amended by the adoption of the revised Major Street Plan attached hereto;

NOW THEREFORE BE IT FURTHER RESOLVED by the City of Harrisburg that this resolution shall become effective according to law.

Dated at Harrisburg, South Dakota, this 4th day of May, 2015.

COMMON COUNCIL OF THE CITY OF HARRISBURG

Seal:
Attest:

Julie Burke Bowen
Mayor

Mary McClung
Finance Officer

Published: May 14, 2015
Effective: June 4, 2015

Item Greyhawk Estates Planned Unit Development General Plan to remain tabled.

Item Greyhawk Estates Preliminary Plan to remain tabled.

Motion Berg, to remove from the table for further discussion, Airmaster Aerators for Wastewater Lagoons, seconded Handshumaker. Motion Handshumaker to approve the purchase and installation of the electrical portion for the airmaster aerators for the wastewater lagoons in the amount of \$18,060.00, seconded Berg.

With no further business, a motion was made by Handshumaker to adjourn the meeting and sine die this council at 6:09 p.m., seconded Berg.

City Administrator Andrew Pietrus in his capacity as a Notary Public delivered the Oath of Offices. Ryan Berg was sworn into office for a 3-year term as Ward I Alderman. Ryan Wolbrink was sworn into office for a 1-year term as Ward I Alderman. Ryan Olson was sworn into office for a 3-year term as Ward II Alderman.

The Harrisburg City Council reconvened at 6:10 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Ryan Olson, Ryan Berg, and Ryan Wolbrink. Absent was Allison Sanderson. Also present from the city were Mary McClung, Andrew Pietrus, Michael McMahan, Dan Fink, and Alysia Simunek. A list of all others in attendance is on file at the city office. All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Motion Wolbrink to introduce Resolution 2015-06 Expressing Gratitude of the City of Harrisburg to Rob Handshumaker, seconded Olson.

RESOLUTION 2015-06

RESOLUTION EXPRESSING THE GRATITUDE OF
THE CITY OF HARRISBURG TO ROB HANDSHUMAKER
FOR HIS DISTINGUISHED SERVICE TO THE
CITY OF HARRISBURG AS ALDERMAN WARD I

WHEREAS, Rob Handshumaker has compiled a career of three years of public service to the City of Harrisburg; and

WHEREAS, the Harrisburg City Council recognizes Rob's ability and willingness in responding to the concerns of the citizens of Harrisburg and his service to the City of Harrisburg; and

WHEREAS, the City of Harrisburg recognizes Rob's leadership and skill in achieving and fostering the advancement and growth of the City of Harrisburg; and

NOW, THEREFORE, BE IT RESOLVED by the City of Harrisburg that the city express its gratitude and congratulations to Rob Handshumaker for his services to the citizens and City of Harrisburg.

Dated this 4th day of May 2015.

Julie Burke Bowen
Mayor

Attest: Mary McClung
Finance Officer

Council reviewed the agenda.

Berg nominated Olson as President of the Council, Wolbrink seconded. With only one nomination, Mayor Burke-Bowen declared Ryan Olson as President of the Council.

Wolbrink nominated Sanderson as Vice-President of the Council, Olson seconded. With only one nomination, Mayor Burke-Bowen declared Allison Sanderson as Vice-President of the Council.

Mayor Burke-Bowen designates the Sioux Valley News as the city's official newspaper and First National Bank, Home Federal Bank and South Dakota FIT as the official depositories of the City of Harrisburg. There being no objections by the council, designations stand.

Mayor Burke-Bowen appointed Christ Kindt to the Planning & Zoning Board for a 5-year term and Jason Schipper to the Planning & Zoning Board for a 2-year term. There being no objection by council, appointments stand.

Mayor Burke-Bowen appointed Christ Kindt to the Park Board for a 3-year term and Rex McDonald to the Park Board for a 3-year term. There being no objection by council, appointments stand.

Mayor Burke-Bowen made the following designations: Ryan Berg as Parks/Adult, Youth Recreation Commissioner with Ryan Olson as secondary; Ryan Wolbrink as Harrisburg Economic Development Corporation and Chamber Commissioner with Allison Sanderson as secondary; Allison Sanderson as Library Commissioner with Ryan Wolbrink as secondary; Ryan Olson as Public Safety (Emergency Medical Services, Fire Protection, Law Enforcement) Commissioner with Ryan Wolbrink as secondary; Ryan Olson as Public Works (water/sewer, drainage and streets) Commissioner with Ryan Berg as secondary. With no objections, appointments stand.

Eric Willadsen from Willadsen Lund Engineering was present with Brad Meyer in regards to the tabled Greyhawk PUD and Preliminary Plan. Willadsen inquired as to why items remained tabled. Council advised at the previous meeting, council had tabled the items until a full council could convene, on May 18th, 2015.

Motion Berg to have the following signatories on the First National Bank Signatory Authorization; Mary McClung, Alysia Simunek, Julie Burke-Bowen, and Ryan Olson, seconded Wolbrink.

Council reviewed the 2015-2016 Malt Beverage License Renewals. Motion Olson to approve the renewal of the 2015-2016 retail on-off sale malt beverage license for Agora X Inc. - Sam's BP, seconded Berg.

Motion Olson to approve the renewal of the 2015-2016 package off-sale malt beverage and SD Farm Wine license for Casey's General Store, seconded Wolbrink.

Motion Olson to approve the renewal of the 2015-2016 retail on-off sale malt beverage and SD Farm Wine license for Wild Tiger Casino, seconded Wolbrink.

No action taken on the Titan Machinery quote at this time.

Motion Berg to apply for grant funds from the SD Department of Health for West Nile Virus Prevention, seconded Wolbrink.

Motion Wolbrink to approve the 2015 Harrisburg Mosquito Trapping Agreement with the City of Sioux Falls in the amount of \$2,010.15, seconded Olson.

McMahon will bring to council the presentation made to the U.S. Census Bureau for the special census at the May 18th, 2015, meeting.

The city has received 2 quotes for completing the 2014 city audit. One from Schoenfish & Co. not to exceed \$8,200.00 and one from KMWF in the amount of \$12,500.00. Motion Berg to approve the Mayor to sign the engagement letter for the city's 2014 audit with Schoenfish & Co., seconded Olson.

Motion Wolbrink to hire Marcus Mahlen for the summer intern position at a rate of \$13.75 per hour up to 600 hours, seconded Berg.

Jim & Jerry Devitt were present to reintroduce themselves to council.

Kristin Hilt presented to council the 2015-2016 Health Insurance Quotes. Council will review and discuss with city staff. Motion Berg to table the 2015-2016 Health Insurance Quotes, seconded Olson.

Jon Brown with Stockwell provided the city engineer report, on file at city hall.

Al Timmermans with the Lion's Club presented a \$7,000.00 check to the city to be used in the Legendary Park. In honor of this donation, the city has chosen to rename Legendary Park to Lion's Park, effective immediately.

Fink provided the Public Utilities Department report and the items that they have been working on this past month.

McMahon provided the Planning and Zoning Department report including the April Building Permit Report.

McClung provided the April 2015 Finance report.

Pietrus provided the City Administrator report and thanked those that volunteered with the recent clean-up day.

Motion Olson to enter into Executive Session pursuant to SDCL 1-25-2 (1) for Personnel discussion at 7:22 p.m., seconded Berg.

Mayor Burke-Bowen declared Executive Session over at 8:00 p.m.

The next meeting of the City Council will be held jointly with the Harrisburg Planning Commission on Monday, May 18th, 2015, at the Liberty School Board Room, 200 E Willow Street at 6:00 p.m..

With no further business, a motion was made by Olson to adjourn the meeting at 8:01 p.m., seconded Berg.

Alysia Simunek, Deputy Finance Officer

Please publish once at the approximate cost of _____.