

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on March 2<sup>nd</sup>, 2015, at 6:00 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Ryan Berg, Allison Sanderson, Rob Handshumaker and Ryan Olson. Also present from the city were Andrew Pietrus, Michael McMahon, Dan Fink, Alysia Simunek and Mary McClung. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Council reviewed the agenda.

Motion Olson to approve the February 17<sup>th</sup>, 2015, Harrisburg City Council Meeting minutes as presented with no changes, seconded Sanderson.

Motion Berg to approve all claims as presented, seconded Handshumaker. Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Agora X Inc. – Supplies & Materials (Streets, Water, Sewer, Parks, Snow Removal) \$1,936.58; Automatic Security Company Inc – Professional Services (Govt Bldgs) \$125.00; Banyon Data Systems – Professional Services & Fees (Fin Admin) \$795.00; Bierschbach Equipment & Supply – Supplies & Materials (Water, Sewer) \$52.40; Campbell Supply – Supplies & Materials (Streets, Snow Removal) \$159.20; Cardmember Services – Supplies & Materials (Streets, Water, Sewer, Parks, Library), Books (Library) Travel & Conference (Fire, City Administrator) \$1,825.74; Code Works – Professional Services & Fees (Planning & Zoning) \$1,088.00; Concrete Materials – Repairs & Maintenance (Streets) \$352.00; Dakota Fluid Power, Inc. – Supplies & Materials (Streets, Water, Sewer, Parks, Street Cleaning) \$143.25; Dataware – Machinery & Equipment (Govt Bldgs) \$5,862.23; Department of Treasury – Federal and FICA Withholdings \$4,742.64; Display Sales – Supplies & Materials (Streets, Govt Bldgs) \$1,535.00; Environmental Systems Research – Repairs & Maintenance (Planning and Zoning) \$650.00; Fastenal Company – Supplies & Materials (Streets, Water, Sewer, Parks) \$237.24; Fink, Dan – Utilities (Govt Bldgs) \$35.00; First National Bank - February 2015 Payroll \$29,777.38; Green Eggs and Ram Computer Services – Machinery & Equipment (Fin Admin) \$2,912.00; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; Harrisburg Water – Utilities (Govt Bldgs) \$189.29; HD Supply Waterworks – Supplies & Materials (Water) \$1,225.00; Helder, Steve & Shannon – Customer Deposit Refund (Water) \$103.47; HR Green – Professional Services & Fees (Engineering General, Water, Sewer) \$6,044.45; Herbst, David L – Customer Deposit Refund (Water) \$147.02; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; International Industries – Repairs & Maintenance (Sewer) \$1,743.17; Joyslin, Jim & Linda – Customer Deposit Refund (Water) \$122.45; Lincoln County Register of Deeds - Professional Services & Fees, Supplies & Materials (Planner) \$641.00; Marco, Inc. – Rentals, Supplies & Materials (Fin Admin) \$238.97; McClung, Mark – Utilities (Govt Bldgs) \$35.00; Menards-East – Repairs & Maintenance (Govt Bldgs) \$11.96; Menards West – Supplies & Materials (Govt Bldgs, Sewer, Streets, Water, Parks) \$129.38; Miller, Paul & Sue – Customer Deposit Refund (Water) \$122.45; Norberg Paints – Supplies & Materials (Streets) \$27.05; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Pudwill, Kathy - Customer Deposit Refund (Water) \$39.66; R & L Supply – Supplies & Materials (Sewer) \$21.93; Rural Route 1 Services – Utilities (Govt Bldgs) \$34.65; Sams Club GEMB – Books, Supplies & Materials (Library) \$118.88; Schoeneman Bros Co – Supplies & Materials (Streets, Water, Sewer, Parks, Govt Bldgs) \$796.57; Sioux Valley News – Publishing (Ords, Res, Proceedings) \$218.44; SD Building Officials Association - Travel & Conference (Planner, Building Inspector) \$150.00; SD Retirement System – Retirement Withholdings February 2015 - \$4,215.52; SD Supplemental Retirement – Supplemental Retirement Withholdings - \$350.00; Stack, Jason – Customer Deposit Refund (Water) \$109.80; Sturdevants – Repairs & Maintenance (Streets) \$7.11; Tapco – Traffic & Parking Control – Supplies & Materials (Streets) \$102.97; Thurston, Jason – Utilities (Govt Bldg) \$35.00; Titan Machinery – Repairs & Maintenance (Streets) \$104.00; Traffic Solutions Inc. – Supplies & Materials (Streets) \$54.36; USA BlueBook – Supplies & Materials (Sewer) \$124.29; United States Port Office – Supplies & Materials (Water, Sewer) \$479.08; Vantek Communications, Inc. – Repairs & Maintenance, Rentals (Water, Sewer) \$345.00; Waldner, Debra & Alan – Customer Deposit Refund (Water) \$71.85; Walmart Community – Supplies & Materials (Govt Bldgs) \$17.96

Residents were present to discuss the nuisance abatement notice for 804 Chokecherry Street. Pietrus explained the steps the city and law enforcement are taking at this time to address the abatements, handling one issue at a time.

A Public Hearing was held at 6:12pm for Ordinance 2015-01 Subdivision Regulations. Motion Sanderson to set the 2<sup>nd</sup> Reading for Ordinance 2015-01 for March 16<sup>th</sup>, 2015, seconded Berg.

John Ratzloff presented council with the HBA current assets and facility improvement projects for 2015. They are requesting their 2015 subsidy plus insurance costs from the city. Council will revisit their request to cover the insurance costs after the park board has met. Motion Handshumaker to approve the 2015 subsidy to the Harrisburg Baseball Association in the amount of \$15,000.00, seconded Berg.

Pietrus provided the City Administrator's report.

A new location for Harrisburg Days has been drafted and presented to the city council. The event would be held along Railroad Avenue, down Main Street, and up Prairie Street. Motion Olson to approve the new Harrisburg Days Event Location, seconded Berg.

No action will be taken at this time on Resolution 2015-xx No Parking on Industrial Drive.

Motion Handshumaker to approve that the City of Harrisburg retain Banner Engineering to conduct a wastewater regionalization study with the City of Tea and Worthing, in the approximate amount of \$10,635.00, seconded Olson.

Petitions were received from Ryan Olson for a 3-year term as Alderman Ward II, Ryan Berg for a 3-year term as Alderman Ward I, and Ryan Wolbrink for a 1-year term as Alderman Ward I. Cancellation of election notice will be published.

Motion Olson to approve the reimbursement for upsizing the 8" water main to 12" water main installed in the Legendary Estates Development in 2007/2008 prior to Resolution 2010-08 in the amount of \$42,011.26 for the Nielson Development, seconded Handshumaker.

Jon Brown with Stockwell Engineers presented the Engineer report. A copy is on file at the city office.

Dan Fink provided the Public Utilities Department report.

Michael McMahon provided the February building permit report and Planning and Zoning Department report.

Council approved up to \$150.00 to be used for the March 19<sup>th</sup>, 2015, Open House and Ribbon Cutting refreshments.

Mary McClung provided the Finance Department report. The District 3 Annual Meeting will be held on April 1<sup>st</sup>, 2015, in Yankton.

Council requested the city look at installing a light outside to shine on the Harrisburg City Hall wording on the building.

The next meeting of the Planning & Zoning Commission will be held on Tuesday, March 10<sup>th</sup>, 2015, at 6:00 p.m. at the Harrisburg Liberty School Board Room. The next regular meeting of the City Council will be held on Monday, March, 16<sup>th</sup>, 2015, at the Liberty School Board Room at 6:00 p.m.

With no further business, a motion was made by Handshumaker to adjourn the meeting at 7:31 p.m., seconded Sanderson.

Alysia Simunek, Deputy Finance Officer

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