

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on January 5, 2015, at 6:00 p.m., with Mayor Julie Burke-Bowen presiding. Council members present were Ryan Olson, Rob Handshumaker, Ryan Berg and Allison Sanderson. Also present from the city were Dan Fink, Andrew Pietrus and Mary McClung. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Council reviewed the agenda.

Motion Olson to approve the December 30<sup>th</sup>, 2014, Harrisburg City Council Meeting minutes as presented with no changes, seconded Sanderson.

Motion Handshumaker to approve all claims as presented, seconded Olson. Board of Operator Certification – Professional Services & Fees (Water, Sewer) \$54.00; Dawson, Meredith & Eric – Meter Deposit Refund (Water) \$110.95; Department of Revenue – Professional Services & Fees (Sewer) \$50.00; Eidsness, Jay – Water Meter Deposit Refund (Water) \$61.75; Erdmann, David & Stacy – Water Meter Deposit Refund (Water) \$123.25; First National Bank – Principal and Interest (Water) \$10,409.21; First National Bank – Principal and Interest (Sewer) \$33,268.42; Harrisburg Chamber of Commerce – Professional Services & Fees (Library, Economic Development) \$200.00; Harrisburg Water – Utilities (Govt Buildings) \$171.60; Johannsen, Travis & Leslieanne – Water Meter Deposit Refund (Water) \$98.65; Lanier, Dean & Stacie – Water Meter Deposit Refund (Water) \$123.25; LaValley Township – Repairs & Maintenance (Streets) \$150.00; Lewis & Clark Regional Water – Water for Resale (Water) \$10,131.00; Martinyuk, Igor – Water Meter Deposit Refund (Water) \$61.75; Miller, Joseph – Water Meter Deposit Refund (Water) \$123.25; Novak Sanitary Services – Utilities (Govt Bldgs) \$54.00; Omni-Site – Professional Services & Fees (Sewer) \$1,932.00; Optilegra, Inc. – Group Insurance (Fin Admin, City Admin, Planning & Zoning, Streets, Water, Sewer, Parks) \$98.30; Sisson, Jill – Water Meter Deposit Refund (Water) \$123.25; South Dakota Association of Code Enforcement – Professional Services & Fees (Planning & Zoning) \$40.00; South Dakota Association of Rural Water – Professional Services (Water, Sewer) \$775.00; South Dakota Building Officials Association – Professional Services & Fees (Planning & Zoning) \$50.00; South Dakota City Management Association – Professional Services & Fees (City Admin) \$150.00; South Dakota Governmental Finance Officers Association – Professional Services & Fees (Fin Admin) \$70.00; South Dakota Human Resource Association – Professional Services & Fees (City Admin, Fin Admin) \$50.00; South Dakota Municipal League – Professional Services & Fees (Fin Admin) \$2,425.29; South Dakota Municipal League Workers Compensation Fund – Workmen’s Compensation (Streets, Water, Sewer, Parks, Protective Inspection, Library, Fin Admin, City Admin, Planning & Zoning, Mayor, Council, Planning & Zoning Commission) \$9,176.00; South Dakota Municipal Street Maintenance Association – Professional Services (Streets) \$35.00; South Dakota Supplemental Retirement Plan – Retirement \$300.00; Southeastern Council of Governments (Professional Services & Fees (Fin Admin) \$6,932.00; Toupal, Shane & Anne – Water Meter Deposit Refund (Water) \$110.95; United States Post Office – Supplies & Materials (Water, Sewer) \$475.66; Wellmark Blue Cross Blue Shield – Group Insurance (Streets, Water, Sewer, Parks, Fin Admin, City Admin, Planning & Zoning) \$6,145.47; Xcel Energy – Utilities (Park Lighting, Govt Bldgs, Public Safety, Water, Sewer, Street Lighting) \$9,415.67

No action taken at this time on Resolution 2014-19 No parking on a portion of Honeysuckle Drive.

Motion Sanderson to set the 2015 Municipal Election date for April 14, 2015 from 7:00 a.m. – 7:00 p.m., seconded Berg.

Motion Berg to approve Resolution 2015-01 Setting the 2015 Wages, seconded Handshumaker.

RESOLUTION 2015-01  
A Resolution Establishing the Salaries for 2015

WHEREAS, SDCL 9-14-28 requires that the governing body of every municipality shall fix and determine by ordinance or resolution, the amount of salaries and compensation of all municipal officers and the time at which the same shall be paid; and

WHEREAS, the City council shall publish the salaries for compliance with the provision of SDCL,

NOW, THEREFORE, BE IT RESOLVED by the City Council that the following resolution, repealing all

prior salary and wage resolutions, be passed, approved and effective with the first full pay period of 2015. The Mayor, Council and Planning & Zoning shall be paid quarterly and all other officers and employees shall be paid bi-weekly at the following yearly salary or hourly wage.

Mayor – Julie Burke Bowen	\$ 6,000.00 per year
Alderman – Ryan Berg	\$ 4,800.00 per year
Alderman – Rob Handshumaker	\$ 4,800.00 per year
Alderman – Ryan Olson	\$ 4,800.00 per year
Alderman – Allison Sanderson	\$ 4,800.00 per year
Planning & Zoning - Bruce Bicknase	\$ 600.00 per year
Planning & Zoning – Casey Swenson	\$ 600.00 per year
Planning & Zoning – Chris Kindt	\$ 600.00 per year
Planning & Zoning – Danny Tank	\$ 600.00 per year
Planning & Zoning – Justin VanOrmer	\$ 600.00 per year
City Administrator – Andrew Pietrus	\$77,954.52 per year
Finance Officer – Mary McClung	\$57,498.54 per year
Deputy Finance Officer–Alysia Simunek	\$ 18.26 per hour
Planning & Zoning Official– Michael McMahon	\$50,113.62 per year
Building Inspector – Alan Bossman	\$27.00 per inspection
Mechanical Inspector – Steve Robertson	\$25.00 per inspection
Maintenance Supervisor– Dan Fink	\$59,651.77 per year
Wastewater Supervisor/Operator – Toby Huizenga	\$ 20.07 per hour
Maintenance – Mark McClung	\$ 17.77 per hour
Maintenance – Dustin Preheim	\$ 16.07 per hour
Maintenance – Jason Thurston	\$ 15.60 per hour
PT Maintenance – Gene Hammerstrom	\$ 15.45 per hour
Librarian – Kristi Jones	\$ 15.14 per hour
Librarian – Lisa Hirschhorn	\$ 11.23 per hour
Librarian - JoAnn Helland	\$ 11.23 per hour
Librarian – Sydney Tuttle	\$ 8.50 per hour
Librarian – Sydney Hirschhorn	\$ 8.50 per hour

BE IT FURTHER RESOLVED that the Mayor and Council shall determine all foregoing salaries and wages.

Dated this 5<sup>th</sup> day of January, 2015.

CITY OF HARRISBURG

Julie Burke Bowen  
Mayor, City of Harrisburg, SD

ATTEST:

Mary McClung, Municipal Finance Officer

Motion Berg to set January 30<sup>th</sup>, 2015 for the Holiday Get Together to be held at the Fresh Horses at approximately 6:00 p.m., seconded Handshumaker.

Fink gave an update on the snow removal.

McClung presented the December 2014 finance report. Reminded those that plan to attend the Municipal Government Day at the Legislature on February 4<sup>th</sup>, 2015 to let her know by January 14, 2015.

Pietrus gave his city administration report.

The next meeting of the Planning & Zoning Commission will be held on Tuesday, January 13<sup>th</sup>, 2015, at 7:00 p.m. at the Harrisburg City Office Conference Room. The next regular meeting of the City Council will be held on Tuesday, January 20<sup>th</sup>, 2015, at the Liberty School Board Room at 6:00 p.m.

With no further business, a motion was made by Handshumaker to adjourn the meeting at 6:28 p.m., seconded Berg.

Mary McClung, Finance Officer

Please publish once at the approximate cost of \_\_\_\_\_.