

Harrisburg City Council  
Meeting Minutes

The regular meeting of the City Council was called to order on October 1<sup>st</sup>, 2015, at 8:00 a.m., with Mayor Julie Burke Bowen presiding. Council members present were Ryan Olson, Ryan Berg and Ryan Wolbrink. Allison Sanderson was present via teleconference. Also present from the city were Mary McClung, Andrew Pietrus, Michael McMahon, Dan Fink and Alysia Simunek. A list of all others in attendance is on file at the city office. Motions: All motions were by majority vote and approved unanimously by those members present unless otherwise indicated.

Pledge of Allegiance was recited.

Consent Agenda: Motion Wolbrink to approve the consent agenda consisting of the following items: 1) October 1, 2015 agenda; 2) September 14<sup>th</sup>, 2015 Meeting Minutes; 3) October 1, 2015 Claims, seconded Berg. Upon roll call, all council members voted aye. Motion carried. Above Standard Cleaning – Utilities (Govt Bldgs) \$80.00; Action Electric – Repairs & Maintenance (Streets) \$289.39; Aflac – Insurance Withholdings \$192.46; Anema, Andrew & Angie – Customer Deposit Refund (Water) \$109.80; Best Western Ramkota Hotel – Travel & Conference (West Nile Prevention) \$203.98; Bierschbach Equipment & Supply – Supplies & Materials (Streets) \$374.00; Boote, Brian & Victoria – Customer Deposit Refund (Water) \$150.00; Border States Electric – Supplies & Materials (Streets) \$44.13; Bumblebee Gibson – Repairs & Maintenance (Streets) \$2,233.00; Burmeister, Devin – Customer Deposit Refund (Water) \$109.80; Cardmember Services – Supplies & Materials (Govt Bldgs, Fin Admin, Parks, Streets, Water, Sewer, Planner) Travel & Conference (Water, Sewer, Planner) Books (Bldg Insp, Planner) \$1,358.62; Claflin, Amanda – Customer Deposit Refund (Water) \$90.75; Cutler Law Firm, LLP – Professional Services & Fees (Attorney) \$1,033.96; Dakota Garage Doors, Inc. – Repairs & Maintenance (Govt Bldgs) \$155.00; Dakota Pump – Supplies & Materials (Sewer) \$212.03; Dakota Riggers & Tool Supply – Supplies & Materials (Streets, Water, Sewer, Parks) \$51.40; Department of Treasury – Federal & FICA Withholdings \$5,126.22; Department of Treasury – Federal & FICA Withholdings \$2,366.96; Department of Treasury – Federal & FICA Withholdings \$5,319.03; Dorion, Wayne & Threasa – Customer Deposit Refund (Water) \$97.15; Fink, Dan – Travel & Conference (Water, Sewer) \$28.00 Fink, Dan - Utilities (Govt Bldgs) \$35.00; First National Bank – Payroll September 2015 \$36,572.61; First National Bank – Principal & Interest (Water) \$10,409.21; First National Bank – Principal & Interest (Sewer) \$33,268.42; First National Bank – Principal & Interest (Water) \$22,053.69; First National Bank – Principal & Interest (Water) \$29,926.63; First National Bank – Principal & Interest (Sewer) \$11,373.07; First National Bank – Principal & Interest (Storm Drainage Fund) \$24,342.43; GFP Licensing – Other Materials For Sale (Rec) \$585.00; GFP Licensing – Other Materials For Sale (Rec) \$28.00; Hammerstrom, Gene – Utilities (Govt Bldgs) \$35.00; HD Supply Waterworks – Supplies & Materials (Water, Sewer) \$1,453.50; Hillyard – Supplies & Materials (Parks) \$65.87; Home Definition, Inc. – Professional Services & Fees (Govt Bldgs) \$75.00; Huizenga, Toby – Travel & Conference (West Nile Prevention) \$283.25; Huizenga, Toby – Utilities (Govt Bldgs) \$35.00; John Deere Landscapes – Repairs & Maintenance (Parks) \$478.28; Kempf Construction Inc. – Repairs & Maintenance (Sewer) \$5,202.20; LaValley Township – Repairs & Maintenance (Streets) \$4,026.42; Lincoln County Register of Deeds – Supplies & Materials, Professional Services & Fees (Planner) \$32.00; Loos, Jon – Customer Deposit Refund (Water) \$150.00; Mac's – Supplies & Materials (Streets, Water, Sewer, Parks) \$42.47; Malloy Electric – Supplies & Materials (Sewer) \$13.63; Marco, Inc. – Rentals, Supplies & Materials (Fin Admin) \$282.77; McClung, Mark – Travel & Conference (Water) Supplies & Materials (Streets, Water, Sewer, Parks) \$261.72; McClung, Mark – Utilities (Govt Bldgs) \$35.00; Menards – Supplies & Materials (Streets, Water, Sewer, Parks) \$15.52; Murphy, Neal – Customer Deposit Refund (Water) \$97.15; Norberg Paints – Supplies & Materials (Streets, Parks) \$30.95; Optilegra – Group Insurance (Fin Admin, City Admin, Planner, Streets, Water, Sewer, Parks) \$98.30; Petty Cash – Supplies & Materials (Planner, Water, Sewer) \$36.40; Pfeifers – Supplies & Materials (Streets, Water, Sewer, Parks) \$15.98; Pietrus, Andrew – Utilities (Govt Bldgs) \$35.00; Preheim, Dustin – Travel & Conference (Water) \$43.00; Preheim, Dustin – Utilities (Govt Bldgs) \$35.00; Quarve, Jessie & Devall, Chelsea – Customer Deposit Refund (Water) \$28.18; Ringling, Dusty & Kylee Gant – Customer Deposit Refund and credit on acct (Water) \$207.43; Rural Route 1 Services – Utilities (Govt Bldgs) \$85.85; Sams Club GEMB – Supplies & Materials (Govt bldgs.) \$18.90; Sanitation Products – Repairs & Maintenance (Sewer) \$1,743.31; Schoeneman Bros. Co. – Supplies & Materials (Streets, Water, Sewer, Parks, Govt Bldgs) \$393.57; Sideras, Leah & Gabe Tornberg – Customer Deposit Refund (Water) \$109.80; Sioux Falls Humane Society – Professional Services & Fees (Animal Control) \$61.38; Sioux International – Supplies & Materials (Streets, Water, Sewer, Parks) \$134.88; Sioux Valley News – Publishing (Ord, Res and Proceedings) \$1,060.51; Skinner, Marie – Customer Deposit Refund (Water) \$122.45; SD Department of Revenue – Professional Services & Fees (Water) \$181.00; SD Retirement System (Retirement Withholdings) \$4,156.56; SD Supplemental Retirement (Retirement

Withholdings) \$312.00; SDSU – SDLTAP – Travel & Conference (Streets) \$85.00; SD Unemployment Insurance (Unemployment Insurance) \$144.36; Stan Houston – Supplies & Materials (Streets, Water, Sewer, Parks) \$232.11; Tessman Seed Company – Supplies & Materials (Streets, Water, Sewer, Parks) \$59.88; Titan Machinery – Supplies & Materials (Streets, Water, Sewer, Parks) \$100.77; Thurston, Jason – Travel & Conference (West Nile Prevention) \$36.00; Thurston, Jason – Utilities (Govt Bldgs) \$35.00; VanDiest Supply Company – Supplies & Materials (West Nile Prevention, Weed Control) \$4,168.25; Vantek Communications, Inc. – Repairs & Maintenance (Water) Rentals (Water, Sewer) \$345.00; Waldner, D. & Karen – Customer Deposit Refund (Water) \$150.00; Walmart Community – Supplies & Materials (Govt Bldgs) \$62.47; Web Concentrate – Computer Software (City Admin), Professional Services & Fees (Fin Admin) \$10,283.02; Wellmark Blue Cross Blue Shield – Group Insurance (City Admin, Fin Admin, Planner, Streets, Water, Sewer, Parks) \$6,920.28; Wilde, Jay & Mara – Customer Deposit Refund (Water) \$150.00; Zee Medical Service – Supplies & Materials (Govt Bldgs) \$35.90; Zondervan, Emily – Customer Deposit Refund (Water) \$84.50

Mayor Burke-Bowen presented Jay Ugofsky with an Appreciation of Service for his time and dedication to the Harrisburg Days Foundation.

Motion Olson to remove Preliminary Plan Application for Slack Addition from the table, seconded Wolbrink. Upon roll call, all council members voted aye. Motion carried. Motion Olson to approve the Preliminary Plan Application for Slack Addition, located in the SW ¼ of Section 35, T100N, R50W, 5<sup>th</sup> P.M. City of Harrisburg, Lincoln County, SD, seconded Wolbrink. Upon roll call, all council members voted aye. Motion carried.

Motion Wolbrink to set Dustin Preheim's wage at \$17.13 for receiving his Class I Wastewater Collection Certification on September 9<sup>th</sup>, 2015, wage will be retro paid back to September 14<sup>th</sup>, 2015, pay period #20, seconded Berg. Upon roll call, Olson, Berg and Wolbrink in favour, Sanderson unavailable. Motion carried.

Motion Berg to set the 1<sup>st</sup> Reading of Ordinance 2015-08 Revised Municipal Ordinances to be held on Monday, November 16<sup>th</sup>, 2015, seconded Wolbrink. Upon roll call, all council members voted aye. Motion carried.

Jon Brown, of Stockwell Engineers Inc., provided the monthly engineer's report. A copy of the report is available at city hall.

Fink provided the city maintenance report.

McMahon provided the planning & zoning report including the September 2015 building permit report.

McClung provided an update on the Columbia Basin unallocated SRF loan funds.

Mayor Burke-Bowen declared an Executive Session pursuant to SDCL 1-25-2(4) at 8:59 a.m.

Mayor Burke-Bowen declared executive session over at 9:17 a.m.

The next meeting of the Planning Commission will be held on Tuesday, October 13<sup>th</sup>, 2015, at 6:00 p.m. at the Harrisburg City Hall Conference Room. The next regular meeting of the City Council will be held on Monday, October 19<sup>th</sup>, 2015, at the Liberty School Community Room at 6:00 p.m.

With no further business, a motion was made by Wolbrink to adjourn the meeting at 9:18 a.m., seconded Olson.

Alysia Simunek, Deputy Finance Officer

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